

# Integrated Financial Management System PD Account Fund Transfer – User Manual AD Level

Prepared By: National Informatics Centre



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# Integrated Financial Management System

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# **1** Introduction

# 1.1 About IFMS

Integrated Financial Management System (IFMS) is an e-Governance initiative of Rajasthan Government for effective, accountable and transparent Public Finance Management. IFMS has been conceptualized as an umbrella system covering all modular systems and their integration. The main objective of IFMS is to achieve computerization of state wide financial transactions and efficient monitoring and facilitate a Single Window interface across various functions.

# 1.2 Help Desk

In case of any query please contact at Help Desk -

Email ID	<u>ifms-rj@nic.in</u>
Phone No.	0141 -5153222
Extension	4452

# **2 Product Features**

- (1) Web application is developed in ASP.NET
- (2) Reports are generated using Crystal Reports and SQL Server Reporting tool.

# **3** Installation Instructions

## 3.1 Software requirement

- Internet Explorer 7.0 or higher version
- PDF Acrobat Reader (9.0)

## **3.2 Hardware requirement**

- Pentium 4 Desktop
- 512 MB RAM
- Printer (Dot-Matrix Printer or Laser)

## 3.3 Networking requirement

• Internet Connection with uninterrupted 512 kbps speed

## **3.4 Installation procedure**

• User need to Access the application through following URL

URL: <u>http://ifms.raj.nic.in/</u>

सत्यमेव जयते Instructions	Department of Fina Government of Rajasthan Itegrated Financial Managem	ent System	IFMS Version 2.0 Downloads
Rajkosh Pr 6.87	Stamps	Iews         Events         Photo Gallery         Image: Constraint of the second second with User Name	
Copyright © 2014. All ri generic43grand Br MANDANG CENTRE 2generic43grand Br Mandand 2004 2generic43grand Br 2generic43grand Br	Help Desk :- Phone Application Designed, Developed & Hosted By Content Provided By Finance Department Govt		

## **4 PD Fund Transfer:**

This form helps AD user to add PD Fund Transfer Entry under IFMS.The AD will login to the IFMS for using the web based application PD Fund Transfer.

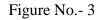
		•	भूति जयते सत्यमेव जयते	In		Gov d Fina	ment of H vernment of Rajasth ncial Mana kome : Ad Agriculture	han		E	
	Home	Financial Y	rear:2017-2018		Date : 6/		Level :AD User		KeyBoard Type: English	•	Logout
System Admin	Finance	Ways A	And Means	Plan	Sanctions						
	Master Data	a ▶					0 1 01	<b>7</b> 1			
	BFC	Þ	Up	date F	Profile (Kir	idly click	on Generate Otr	o for chang	e the mobile nu	mber.)	
	Budget	Þ	Login ID	adagricultu	re						
	Budget Dist	ribution	User Name	Ad Agricu	ılture						
	ReAppropria	ation 🕨	User Type	Internal							
	PD Fund Tr	ansfer	PD Fund Tra	insfer Sanc	tion						
	Contingency	y New	Report PD Fu	nd Transfer Sa	anction						
	Contingency	y AD	Dile Number	1							
			Office Phone								
							Update Can	cel			

Figure No.- 2

# **5** Requests For Fund Transfer By AD:

Finance PD Fund Transfer PD Fund Transfer Sanction

Image: Stratile grate a strate       Department of Finance         Bowernment of Rajasthan       Government of Rajasthan         Integrated Financial Management System       Welcome: Ad Agriculture						
Home Financial Year:20	017-2018 Date : 6/12/2017	Level IAD User Key	/Board Type: English 🔻	Logout		
System Admin Finance Ways And Me	eans Plan Sanctions					
	PD Account F	und Transfer (Amount In Thou	sand)			
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD		
1						



1) Click on Request for fund transfer by AD link button.

# **5.1 Sanction Entry New:**

Integrated Financial Management System         Wekcome: Ad Agriculture					
Home Financial Year:2	0017-2018 Date : 6/12/2017	Level IAD User Ke	yBoard Type: English 🔻	Logout	
System Admin Finance Ways And M	leans Plan Sanctions				
	PD Account F	und Transfer (Amount In Thou	sand)		
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD	
		New Modification Forwarded			
		1			

Figure No.-4

1) Select New from radio button list.

		्रि सत्यमेव ज		Ga Itegrated Fin	ment of Financ overnment of Rajasthan ancial Management S		
	Home	Financial Year:2017-20	18	Date : 6/12/2017	· · · · · · · · · · · · · · · · · · ·	KeyBoard Type: English	Logout
System Admin	Finance	Ways And Means	Plan	Sanctions			
				PD Account	Fund Transfer (Amount In Tho	busand)	
Request Fo	or Fund Tran	sfer By AD	Forwarding	J Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD
					New OModification OForwarded		
					Fund Transfer Request		
	[	2	ion Entry (	Budget Head (Multiple) OPD Act	count (Multiple)		

Figure No.-5

2) Select Sanction Entry With Budget Head (Multiple).

#### **5.1.1 Sanction Entry Budget Head (Multiple):**

PD Account Fund Transfer (Amount In Thousand)						
Request For Fund Transfer By AD	Forwarding Request To Expenditure		Request Rejected By Expenditure		Request Accepted By Expenditure	Sanction Finalize By AD
		٦	•New OModification OF	orwarded		
	1		Fund Transfer Rec	uest		
	Sanction Entry	Budget Head (Multiple) OPD	Account (Multiple)	2		
	Budget Head					
	Head Type	OVoted OCharged	3			
	BFC Type	OCentral Assistance OState F		4		
	PD Institute Type	OSelf OOthers		4		
	5	]	Search			

#### Figure No.-6

- 1) Select the Sanction Entry Budget Head (multiple).
- 2) Enter the Budget Head.
- 3) Select Head Type Voted or Charged.
- 4) Select the BFC type Central Assistance or State Fund
- 5) Select PD Institute Type Self Or Other. If we select other option then below screen will appear.

PD Account Fund Transfer (Amount In Thousand)					
Request For Fund Transfer By HoD	Forwarding Request To	AD Req	uests Rejected By AD	Requests Accepted By AD	
	L Fund Trai	nsfer Request			
Sanction Entry	●Budget Head (Multiple) ○PD A	Account (Multiple)	2		
Budget Head	2054 00 097 05	01	2		
Head Type	●Voted ○Charged 3				
ВFС Туре	○Central Assistance	nd			
PD Institute Type	Self Others 5	4			
Administrative Department Select Administrative Department					
6 Search					

#### Figure No.-7

6) Select Administrative Department From Drop Down Box.

PD Account Fund Transfer (Amount In Thousand)						
Request For Fund Transfer By HoD	Forwarding Request To AD	Forwarding Request To AD Requests Rejected By AD Requests Accepted By AD				
	Fund Transfer Req	uest				
Sanction Entry	Budget Head (Multiple) OPD Account (Multiple)	e)				
Budget Head	2054 00 097 05 01	2054 00 097 05 01				
Head Type	Voted      Charged					
BFC Type	Central Assistance State Fund					
PD Institute Type	Self Others					
Administrative Department	2-Agriculture Department, Jaipur					
PD Account Number	Select PD Account Number 7					
Search						

Figure No.-8

#### 7) Select PD Account Number From Drop Down Box.

PD Account Fund Transfer (Amount In Thousand)							
Request For Fund Transfer By HoD         Forwarding Request To AD         Requests Rejected By AD         Requests Accepted By							
	Fund Transfer Req	uest					
Sanction Entry	●Budget Head (Multiple) ●PD Account (Multipl	e)					
Budget Head	2054 00 097 05 01						
Head Type	●Voted ●Charged						
BFC Type	Central Assistance  State Fund						
PD Institute Type	Self ●Others						
Administrative Department	2-Agriculture Department, Jaipur						
PD Account Number	5852-AGRICULTURE UNIVERSITY, KO						
Treasury	1118-Treasury Office, Kota	8					
9 Search							



- 8) Select Treasury From Drop Down Box.
- 9) Then Click On Search. After Click on Search Button Department Information Block is as shown below:-

	2 Department Information
BFC Unit	116-Treasuries and Accounts Department, Jaipur
Administrative Department	20-Finance Department, Jaipur
Department	105-Treasuries and Accounts Department, Jaipur
Scheme Name	-1-Not Available
Budget Controlling Officer	71-Director, Treasuries and Accounts, Rajasthan, Jaipur
Demand Name	25-कोषागार व लेखा प्रशासन
Budget Head	खजाना तथा लेखा प्रशासन खजाना स्थापना - खजाना - संस्थापन व्यय

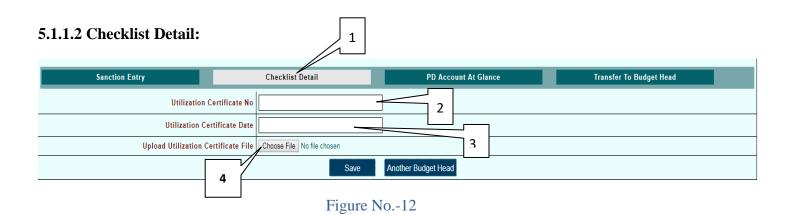
- 1) On Click Hide Button Department Information Hide.
- Department Information Contains BFC Unit, Administration Department, Department, Scheme Name Budget Controlling Officer, Demand Name and Budget Head.

Sand	ction Entry		_	(	Checklist Detail	I		PD Account At G	ance	Transfer To Bu	dget Head	
)bjectHeadCode	BE	Supp.	Add. Auth.	Re-app In	Re-app Out	LC	Allotment	Budget Head Expenditure	HOD Expenditure	Already Transferred	2 Transfer	Purpose
01	1243000	0	13000	0	0	0	125000	0	0		10000	to testing
03	11500	0	200	0	0	0	1955	0	0		0.00	
04	10000	0	100	0	0	0	3350	0	0		0.00	3
05	58493	0	3300	0	0	0	14568	0	0		0.00	
09	642	0	100	0	0	0	131	0	0		0.00	
26	1	0	0	0	0	0	1	0	0		0.00	
28	1	0	0	0	0	0	1	0	0		0.00	
36	11400	0	0	0	0	0	3400	0	0		0.00	
37	490	0	0	0	0	0	36	0	0		0.00	
41	1	0	0	0	0	0	1	0	0		0.00	
62	51600	0	5040	0	0	0	8480	0	0		0.00	

#### **5.1.1.1 Sanction Entry:**

Figure No.-11

- 1) Click on Sanction Entry Tab.(Grid View Show Which Contains all object head code with corresponding budget head)
- 2) Insert the Transfer money that can't exceed the difference of allotment and expenditure (Transfer Amount <= Allotment expenditure).
- 3) Insert the Purpose (mandatory), After Insertion we can update it also.
- 4) Click on Save Button for saving the data. And Data Saved Successfully message will appear on the screen.
- 5) Click on Another Budget head for another fund transfer entry else not.
- 6) Other options are Checklist Details, PD Account At Glance, Transfer the Budget head(Discuss Below).



- 1) Click on Checklist Detail Tab.
- 2) Enter the Utilization Certificate number (Number only).
- 3) Enter the Utilization Certificate Date.
- 4) Upload Utilization certificate file.

Sanction Entry	Checklist Detail	PD Account At Glance	Transfer To Budget Head
Utilization	Certificate No	]	
Utilization C	ertificate Date 12/12/2017	]	
Upload Utilization (	Certificate File Choose File rptPdFundTration (2).pdf		
	5 Save	Another Budget Heav	



- 5) Click on Save button for uploading Utilization Certificate file.
- 6) For Another fund transfer entry click on Another Budget Head.

#### 5.1.1.3 PD Account at Glance:

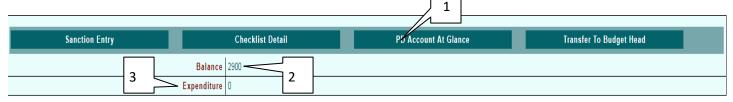
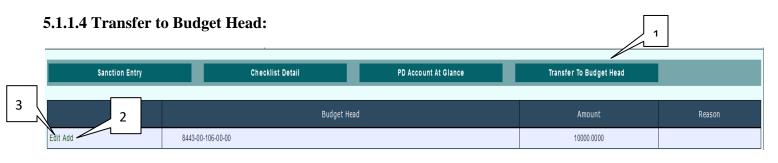


Figure No.-14

- 1) Click on PD Account At Glance Tab.
- 2) PD Account balance is shown.

3) PD Account expenditure is shown.





- 1) Click on Transfer To Budget Head Tab..(Grid View Show all PD Budget Head with same fund transfer amount which is previously entered in Sanction Entry.)
- 2) If you add one more budget head as revenue then the amount added will be deduct form PD Budget Head amount.
- 3) If you edit the amount then it will be adjust from PD Budget head amount. Edit is used to update the Amount and given Reason. Edit or Add Block shown below.

	PD Account Fund Tr	ansfer (Amount In Thousand)								
Request For Fund Transfer By HoD	Forwarding Request To AD	Requests Rejected By AD	Reques	ts Accepted By AD						
	Fund Transfer Request									
Sanction Entry	Budget Head (Multiple) OPD Account (Multiple)	Budget Head (Multiple)  PD Account (Multiple)								
Budget Head	4401 00 796 07 01	401 00 796 07 01								
Head Type	●Voted OCharged	Voted Charged								
BFC Type	Central Assistance      State Fund									
PD Institute Type	● Self Others									
PD Account Number	5852-AGRICULTURE UNIVERSITY, KO'									
Treasury	Budget Head         8443         00	106 00 00								
	Amount 10.0000			Hide						
BFC Unit	18-Agriculture De Reason		2							
Administrative Department			-							
	2-Agriculture De									
	314-Rashtriya Kr Urylate	Another Budget Head								
Budget Controlling Officer		Close								
Demand Name	30-जनजाति क्षेत्रीय विकास 3	4	5							
Budget Head	फसल कृषि कर्म पर पूंजीगत प जातीय क्षेत्र उप	योजना - राष्ट्रीय कृषि विकास <del>पाळना (पर</del> .के.स.) - कृषि विभाग								
Sanction Entry	Checklist Detail	PD Account At Glance	Transfer To Bud	get Head						
	Budget Head		Amount	Reason						
Edit Add 8443-00-10	6-00-00		10.0000							

Figure No.-16

- 1) Enter Amount to update.
- 2) Enter Reason to update.
- 3) On Click Update Button. Data save successful.
- 4) Click on Another Budget Head to add one more budget head to PD Budget Head.
- 5) Click on Close link button to close the popup window.

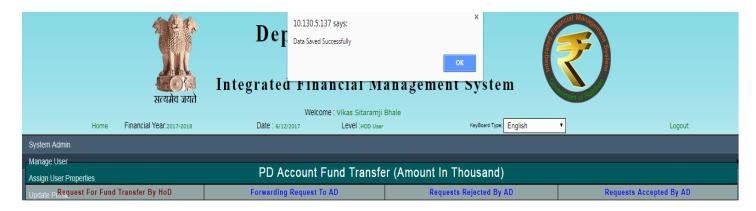
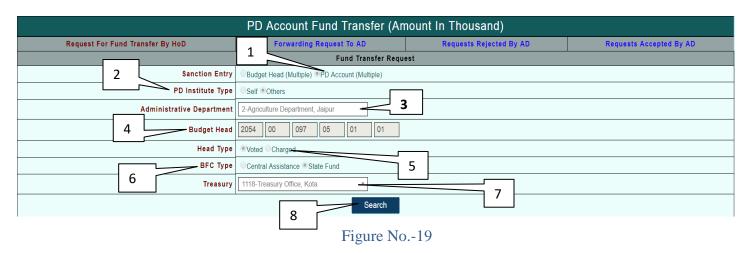


Figure No.-17

### 5.1.2 Sanction Entry PD Account (Multiple):

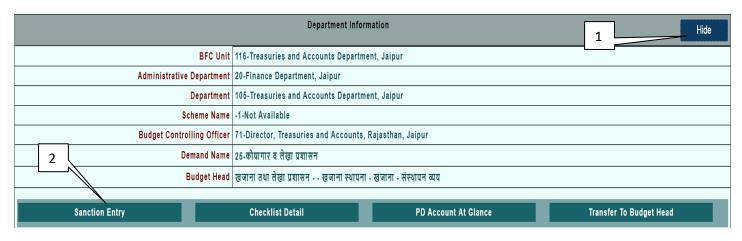


- 1) Select the Sanction Entry PD Account (multiple).
- 2) Select the PD institute Type. If we select Others option than below screen will appear.



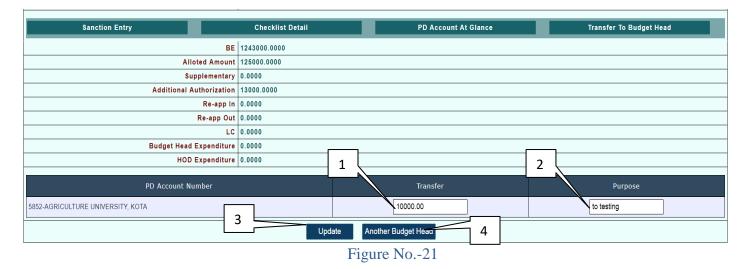
- 3) Fill the Budget Head.
- 4) Fill the Budget head.
- 5) Select Head Type Voted or Charged.
- 6) Select the BFC type Central Assistance or State Fund
- 7) Select the Treasury from the drop down list.
- 8) Click on Search Button.

After select or fill entire field and search for account transfer Department information shown below.



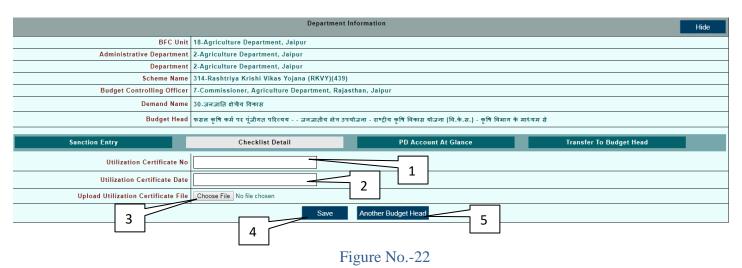
- 1) On Click Hide Button, Department Information will hide.
- 2) Click on Sanction Entry.

#### **5.1.2.1 Sanction Entry:**



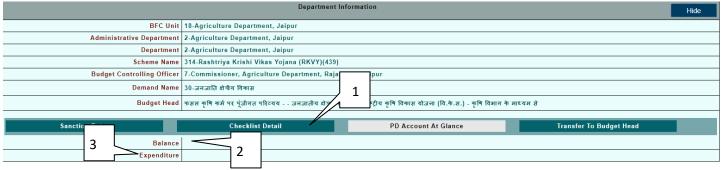
- 1) Insert the transfer amount that can't exceed the difference of allotment and expenditure (Transfer Amount <= Allotment expenditure).
- 2) Insert the Purpose (mandatory), After Insertion we can update it also.
- 3) Click on Save Button for saving the data. And Data Saved Successfully message will appear on the screen.
- 4) Click on Another Budget head for another fund transfer entry else not.

#### 5.1.2.2 Checklist Details:



- 1) Insert the Utilization Certificate number. It will take numeric only.
- 2) Select the Utilization Certificate date.
- 3) Select Utilization Certificate File to Upload. It can includes pdf or image file.
- 4) Click on Save Button for saving the data. And Data Saved Successfully message will appear on the screen.
- 5) Click on Another Budget head for another fund transfer entry else not.

#### 5.1.2.3 PD Account at Glance:



- 1) Click on PD Account At Glance Tab.
- 2) PD Account balance is shown.
- 3) PD Account expenditure is shown.





- 1) Click on Transfer To Budget Head Tab.(Grid View Show all PD Budget Head with same fund transfer amount which is previously entered in Sanction Entry.)
- 2) If you add one more budget head as revenue then the amount added will be deduct form PD Budget Head amount.
- 3) If you edit the amount then it will be adjust from PD Budget head amount. Edit is used to update the Amount and given Reason. Edit or Add Block shown below.

# Integrated Financial Management System

	PE	D Account Fund Tra	ansfer (Amount In Thousand)					
Request For Fund Transfer By HoD	Forwa	rding Request To AD	Requests Rejected By AD	Reque	sts Accepted By AD			
		Fund	Transfer Request					
Sanction	n Entry  Budget Head (Multip	Budget Head (Multiple) OPD Account (Multiple)						
Budge	et Head 4401 00 796	01 00 796 07 01						
Hea	ad Type  Voted Charged	Voted Charged						
BF	C Type  Central Assistance	State Fund						
PD Institut	te Type  Self Others							
PD Account N	Number 5852-AGRICULTURE	UNIVERSITY, KO 🔻						
Tre	reasury 1118-Treasury Offic	Budget Head 8443 00	106 00 00					
		Amount 10.0000						
					Hide			
BF	FC Unit 18-Agriculture De	Reason		2				
Administrative Depa	artment 2-Agriculture De			2				
	artment 2-Agriculture De							
	e Name 314-Rashtriya Kr	Update	Another Budget Head					
Budget Controlling (	Officer 7-Commissioner,		Close					
Demand	d Name 30-जनजाति क्षेत्रीय विका	R 3	4					
Budge	et Head फसल कृषि कर्म पर पूंजी	गत प जातीय क्षेत्र उप	योजना - राष्ट्रीय कृषि विकास र	ти та нивания 5				
Sanction Entry	Check	list Detail	PD Account At Glance	Transfer To Bud	lget Head			
		Budget Head		Amount	Reason			
Edit Add 844	43-00-106-00-00			10.0000				



- 6) Enter Amount to update.
- 7) Enter Reason to update.
- 8) On Click Update Button. Data save successful.
- 9) Click on Another Budget Head to add one more budget head to PD Budget Head.
- 10) Click on Close link button to close the popup window.

	्राम् सत्यमेव जयते	Der <sup>10.130.5.13</sup> Der <sup>10.130.5.13</sup> Data Saved S	uccessfully	ok gement Syste	m	3		
		Welcon	ne : Vikas Sitaramji Bhale					
Home	Financial Year:2017-2018	Date : 6/12/2017	Level (HOD User	KeyBoard Type	English	۲	Logout	
System Admin								
Manage User								
Assign User Properties PD Account Fund Transfer (Amount In Thousand)								
Update PrReguest For Fund	Transfer By HoD	Forwarding Request To	AD	Requests Rejected By	/ AD	Requ	ests Accepted By AD	
			Figuro No	26				

Figure No.-26

Ver1.0

## **5.2 Sanction Entry Forwarded By HOD:**

्र सत्य	Gov	nent of Finance rernment of Rajasthan ncial Management S							
	We	elcome : AD Finance							
Home Financial Year:20	D17-2018 Date : 15/12/2017	Level IAD User	KeyBoard Type: English	Logout					
System Admin Finance Ways And M	leans Plan Sanctions								
	PD Account F	und Transfer (Amount In Thou	usand)						
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD					
		ONew OModification Cerwarded							
		Figure No27							

1) Select Forwarded from the list.

Request For Fund Transfer By AD         Forwarding Request To Expenditure         Request Rejected By Expenditure         Request Accepted By Expenditure         Sanction Finalize										
ONew OModification @Forwarded										
Fund Transfer Request By HOD										
select All IFMS ID Admin Code PDAccountNumber PD Account Balance Demand Number Budget Head ObjectHeadCode BFC Type Head Type Transfer Amount Purpose										
4 2 5852-AGRICULTURE UNIVERSITY, KOTA 2900 25 2054-00-097-05-01 01 P V 10000 to testing										
Accept Reject 2										
Figure No28										

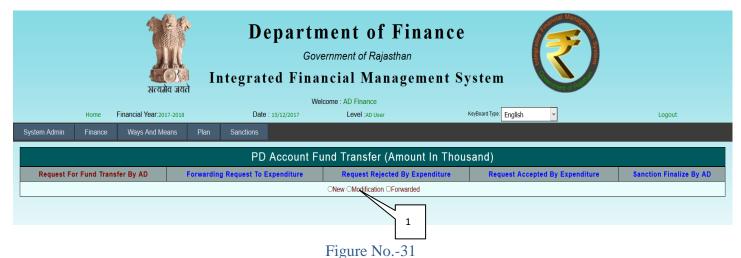
- 2) Enter Purpose If you want to update it.
- 3) Check the row in which you want to update purpose.
- 4) Click on Accept button to accept Fund Transfer Request Forwarded by HOD.
- 5) Click on Reject Button to reject the Fund Transfer Request Forwarded by Hod.

	PD Account Fund Transfer (Amount In Thousand)										
Request Fo	quest For Fund Transfer By AD Forwarding Request To Expenditure				Request Rejected By Expenditure			Request Accepted By Expenditure			Sanction Finalize By AD
	ONew OModification @Forwarded										
	Fund Transfer Request By HOD										
Select All	IFMS ID	Admin Code	de PDAccountNumber PD Account Balance Demand Number Budget Head ObjectHeadCode BFC Type Head Type Transfer Amount Purpose								
	4	2	5852-AGRICULTURE UNIVERSITY, KOTA	2900	25	2054-00-097-05-01	01	Ρ	V	10000	to testing
	Rejection Remarks Rejection Remarks must in case of Request										
	Accept Reject										

- 6) Enter Remarks for rejection of fund transfer request forwarded by hod.
- 7) Click on Reject Button to reject the Fund Transfer Request Forwarded by Hod.

्र सत्यमे		ent of Fin nment of Rajasthan cial Manage			
	Welco	ome : AD Finance			
Home Financial Year:201	7-2018 Date : 15/12/2017	Level IAD User		KeyBoard Type: English	Logout
System Admin					
Manage User Assign User Properties	PD Account Fur	Request is Rejected Successfully.	t In Thou	sand)	
View Request For Fund Transfer By AD	Forwarding Request To Expenditure		penditure	Request Accepted By Expenditure	Sanction Finalize By AD
Undate Profile		ОК			
Chande Password	Fu	und Transfer Request By H	ac	-is nomého la nèmèho la na	
Finance		Figure No3	0		

## **5.3 Sanction Entry Modification:**



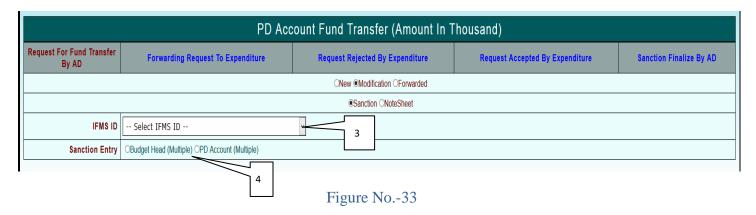
1) Select Modification from the list.

	Department of Finance Government of Rajasthan Integrated Financial Management System									
	Welcome : AD Finance									
	Home Financia	ial Year:2017-2018		Date	18/12/2017	Level :AD User		KeyBoard Type: English		Logout
System Admin	Finance Way	ays And Means	Plan	Sanctions						
				PD	Account F	und Transfer (Amoเ	int In Tho	usand)		
Request Fe	or Fund Transfer By	AD	Forwarding	g Request To E	xpenditure	Request Rejected By I	Expenditure	Request Accepted By Expe	nditure	Sanction Finalize By AD
						ONew Modification OForward	ed			
	Osanction ONoteSheet									
							2			

Figure No.-32

2) Select Sanction / Note Sheet Modification from the list.

#### 5.3.1 Sanction Modification:



- 3) Select Ifms ID from the dropdown list.
- 4) Select Budget Head(Multiple) / PD Account(Multiple) from the Sanction Entry List.

#### 5.3.1.1 Sanction Modification Budget Head (Multiple):

PD Account Fund Transfer (Amount In Thousand)											
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure         Request Accepted By Expenditure         Sanction Finalize By									
CNew @Modification OForwarded											
	Sanction ONoteSheet										
IFMS ID	4	3									
Sanction Entry	Budget Head (Multiple) OPD Account (Multiple)										
PD Account Number	Select PD Account Number	4									
	3										



5) Select PD Account Number from drop down list.

	PD Account Fund Transfer (Amount In Thousand)													
Request For Fund Transfer By AD	Forwarding Request To Expenditure		Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD									
			ONew Modification OForwarded											
			Sanction ONoteSheet											
IFMS ID	4	*												
Sanction Entry	Budget Head (Multiple) OPD Account (Multiple)													
PD Account Number	5852-AGRICULTURE UNIVERSITY, K		1											
Budget Head	Select Budget Head v	6												

Figure No.-35

6) Select Budget Head from drop down list.

PD Account Fund Transfer (Amount In Thousand) Request For Fund Transfer Forwarding Request To Expenditure Request Rejected By Expenditure Request Accepted By Expenditure Sanction Finalize By AD By AD ONew Modification OForwarded Sanction ONoteSheet ¥ IFMS ID 4 Sanction Entry Budget Head (Multiple) OPD Account (Multiple) 5852-AGRICULTURE UNIVERSITY, v PD Account Number Budget Head 2054-00-097-(05)-[01]-01-P-V v Budge BFC Head IFMS Admin PDAccount Demand Select All Budget Head Head Code Allotment Supp. app In app Out ID Code Number Туре Туре Number Expenditure Balance Exnendit 5852 AGRICULTURE 2 2900 25 2054-00-097-05-01 01 ۷ 1243000.0000 125000.0000 0.0000 13000.0000 0.0000 0.0000 0.0000 0.0000 10000.00 to testing 4 Ρ 0.0000 UNIVERSITY, KOTA Modification Reset 7 9 10 8 11 Figure No.-36

- 7) Enter Transfer Amount to be change/update. Transfer amount must be less than equal to the difference of allotted amount and expenditure( Allotment Expenditure).
- 8) Enter Purpose to update.
- 9) Check that row which you want to update.
- 10) Click on Modification Button to save the data. Below screen will appear.

Aanage User	PD Account Fi	PD Account Fu									
Issign User Properties Request For Fund Transfer By AD Forwarding Request To Expenditure	Requ	Request is Modified Successful	ly to AD	Request A	Sanc	tion Finalize By AD					
ipdate i rolle		OF	κ								
IFMS ID 4	v										
Sanction Entry  Budget Head (Multiple) OPD Account (Multiple)											
PD Account Number 5852-AGRICULTURE UNIVERSITY,											
Budget Head 2054-00-097-(05)-[01]-01-P-V v											
issefectatiolling M <sup>®</sup> CEEmin PDAccount Account Demand Budget Head He Istori ■Cum ID Code Number Balance Co											
Defension         4         2         5852- AGRICULTURE UNIVERSITY, KOTA         2900         25         2054-00-097-05-01         0		of BFC Units 10.0000 125000.0000 0.0000	13000.0000 0.00	0.0000 0.0000	0.0000 0.0000	10000.00	to testing modification				
Let Of Oper Insads Modification Reset											

Figure No.-37

11) Click on Reset Button to reset entry.

#### 5.3.1.2 Sanction Modification PD Account (Multiple):

	PD Account Fund Transfer (Amount In Thousand)												
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD									
		Onew Modification OForwarded											
	©Sanction ONoteSheet												
IFMS ID	4												
Sanction Entry	OBudget Head (Multiple) OPD Account (Multiple)												
Budget Head	Select Budget Head	1											
	2	Modification Reset											

Figure	No	-38
Inguit	110.	50

- 1) Select PD Account (Multiple) from Sanction Entry.
- 2) Select Budget Head from drop down list.

		PD Account	Fund Transfe	er (Amount In	Thousand)				
Request For Fund Transfer By AD	Forwarding Request To Expenditur	e R	equest Rejected By	Expenditure	Reque	st Accepted	By Expenditure		Sanction Finalize By AD
			ONew Modifica	tion OForwarded					
IFMS ID	4	v							
Sanction Entry	OBudget Head (Multiple)  PD Account (Multiple)								
Budget Head	2054-00-097-(05)-[01]-01-P-V v								
BE	1243000.0000								
Alloted Amount	125000.0000								
Supplementary	0.0000								
Additional Authorization	13000.0000								
Re-app In	0.0000								
Re-app Out									
	0.0000								
Budget Head Expenditure									
HOD Expenditure	0.0000								
Select All IFMS ID Adm	in Code PDAccount Number	PD Account Balance	Demand Number	Budget Head	Object Head Code	BFC Type	Head Type T	ransfer Amount	Purpose
4	2 5852-AGRICULTURE UNIVERSITY, KOTA	2900	25	2054-00-097-05-01	01	Ρ	V 1	0000.00	to testing modification
5		6	Modification Figure N	Reset	7			3	

3) Enter Transfer Amount to be change/update. Transfer amount must be less than equal to the difference of allotted amount and expenditure( Allotment - Expenditure).

- 4) Enter Purpose to update.
- 5) Check that row which you want to update.
- 6) Check that row which you want to update.
- 7) Click on Modification Button to save the data. Below screen will appear.

Manage User		PD Account F	=.	Le.	Thousand)				
Assign User Properties			Request is Modified	Successfully to AD	Thousand)				
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Red		· ·	Reque	st Accepted	By Expendit	ure	Sanction Finalize By AD
opdate Fronte				ОК					
IFMS ID	4	~							
Sanction Entry	OBudget Head (Multiple)  OBU Account (Multiple)								
Report Budget Head	2054-00-097-(05)-[01]-01-P-V 🗸								
List of Admin Departments BE	1243000.0000								
list of Depart Alloted Amount	125000.0000								
Supplementary	0.0000								
Additional Authorization	13000.0000								
PD Accounts Re-app In	0.0000								
Re-app Out	0.0000								
Running PayBands LC	0.0000								
Budget Head Expenditure	0.0000								
HOD Expenditure	0.0000								
Lissof Budget Divisions IFMS ID Admi	n Code PDAccount Number F	D Account Balance	Demand Number	Budget Head	Object Head Code	BFC Type	Head Type	Transfer Amount	Purpose
List Of Designations									
4	2 5852-AGRICULTURE UNIVERSITY, KOTA	2900	25	2054-00-097-05-01	01	P	V	10000.00	to testing modify
Unmapped			Modification	Reset					

#### Figure No.-40

#### 5.3.2 NoteSheet Modification:

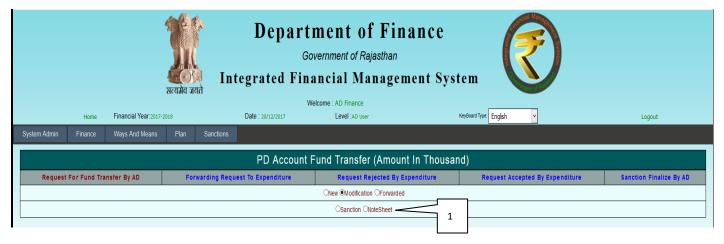
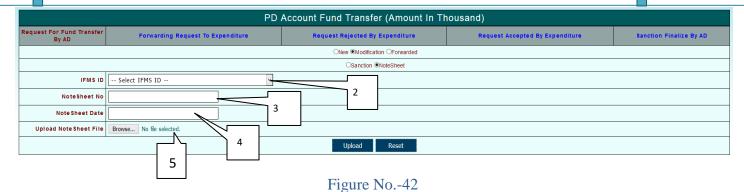


Figure No.-41

1) Select NoteSheet from the list.

# Integrated Financial Management System



- 2) Select Ifms Id from the list.
- 3) Enter NoteSheet Number.
- 4) Select NoteSheet Date.
- 5) Browse Pdf /image file to upload.

	PD Account Fund Transfer (Amount In Thousand)												
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD									
		Onew Modification OForwarded											
		Osanction  NoteSheet											
IFMS ID	4												
NoteSheet No	4												
Note Sheet Date	20/12/2017												
Upload Note Sheet File	Browse ucccccc.pdf												
		6 Upload Reset	7										

Figure No.-43

- 6) Click on Upload Button and Data Upload Successfully message will appear on the screen.
- 7) Click on Reset Button to reset all the entries.

PD Account Fund Transfer (Amount In Thousand)														
Request For Fund Transfer By AD	Forwarding Request To Expenditure		Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD									
	Onlew @Modification OForwarded													
	Osanction @NoteSheet													
IFMS ID	IFMS ID 4													
NoteSheet No	4													
Note Sheet Date	20/12/2017													
Upload Note Sheet File	Browse No file selected.													
Download Note Sheet File	Download													
	8		Upload Reset											



8) Click on download link button to open the uploaded NoteSheet file.

# **6** Forwarding Request to Expenditure :

	PD Account Fund Transfer (Amount In Thousand)																
Requ	Request For Fund Transfer By AD Forwarding Request To Expenditure Request Rejected By Expenditure Request Accepted By Expenditure S												Sanct	ion Finalize By AD			
Select All IFMS Admin BE Supp. Add. Allotment Budget Head HOD Expenditure Expenditure PDAccountNumber PD Account Balance Number Budget Head ObjectHeadCode BFC Head Transfer Amount Purpose												Purpose					
	4	2	1243000	0	13000	125000	0	0	5852-AGRICULTURE UNIVERSITY, KOTA	2900	25	2054-00-097-05-01	01	Ρ	۷	10000	to testing modify
	2 3 Forward Reset 4 1																

Figure No.-45

- 1) Enter Purpose to update.
- 2) Check that row which you want to update.

	PD Account Fund Transfer (Amount In Thousand)																
Req	Request For Fund Transfer By AD Forwarding Request To Expenditure Request Rejected By Expenditure Request Accepted By Expenditure Sanction Finalize By AD																
Select All ☑	IFMS ID	Admin Code	BE	Supp.	Add. Auth.	Allotment	Budget Head Expenditure	HOD Expenditure	PDAccountNumber	PD Account Balance	Demand Number	Budget Head	ObjectHeadCode	BFC Type	Head Type	Transfer Amount	Purpose
V	4	2	1243000	0	13000	125000	0	0	5852-AGRICULTURE UNIVERSITY, KOTA	2900	25	2054-00-097-05-01	01	Ρ	۷	10000	to testing modify for
	Forward Reset																



3) Click on Forward Button to save the data. Below screen will appear.

			Thousand)						
Assign User Properties	PD Account	Request is Forwarded Successfully to Expenditure							
/iew User For Fund Transfer By AD	Forwarding Request To Expenditure		ture	Request Accepted By Expenditure	Sanction Finalize By AD				
		OK							
		UN							



# 7 Request Rejected By BFC :

	PD Account Fund Transfer (Amount In Thousand)												
Red	Request For Fund Transfer By AD Forwarding Request To Expenditure Request Rejected By Expenditure Request Accepted By Expenditure Sanction Finalize By AD												inction Finalize By AD
IFMS ID	Admin Code	PDAccoun	itNumber	PD Account Balance	Demand Number	Budget Head	ObjectHead	lCode B	3FC Type	Head Type	Transfer Amo	unt	Purpose
1	20	6334-मदरसा क्रिसेंट पब्लिक स	कूल		25	2054-00-097-05-01	01		Р	۷	1000		testing to check333
1	20	6334-मदरसा क्रिसेंट पब्लिक स	कूल		25	2054-00-097-05-01	03		Р	۷	570		test2 changed by adyuy
1	20	6334-मदरसा क्रिसेंट पब्लिक स	कूल		25	2054-00-097-05-01	04		Р	٧	500		changed when ad reject
4	2	5852-AGRICULTURE UNIV	(ERSITY, KOTA	2900	25	2054-00-097-05-01	01		Р	٧	10000		to testing modify for acc

Figure No.-48

# 8 Request Accepted By BFC:

				PD Accou	nt Fund Transf	er (Amount In	Thousand)					
Request For Fund Transfer By AD Forwarding Request To Expenditu					Request	Rejected By Expendi	ture f	Request Acce	pted By Expen	diture	Sanction Finalize By AD	
					Accepted F	und Transfer						
IFMS ID	Admin Code	PDAccou	PDAccountNumber		Demand Number	Budget Head	ObjectHeadCode	BFC Type	Head Type	Transfer Amount	: Purpose	
1	20	6334-मदरसा क्रिसेंट पब्लिक	स्कूल		25	2054-00-097-05-01	01	Р	V	1000	testing to check333	
1	20	6334-मदरसा क्रिसेंट पब्लिक	स्कूल		25	2054-00-097-05-01	03	Р	V	570	test2 changed by adyuy	
1	20	6334-मदरसा क्रिसेंट पब्लिक	स्कूल		25	2054-00-097-05-01	04	P	V	500	changed when ad reject	
4	2	5852-AGRICULTURE UNI	VERSITY, KOTA	2900	25	2054-00-097-05-01	01	Р	V	10000	to testing modify for acc	

# 9 PD Fund Transfer Report:

System Admin	Finance	LOC	Downloads	Ways And Means	Plan	Sanctions				
	Master Data	3	•							
PD acco	BFC		<b>⊳</b> <mark>⊓</mark>	ual						
	Budget		<u> </u>							
🕤 PC	Budget Dist	ribution	) In	struction						
Forgot p	Excess Sav	ing	•							
1 01g0t p	ReAppropria	ation	<u>،</u>							
🕤 Us	Centralized	Data Verific		ah registered mehile	number (	option Forget				
<b>V</b> US	Centralized	Distibution/	Withdraw +	rough registered mobile number ( option Forgot password )						
Update 1	PD Fund Tr	ansfer		PD Fund Transfer Sanction	ı					
	Contingency	y New		кероп	<b>PD</b>	Fund Transfer Ch	ckiis			
🕤 Kin	idly update l	latest mot	oile number o	f user by option (syste	em Admin	Manage Us	er ▶ Update profile)			
				ntion for PD a						
							account ▶ Master Data ▶ PD account Office & Designation)			

#### Figure No.-50

System Admin	Finance	LOC	Downloads	Ways And Means	Plan	Sanctions
						PD Fund Transfer
				1	Financial y	1 year
					IFMS	MS IDPlease Select IFMS II
					Show Rep	PDF Other
						Show Report



#### 1) Select Financial Year.

- 2) Select IFMS ID.
- 3) Select Report Type PDF or Other.

System Admin	Finance	LOC	Downloads	Ways And Means	Plan	Sanctions					
						PD Fund	Transfer				
					Financial ye	ar 2017-2018	T				
					IFMS	ID 4	4 •				
					Show Rep	ort	PDF      Other				
						Show	Report				
								]			
							4				



4) Click on Show Report.

After Click on Button Report is as shown below.

		PD Fund Sanction		
				Level : AD Use
रोष गर्न	लेखा विभाग, जयपुर			Level . AD 03
	लखा विभाग, जयपुर ount Number : 5852 - AGRICUL			
DACC			ount in Thousand	
<del>.</del> .				
क्र. सं.	उपमद	मांग संख्या 2054-00-097-05-01-P-V 25	योग	
<b>क्र. सं.</b> 1	<b>उपमद</b> 01 - संवेतन	मांग संख्या 2054-00-097-05-01-P-V		

# **10 Sanction Finalized By AD:**

			भूति सत्यमेव उ		•	rtment of Fina Government of Rajasthan inancial Manageme			
						Welcome : AD Finance	_		
	Home	Financial Year: 2017-	2018		Date : 19/12/2017	Level :AD User	KeyBoard Type: Eng	jish 🖌	Logout
System Admin	Finance	Ways And Means	Plan	Sanctions					
					PD Accou	nt Fund Transfer (Amount In	Thousand)		
Request	t For Fund Tra	ansfer By AD	Fo	rwarding Requ	est To Expenditure	Request Rejected By Expen	diture Reque	st Accepted By Expenditure	Sanction Finalize By AD
									1

### Figure No.-54

1) Click on Sanction Finalized By AD Link Button.

### **10.1 Generate Sanction By AD:**

			भूति स्तरमेव उ		GC	ment of Finan overnment of Rajasthan ancial Management	$\left( \right)$	
					W	/elcome : AD Finance		
	Home	Financial Year:2017-	2018		Date : 18/12/2017	Level (AD User	KeyBoard Type: English	Logout
System Admin	Finance	Ways And Means	Plan	Sanctions				
					PD Account I	Fund Transfer (Amount In Ti	housand)	
Request	For Fund Tra	insfer By AD	Fo	rwarding Requ	est To Expenditure	Request Rejected By Expenditu	re Request Accepted By Expenditure	Sanction Finalize By AD
					Ogene	rate Sanction OFinalize Sanction OUpload Sanctic	n	
					1			

Figure No.-55

1) Select the Generate Sanction from radio button list.

# Integrated Financial Management System

PD Account Fund Transfer (Amount In Thousand) Request For Fund Transfer By AD Request Rejected By Expenditure Forwarding Request To Expenditure Request Accepted By Expenditure Sanction Finalize By AD OGenerate Sanction OFinalize Sanction OUpload Sanction IFMS ID - Select IFMS ID --2 Admin / Section Name 3 Sanction Subject 4 Reference 5 Sanction Text 6 Characters remaining: Issued By 7 Endorse By 8 Designation 9 Save Reset

Figure No.-56

- 2) Select Ifms ID.
- 3) Enter Admin / Section Name.
- 4) Enter Sanction Subject.
- 5) Enter Sanction Reference.

- 6) Enter Sanction Text.
- 7) Enter Issued By for Sanction.
- 8) Enter Endorse By for Sanction.
- 9) Enter Designation for Sanction.

	PD A	ccount Fund Transfer (Amount In Thou	sand)	
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD
	Γ	${\small O}{\small Generate}$ Sanction ${\small O}{\small Finalize}$ Sanction ${\small O}{\small Upload}$ Sanction		
IFMS ID	4			
Admin / Section Name	वित्त विभाग, जयपुर			
Sanction Subject	Sanction Subject			
Reference	Reference			
	Sanction Text			
Sanction Text		Characters remaining: 987		
	Issued By			
Issued By				
	a			
	Endorse By			
Endorse By				
	Designation			
Designation				
		10 Save Reset		

- 10) Click on Sanction Button to save the data. Below screen will appear.
- 11) Click on Reset Button to reset the data.

Manage User Assign User Properties	PD Ac	count Fu	ind Transfor (Amount	n Thous	and)	
View User	Forwarding Request To Expenditure		Data Saved Succesfully	re	Request Accepted By Expenditure	Sanction Finalize By AD
pdate Profile		Generate	,	Sanction		
hange Password IFMS ID	4		0/			
nance	वित्त विभाग, जयपुर		OK			
Admin / Section Name						
	1					
it of Departments	Sanction Subject					
nof Controlling Officers Sanction Subject						
	I					
) Accounts	Reference					
O Unit Details Reference						

Figure No.-58

### **10.1.1 Sanction Remarks Entry:**

		PD Account Fund Trans	sfer (Amount In Thousand)	)	
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejec	ted By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD
		●Generate Sanction ○Fin	alize Sanction OUpload Sanction		
IFMS ID	4				
Admin / Section Name	वित्त विभाग, जयपुर				
Sanction Subject	Sanction Subject				
Reference	Reference				
Sanction Text	Sanction Text	Characters remaining: 1000			
issued By	Issued By				
Endorse By	Endorse By				
Designation	Designation				
		Update	Reset		
Add New	S.No.	Ifmsid	Sequence Number		Remark

1) Click on Add New link button to add new remark to the sanction.

Save S.No. IfmsI Cancel	Sequence Number	Remark Sekct Remark-
----------------------------	-----------------	-------------------------

### Figure No.-60

- 2) Enter Sequence Number.
- 3) Select Remark .

4 Save Cancel S.No. IfmsId 1 Sequence Number Remark उप शासन संचिव, कृषि (प्रुप-2) विभाग को पत्रावली के साथ संलग्न 🗸
--

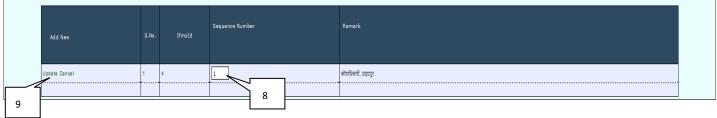
#### Figure No.-61

- 4) Click on Save Button. After Click on save button below screen will appear.
- 5) Click on Cancel button to cancel the Remark Entry.

	Add New		S.No.	IfmsId	Sequence Number	Remark
E	dit Delete		1	4		उप शासन सचिव, कृषि (ग्रुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु।
	6	7	J			

#### Figure No.-62

- 6) Click on Edit Button to edit the remark entry.
- 7) Click on Delete Button to delete the remark entry.



- 8) Edit Sequence Number.
- 9) Click on Update Button.

## **10.2 Finalize Sanction By AD:**

	<u> </u>	tment of Finance Government of Rajasthan nancial Management Sys	tem 🕅	
		Welcome : AD Finance		
Home Financial Y	Year:2017-2018 Date : 18/12/2017	Level :AD User	KeyBoard Type: English 🗸	Logout
System Admin Finance Ways And	Means Plan Sanctions			
	PD Accoun	nt Fund Transfer (Amount In Thousa	nd)	
Request For Fund Transfer By AD	) Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD
	OG	enerate Sanction OFinalize Sanction OUpload Sanction		
	1			

Figure No.-64

1) Select the Finalize Sanction from radio button list.

PD Account Fund Transfer (Amount In Thousand)										
Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD						
Ogenerate Sanction Oupload Sanction										
IFMS ID	AS ID Select IFMS ID									
Dispatch No										
Dispatch Date										
Finalize Data Reset										

#### Figure No.-65

1) Select Ifms ID.

PD Account Fund Transfer (Amount In Thousand)										
Request For Fund Transfer By AD Forwarding Request To Expenditure Request Rejected By Expenditure Request Accepted By Expenditure Sanction Finalize By AD										
Ogenerate Sanction Ophicalize Sanction Oupload Sanction										
IFMS ID	4 2									
Dispatch No		]								
Dispatch Date	3									
Finalize Data Reset										

- 2) Enter Dispatch Number.
- 3) Enter Dispatch Date.

PD Account Fund Transfer (Amount In Thousand)											
Request For Fund Transfer By AD         Forwarding Request To Expenditure         Request Rejected By Expenditure         Request Accepted By Expenditure         Sanction											
	Ogenerate Sanction Oupload Sanction										
IFMS ID 4											
Dispatch No	Dispatch No 4										
Dispatch Date	18/12/2017										
Finalize Data Reset											
	4										
	Figure No67										

- 4) Click on Finalize Data Button to Finalize the Sanction and below screen will appear.
- 5) Click on Reset Button to reset the finalize sanction.

	ent of Fin rnment of Rajasthan cial Managen		.m	
Welcon	me : AD Finance			
Home Financial Year.2017-2018 Date : 18/12/2017	Level IAD User	Key	Board Type: English 🗸	Logout
Manage User PD Account Fu Assign User Properties View U, Request For Fund Transfer By AD Forwarding Request To Expenditure	Data Saved Successfully	In Thousand	) Request Accepted By Expenditure	Sanction Finalize By AD
Update Profile Change Password Finance	OK			

### **10.3 PD Fund Transfer Sanction Report:**

		4 2 2	्रिक्त स्त्यमेव जयते		Go ed Fina	ment of Fi vernment of Rajasthan ancial Manage me:smt Maniula Verma		3
	Home	Financial Ye	ar:2017-2018	Date : 13		Level :HOD User	KeyBoard Type: English	▼ Logout
System Admin	Finance	LOC	Downloads	Ways And Means	Plan	Sanctions		
2.2	Master Da	ata	•					
PD acco	BFC		→ inu	al				
_	Budget							
シ PC	Budget D	istribution	► Inst	truction				
Forgot p	Excess S		•					
	ReApprop		<u> </u>					
🕤 Us		ed Data Verific ed Distibution/	roug	h registered mobile	number ( opt	ion Forgot password)		
Update 1	PD Fund	Transfer	P	D Fund Transfer Sanctio	n			
	Continger	ncy New	К	ероп	PD Fun	d Transfer Checklise		
🕤 Kin	dly update	e latest mot	oile number of	user by option (syst	em Admin 🕨 I	Manage User 🕨 Update pro	file)	
Creation	of Off	fice and	Designat	tion for PD a	ccount			
Cre	eation of C	Office and D	esignation for	PD account (ontion	Ways And Me	eans PD account Maste	er Data  PD account Office & Design	ation)

#### Figure No.-69

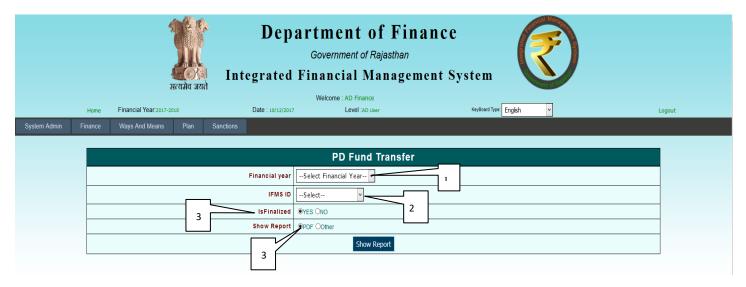


Figure No.-70

- 1) Select Financial Year.
- 2) Select IFMS ID.
- 3) Select Is Finalized Yes/No.
- 4) Select Report Type PDF or Other.

Ver1.0

PD Fund Transfer								
Financial year	2017-2018 🗸							
IFMS ID	4 🗸							
IsFinalized	©YES ONO							
Show Report	OPDF Oother							
	Show Report							

Figure No.-71

5) Click on Show Report.

After Click on Button Report is as shown below.

NIC	राजस्थान सरकार वित्त विभाग, जयपुर	
क्रमांक: - Dispatch No 4	स्वीकृति संख्या : 4 2017-18	जयपुर, दिनांक - 18/12/2017
विषय :- Sanction Subject		
प्रसंग:- Reference		
Sanction Text		
		राशि ( सहस्त्र में)
5	बजट मद	राशि
2054-00-097-(05)-[01]-(01)-P		1,00,00
7	कुल योग	1,00,00
। यह स्वीकति वित्त वित्त (व्यय) विभाग-5 विभा	ग की आई. डी. संख्या दिनांक 18/12/2017 से प्राप्त	। सहमति के अनसरण में जारी की जा रही है।

यह स्वीकृति वित्त वित्त (व्यय) विभाग-5 विभाग की आई. डी. संख्या दिनांक 18/12/2017 से प्राप्त सहमति के अनुसरण में जारी की जा रही है | आवंटित राशि से अधिक का व्यय नहीं किया जावे तथा राजस्थान लोक उपापन में पारदर्शिता अधिनियम / नियमो की पालना सुनिशित की जावे | यह सझम स्तर से अनुमोदित है |

उक्त राशि का आहरण स्वीकृति में निर्दिष्ट प्रयोजन के लिए ही किया जावे, किसी अन्य प्रयोजनार्थ राशि का आहरण किसी भी परिस्थिति में नहीं किया जावे।

भवदीय,

lssued By जयपुर, दिनांक - 18/12/2017

क्रमांक: - Dispatch No 4

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है :-

1 उप शासन सचिव, कृषि (ग्रुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु।

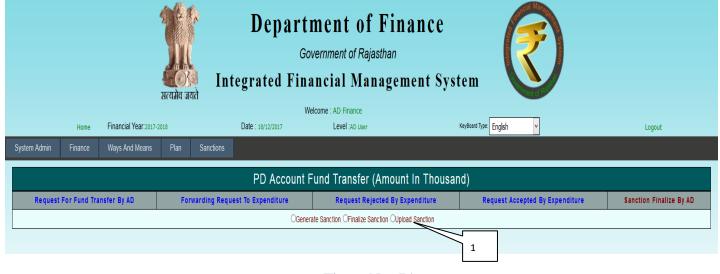


राजस्थान सरकार वित्त विभाग, जयपुर

परिशिष्ठ			राशि (सहस्त्र में)
क्र. स.		बजट शीर्ष / कार्यालय / निजी निक्षेप खाते का नाम	राशि
	25	2054-00-097-(05)-[01]-01 (राज्य निधि)	
		2900 - कोटा	
1		5852 - AGRICULTURE UNIVERSITY, KOTA	1,00,00
		योग कोटा	1,00,00
		महायोग	1,00,00

Endorse By

## 10.4 Upload/E-Sign Sanction By AD:



- Figure No.-74
- 1) Select the Upload Sanction from radio button list.

				्रि सत्यमेव जर		Integrated F	Government	Management			3	
	Home	Financia	Year:2022-2	)23		Date : 6/4/2022	Level :AD Use	r	KeyBoard Type:	English	~	Logout
System Admin	Finance		Ways An	d Means	Plan							
								nsfer (Amount In Ti				
Request	t For Fund Tra	ansfer By A	D	For	warding f	Request To Expenditure		Jest Rejected By Expenditu		Request	t Accepted By Expenditure	Sanction Finalize By AD
						C	Generate Sanction O	Finalize Sanction OUpload Sanctio	on			
			IFMS ID	- Select IFM	45 ID	~						
2 Annexure Based On OBudget Head OTreasury OPD Account												
				/			Get Report	Get Unsign Pdf				
			3	/								

- 2) Select Ifms ID.
- 3) Select Annexure Based On.

B ked	Go	ment of Finance vernment of Rajasthan ancial Management Syste	m	
Home Financial Year: 2022-2023	Date : 6/4/2022 Level :AD U		sh 🔽	Logout
System Admin				
Manage User Assign User Properties	PD Account F	Fund Transfer (Amount In Thousand	)	,
View User Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD
Update Profile	OGener	ate Sanction OFinalize Sanction OUpload Sanction		
Change Password IFMS ID	1057			
Finance Annexure Based On	Budget Head OTreasury OPD Account	Message from webpage X		
Habled Data Hopen, List of Admin Departments List of Departments	G	et Un-Sign Data Saved Successfully	4	
List of Controlling Officers		ОК		
List of BFC Units				



4) When we select Annexure Based On Un-Sign Data Saved Successfully message will appear on the screen. Press Ok button and Click on Get Unsign Pdf Button. Following Screen will appear on the screen.

	्र सत्यमेव ज	Integ	Go	ment of Fin overnment of Rajasthan ancial Managen			
Home Financial Year:2022-2023		Date : 6/4/2022	Level (AD U	ser	KeyBoard Type: English	V	Logout
System Admin Finance LOC Ways And M	eans Plan	Sanctions					
				<sup>-</sup> und Transfer (Amoun			
Request For Fund Transfer By AD	Forwa	rding Request To Ex	penditure	Request Rejected By E	xpenditure	Request Accepted By Expenditure	Sanction Finalize By AD
	1		OGener	rate Sanction OFinalize Sanction OUple	ad Sanction		
IFMS ID	1057	~					
Annexure Based On	Budget Head O	Treasury OPD Account	i i				
		G	Get Report G	et Unsign Pdf E-Sign Pdf	Save e-signed Pdf		
			F	igure No77	5		

5) Click on E-Sign Pdf Button.

	Test Certificate Select X Select a certificate from the following list to get information on that certificate	n AD aspx		▼ Ĉ] Search	- ロー× の☆簡豊
6	Soued to Issued by Intende Friendy Expiration Location MMM IDSgns Envrypti None 33/5/224 Not avail MMMM DSgns Clent A None 33/5/224 Not avail MAN DSgns Clent A None 33/5/224 Not avail MAN PataSgn Envrypti None 83/5/2023 Not avail MAN PataSgn Searce E None 83/5/2023 Not avail MAN Concord Start C None 83/5/2023 Not avail MAN Concord Start C None 83/5/2023 Not avail MAN Concord Start C None 83/5/2023 Not avail MAN Start C None 83/5/2023 Not avail MAN Start C None 83/5/2023 Not avail MAN Start C None 11/25/2 Not avail MAN System Admin Finance LOC Ways And Me	G मत्यग्नेव जयते Netcome : Ad Local Self Date : 6//2022 Level :Ao			Logout
		PD Account	Fund Transfer (Amount In Thousand	)	
	Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD
		OGen	erate Sanction OFinalize Sanction OUpload Sanction		
	IFMS ID	1057			
	Annexure Based On	Budget Head OTreasury OPD Account			
		Get Report	Get Unsign Pdf <b>E-Sign Pdf</b> Save e-signed Po	Jf	

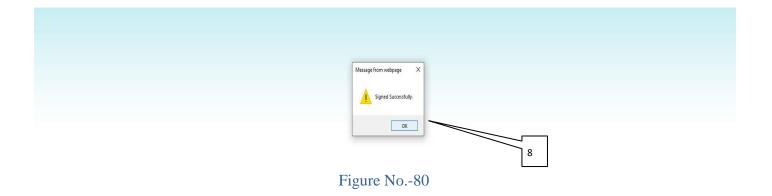
Figure No.-78

6) Select the DSC for Registration. and press Ok button. and Click on E-Sign Pdf Button.

	ग्रिके सत्यमेव जयते	Gove	ent of Finance mment of Rajasthan acial Management Syste	m	
Home Financial Year:2022-2023	Date : 6/4/	2022 Level :AD User	KeyBoard Type: Eng	ish 🔽	Logout
System Admin Finance LOC Ways And M	leans Plan Sanction	s			
Request For Fund Transfer By AD	Forwarding Requ	PD Account Fu	nd Transfer (Amount In Thousand Request Rejected By Expenditure	) Request Accepted By Expenditure	Sanction Finalize By AD
		OGenerate	Sanction OFinalize Sanction Oppload Sanction		
IFMS IE	1057	Verify User P	N X		
Annexure Based Or	Budget Head OTreasury Of	PD Account	w verify your User PIN:		
		Get Report	PDN: Cesigned P Enable soft keyboard User PDN Login Cancel		

Figure No.-79

7) Enter DSC Pin and press Login Button.



8) Fund Transfer Sanction File Signed Successfully. Press Ok Button.

	्रिक्ति सत्यमेव जयते	Go	ment of Finar overnment of Rajasthan ancial Managemen		$\bigcirc$	
Home Financial Year: 2022-2023	Date : 6/4/			KeyBoard Type: English	V	Logout
System Admin Finance LOC Ways And M	leans Plan Sanction	s				
		PD Account I	Fund Transfer (Amount In	Thousand)		
Request For Fund Transfer By AD	Forwarding Requ	uest To Expenditure	Request Rejected By Expend	diture	Request Accepted By Expenditure	Sanction Finalize By AD
		OGener	rate Sanction OFinalize Sanction OUpload Sa	inction		
IFMS ID	1057	~				
Annexure Based On	Budget Head OTreasury Of	PD Account				
		Get Report G	et Unsign Pdf E-Sign Pdf	Save e-signed Pdf		
			Figure No81		9	

9) Click on Save e-signed Pdf Button.

B bad	Go	ment of Finance overnment of Rajasthan ancial Management Syste	m	
Home Financial Year:2022-2023	Date : 6/4/2022 Level :Ad		ish 🔽	Logout
System Admin				
Manage User	PD Account	Fund Transfer (Amount In Thousand	)	, ·
Assign User Properties View User Request For Fund Transfer By AD	Forwarding Request To Expenditure	Request Rejected By Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD
Updaté. Profile	OGene	rate Sanction OFinalize Sanction OUpload Sanction		
DSC Registration IFMS IC	1057			and the second se
Change Password Annexure Based Or	Budget Head OTreasury OPD Account	Message from webpage X		
Finance Master Sate Report	G	et F	Admin Departments	ş •
List of Admin Departments		OK		
List of Departments				
List of Controlling Officers			10	
		Figure No81		

10) Sign Data Saved Successfully. Click on Ok Button.

	्रि सत्यमेव जय	Integrated Fin	tment of Fi Government of Rajasthar nancial Manago	1		
Home Financial Year:2022-2023		Date : 6/4/2022 Level :A		KeyBoard Type: English		Logout
System Admin Finance LOC Ways And M	eans Plan	Sanctions				
		PD Accoun	t Fund Transfer (Amo	unt In Thousand)		
Request For Fund Transfer By AD	Forward	ding Request To Expenditure	Request Rejected B	ly Expenditure	Request Accepted By Expenditure	Sanction Finalize By AD
		OGe	nerate Sanction OFinalize Sanction	Upload Sanction		
IFMS ID	1057	~				
Annexure Based On	Budget Head OT	reasury OPD Account				
		Get Report Get Un	sign Pdf E-Sign Pdf	Save e-signed Pdf Dow	nload Pdf	
			Figure No8	2	11	

11) Click on Download Pdf Button.

	राजस्थान सरकार स्वायत्त शासन विभाग, जयपुर	IFMS ID : 1057
गंक: - 753951	(स्वीकृति संख्या : 1 / 2022-23)	गयपुर, दिनांक - 06/04/2022
विषय :- rar		
प्रसंग :- ara		
arar		राशि (रुपये में)
मांग संख्या	बजट मद	राशि
29	2217-80-191-(14)-[01]-12-State Fund	1,00,00,00
ाट स्वीकति तिम अन	कुल योग	1,00,00,00
<ol> <li>स्वीकृत राशि का र्देश व निर्धारित प्रत्रि त्य प्रकार से विनियों त्य प्रकार से विनियों 3. व्यय की राशि का व. निजी निश्चेष खाते 4. निजी निश्चेष खाते र्व राजकोष में जमा ब 5. व्यय के लेखे महा</li> </ol>	ों के अध्यधीन होगी:- क्यब करने हेतु लोक उपापन में पारदर्शिता अधिनियम 2012 व नियम 2013 तः त्या की पालना सुनिश्चित की जावे। से राशि का आहरण वास्तविक आवश्यकता के अनुसार निर्दिष्ट प्रयोजन के लिए है जेत किये जाने हेतु राशि का निजी निक्षेप खाते से आहरण नहीं किया जावेगा। उपयोगिता प्रमाण-पत्र निर्धारित प्रपत्र में निर्धारित अवधि में नियमानुसार महा ! में हस्तान्तरित राशि का व्यय चालू वित्तीय वर्ष में ही किया जावे। अनुषयोगी रा	ग योजना के दिशा-निर्देश, तत्सम्बन्धी नियम / ो किया जावे। वैंक खाते में हस्तान्तरण या तेखाकार / स्थानीय निधि अंकेक्षण विभाग को शि यदि कोई हो तो वित्तीय वर्ष की समाप्ति से 4/2022 से प्राप्त सहमति के अनुसरण में
स्वीकूत राशि का र्हश व निर्धारित प्रत्रि निजी निक्षेप खाते य प्रकार से विनियों। व्यय की राशि का तुत किया जाते। निजी निक्षेप खाते राजकोप में जमा व व्यय के लेखे महा यह स्वीकृति वित्त जि	ों के अध्यधीन होगी:- व्यय करने हेतु लोक उपापन में पारदर्शिता अधिनियम 2012 व नियम 2013 तः त्या की पालना सुनिश्चित की जावे। से राशि का आहरण वास्तविक आवश्यकता के अनुसार निर्दिष्ट प्रयोजन के लिए हं जेत किये जाने हेतु राशि का निजी निक्षेप खाते से आहरण नहीं किया जावेगा। उपयोगिता प्रमाण-पत्र निर्धारित प्रपत्र में निर्धारित अवधि में नियमानुसार महा । में हस्तान्तरित राशि का व्यय चालू वित्तीय वर्ष में ही किया जावे। अनुपयोगी रा रवाई जावे। नेखाकार एवं राज्य सरकार के निरीक्षण के लिए सदैव खुले रहेंगे।	ग योजना के दिशा-निर्देश, तत्सम्बन्धी नियम / ो किया जावे। वैंक खाते में हस्तान्तरण या नेखाकार / स्थानीय निधि अंकेक्षण विभाग को शि यदि कोई हो तो वित्तीय वर्ष की समाप्ति से
. स्वीकृत राशि का र्देश व निर्धारित प्रति . निजी निक्षेप खाते त्य प्रकार से विनियों. . व्यय की राशि का नुत किया जावे। . निजी निक्षेप खाते रं राजकोप में जमा व . व्यय के लेखे महा यह स्वीकृति वित्त नि	ों के अध्यधीन होगी:- व्यय करने हेतु लोक उपापन में पारदर्शिता अधिनियम 2012 व नियम 2013 तः त्या की पालना सुनिश्चित की जावे। से राशि का आहरण वास्तविक आवश्यकता के अनुसार निर्दिष्ट प्रयोजन के लिए हं जेत किये जाने हेतु राशि का निजी निक्षेप खाते से आहरण नहीं किया जावेगा। उपयोगिता प्रमाण-पत्र निर्धारित प्रपत्र में निर्धारित अवधि में नियमानुसार महा । में हस्तान्तरित राशि का व्यय चालू वित्तीय वर्ष में ही किया जावे। अनुपयोगी रा रवाई जावे। नेखाकार एवं राज्य सरकार के निरीक्षण के लिए सदैव खुले रहेंगे।	ग योजना के दिशा-निर्देश, तत्सम्बन्धी नियम / ो किया जावे। वैंक खाते में हस्तान्तरण या तेखाकार / स्थानीय निधि अंकेक्षण विभाग को शि यदि कोई हो तो वित्तीय वर्ष की समाप्ति से 4/2022 से प्राप्त सहमति के अनुसरण में
स्वीकूत राशि का र्हश व निर्धारित प्रत्रि निजी निक्षेप खाते य प्रकार से विनियों। व्यय की राशि का तुत किया जाते। निजी निक्षेप खाते राजकोप में जमा व व्यय के लेखे महा यह स्वीकृति वित्त जि	ों के अध्यधीन होगी:- व्यय करने हेतु लोक उपापन में पारदर्शिता अधिनियम 2012 व नियम 2013 तः त्या की पालना सुनिश्चित की जावे। से राशि का आहरण वास्तविक आवश्यकता के अनुसार निर्दिष्ट प्रयोजन के लिए हं जेत किये जाने हेतु राशि का निजी निक्षेप खाते से आहरण नहीं किया जावेगा। उपयोगिता प्रमाण-पत्र निर्धारित प्रपत्र में निर्धारित अवधि में नियमानुसार महा । में हस्तान्तरित राशि का व्यय चालू वित्तीय वर्ष में ही किया जावे। अनुपयोगी रा रवाई जावे। नेखाकार एवं राज्य सरकार के निरीक्षण के लिए सदैव खुले रहेंगे।	ग योजना के दिशा-निर्देश, तत्सम्बन्धी नियम / ो किया जावे। वैंक खाते में हस्तान्तरण या तेखाकार / स्थानीय निधि अंकेक्षण विभाग को शि यदि कोई हो तो वित्तीय वर्ष की समाप्ति से 4/2022 से प्राप्त सहमति के अनुसरण में <b>भवदीय,</b>

**क्रमांक: - 753951** प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेपित है :-