

2016

Integrated Financial Management System

PD Account – User Manual

This document will help User in Understanding the process of PD Account creation and finalization for Ways & Means.

Prepared By:
National Informatics Centre



Integrated Financial Management System

Contents

1	Introduction.....	5
1.1	About IFMS.....	5
1.2	Help Desk.....	5
2	Product Features.....	5
3	Installation Instructions.....	5
3.1	Software requirement.....	5
3.2	Hardware requirement.....	5
3.2	Networking requirement.....	6
3.2	Installtion Procedure.....	6
4	PD Account – User Manual.....	7-71
4.1	Master Data.....	9-25
4.1.1	Budget Head Applicable For PD Account.....	9-13
1.	Save Operation.....	11
2.	Update Operation	11
3.	Delete Operation.....	12
4.1.2	PD Account Category	14-17
1.	Save Operation.....	14
2.	Update Operation.....	15
3.	Delete Operation.....	16
4.1.3	PD Account Mode of Transaction.....	18-21
1.	Save Operation.....	19
2.	Update Operation.....	20
3.	Delete Operation.....	21
4.1.4	PD Account Copy to Master.....	22-26
1.	Save Operation.....	23
2.	Update Operation	24
3.	Delete Operation.....	26
4.1.5	PD Account Heading.....	27-31
1.	Save Operation.....	28
2.	Update Operation	29

Integrated Financial Management System

3.	Delete Operation.....	31
4.2	Data Entry.....	32-71
4.2.1	PD Account Creation/Modification.....	32-46
1.	Open Option.....	33-39
1.	New PD Account	34-39
1.	Save Operation	35
2.	Update Operation	37
3.	Delete Operation	39
1.	ReOpen PD Account	40-41
1.	ReOpen Operation	40
2.	Revised Option	41-45
1.	Update Operation	41
3.	Close Option	46-47
1.	Close Operation	46
4.2.2	Map PD Account and Treasury.....	48-59
1.	Save Operation.....	49
2.	Update Operation.....	52
3.	Delete Operation.....	55
4.	Change Treasury Operation.....	56
4.2.3	PD Account Signatory.....	60-73
1.	Single Authorized Signatory	61-70
1.	Save Operation.....	61
2.	Update Operation.....	67
3.	Delete Operation.....	70
2.	Joint Authorized Signatory	63-70
1.	Save Operation.....	63
2.	Update Operation.....	68
3.	Delete Operation.....	68
3.	Change Authorized Signatory	71-74
3.	Change Signatory Operation.....	71
4.2.4	PD Account Map with Copy to.....	75-81

Integrated Financial Management System

1.	Save Operation.....	76
2.	Update Operation.....	78
3.	Delete Operation.....	80
4.2.5	PD Account Finalization.....	82-86
1.	Finalize Operation.....	83
4.2.6	PD Account Change Request	87-94
1.	Request for Change in PD Account.....	88-91
1.	Save Operation	88
2.	Delete Operation.....	90
2.	Accept PD Account Change Request	92-94
1.	Accept Operation	92
4.3	Report.....	94-115
4.3.1	PD Account Sanction Letter.....	97
4.3.2	PD Account Modification Letter.....	105
4.3.3	PD Account Transfer Letter.....	111
4.3.4	PD Account Close Letter.....	114

Integrated Financial Management System

1 Introduction

1.1 About IFMS

Integrated Financial Management System (IFMS) is an e-Governance initiative of Rajasthan Government for effective, accountable and transparent Public Finance Management. IFMS has been conceptualized as an umbrella system covering all modular systems and their integration. The main objective of IFMS is to achieve computerization of state wide financial transactions and efficient monitoring and facilitate a Single Window interface across various functions.

1.2 Help Desk

In case of any query please contact at Help Desk –

Email ID	ifms-rj@nic.in
Phone No.	0141 -5153222
Extension	4452

2 Product Features

- (1) Web application is developed in ASP.NET
- (2) Reports are generated using Crystal Reports and SQL Server Reporting tool.

3 Installation Instructions

3.1 Software requirement

- Internet Explorer 7.0 or higher version
- PDF Acrobat Reader (9.0)

3.2 Hardware requirement

- Pentium 4 Desktop
- 512 MB RAM
- Printer (Dot-Matrix Printer or Laser)

Integrated Financial Management System

3.3 Networking requirement

- Internet Connection with uninterrupted 512 kbps speed

3.4 Installation procedure

- User need to Access the application through following URL

URL: <http://ifms.raj.nic.in/>

Integrated Financial Management System

4 PD Account -- User Manual

General Instruction

The following are given general process for using application-

- Open Internet explorer and write <http://ifms.raj.nic.in> on address bar. As Shown in fig.1 –



Figure No.-1

Click on Budget module for login. After Clicking on this, Login Screen will be display. As shown in fig.2

Integrated Financial Management System

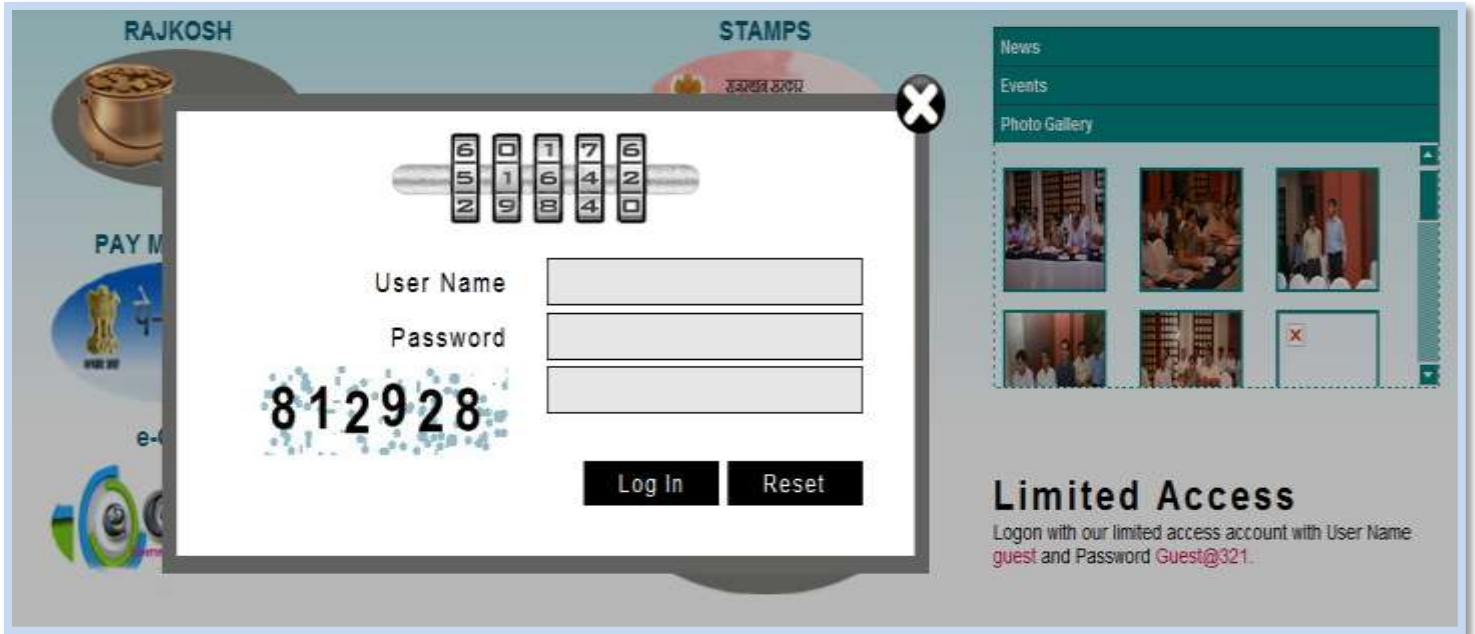


Figure No.-2

Enter Username and Password and click on login button.

This Module helps Super User and Office User to create and manage PD Account .The super user and office user will login to the IFMS for using the web based application for PD Account.

Application Path:-

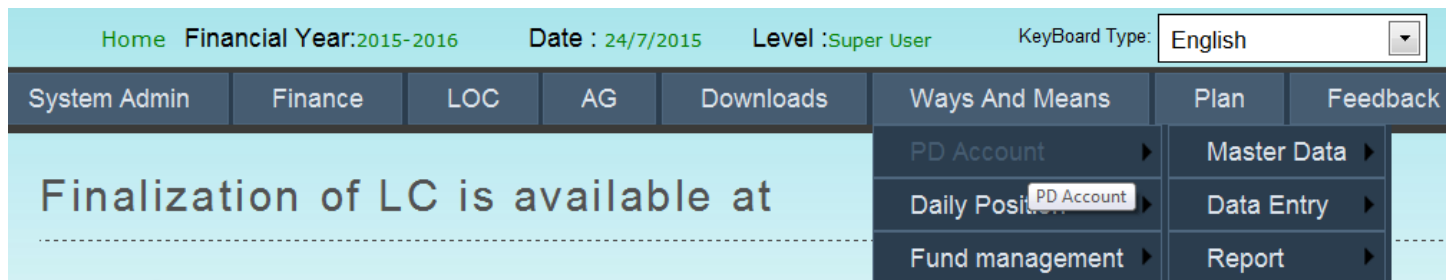


Figure No.-3

Integrated Financial Management System

4.1 Master Data:-

This Module helps Super User to create and manage Budget Head, PD Account Category, mode of transaction and copy to (remark).

Application Path:-

Ways and Means → PD Account → Master Data

It has four options:-

- Budget Head Applicable For PD Account
- PD Account Category
- PD Account Mode of Transaction
- PD Account Copy To Masters
- PD Account Heading

4.1.1 Budget Head Applicable For PD Account: -

This 'Budget Head Applicable for PD Account' module is used to manage the Budget Head information for PD Account.

Application Path:-

Ways and Means → PD Account → Master Data → Budget Head Applicable for PD Account

1) This form helps to keep Budget Head information for PD Account. Refer fig 4 to 10



Figure No.-4

Integrated Financial Management System

- 2) After enter “Budget Head Applicable For PD Account” as shown in above Diagram (Figure No.4), following Screen is opened as shown in below Diagram (Figure No.5)

PD Account Budget Heads	
Budget Head	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
Account Type	<input type="radio"/> Multiple <input type="radio"/> Single <i>Here 'Multiple' means this budget head can have multiple accounts.</i>
Can Treasury open account for this Budget Head ?	<input type="radio"/> Yes <input type="radio"/> No
Budget Head Opening Date	<input type="text"/>
	<input type="button" value="Save"/> <input type="button" value="Cancel"/>

Figure No.-5

- 3) User has to enter **Budget Head** details. The Budget head comprises of following parameters:

S. No.	Head Code	Number of digits
1	Major Head Code	4
2	Sub-Major Head Code	2
3	Minor Head Code	3
4	Sub-Minor Head Code	2
5	Group Sub-Head Code	2

- 4) ‘Account Type’ has two options

- **Multiple** :- Multiple means that entered Budget Head has multiple account
- **Single** :- Single means that entered Budget Head has only single account

- 5) ‘Can Treasury open account for this Budget Head?’ has two option

- **Yes** :- It’s indicate that entered Budget Head is applicable for treasury
- **No** :- It’s indicate that entered Budget Head is not applicable for treasury

- 6) Enter Budget Head Opening Date

Integrated Financial Management System

1) Save Operation for Budget Head Applicable For PD Account:-

- 1) After Enter the Budget Head user has to choose Account Type, Can Treasury open account for this Budget Head options and enter the Budget Head opening date.
- 2) To save the information click on Save otherwise click on Cancel.
- 3) After click on save it will display the 'Data Save Successfully' message.

Refer Fig. - 6, 7

PD Account Budget Heads					
Budget Head	<input type="text" value="8009"/>	<input type="text" value="01"/>	<input type="text" value="101"/>	<input type="text" value="00"/>	<input type="text" value="00"/>
Account Type	<input checked="" type="radio"/> Multiple <input type="radio"/> Single <i>Here 'Multiple' means this budget head can have multiple accounts.</i>				
Can Treasury open account for this Budget Head ?	<input type="radio"/> Yes <input checked="" type="radio"/> No				
Budget Head Opening Date	<input type="text" value="09/09/2014"/>				
	<input type="button" value="Save"/>		<input type="button" value="Cancel"/>		

Figure No.-6

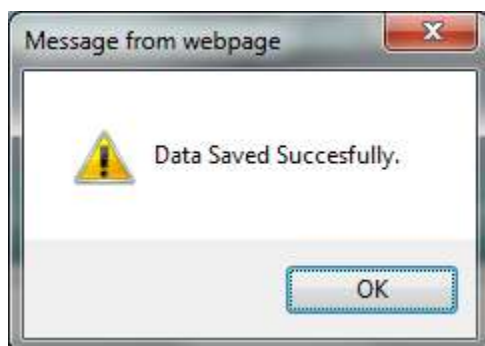


Figure No.-7

Note:-Office user access the Pd account only which is applicable for treasury.

2) Update Operation for Budget Head Applicable For PD Account:-

- 1) To update the existing Budget Head information click on Edit.
- 2) After click user has to change the Budget Head information and click on Update.
- 3) To save the changes click on Update otherwise click on Cancel.

Integrated Financial Management System

4) After click on update it will display the 'Data Update Successfully' message.

Refer Fig.-8, 9

PD Account Budget Heads								
Budget Head		8229	00	200	02	00		
Account Type		<input checked="" type="radio"/> Multiple <input type="radio"/> Single <i>Here 'Multiple' means this budget head can have multiple accounts.</i>						
Can Treasury open account for this Budget Head ?		<input type="radio"/> Yes <input checked="" type="radio"/> No						
Budget Head Opening Date		09/09/2014						
		Update		Cancel				

Action	Major Head	Sub Major Head	Minor Head	Sub Minor Head	Group Sub Head	Account Type	Can Applicable for Treasury	FromDate
Edit Delete	8229	00	200	02	00	Multiple	No	09/09/2014

Figure No.-8

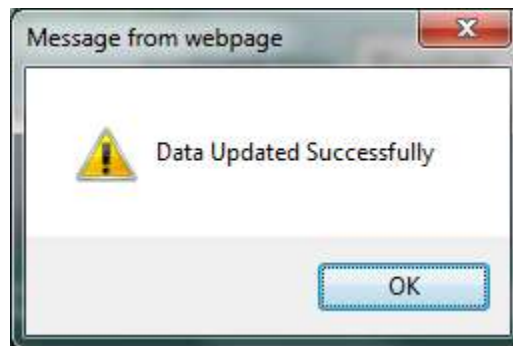


Figure No.-9

3) Delete Operation of Budget Head Applicable For PD Account:-

- 1) To Delete the Budget Head information click on Delete
- 2) After click on Delete it will display the warning message. For deletion click on OK otherwise click on Cancel. As shown in fig 9
- 3) After click on OK it will display the "Deleted Successfully" message

Refer Fig. – 10 to12

Integrated Financial Management System

Action	Major Head	Sub Major Head	Minor Head	Sub Minor Head	Group Sub Head	Account Type	Can Applicable for Treasury	FromDate
Edit Delete	8229	00	200	02	00	Multiple	No	09/09/2014

Figure No.-10

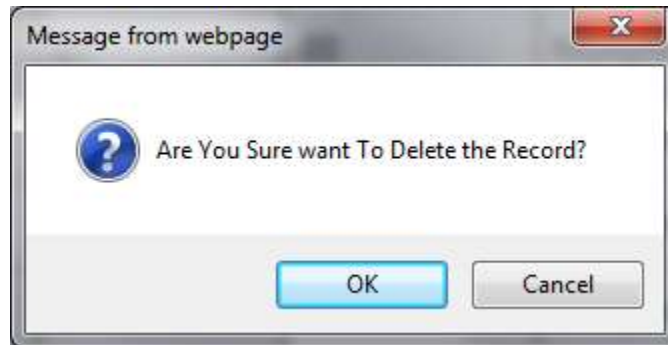


Figure No.-11



Figure No.-12

Integrated Financial Management System

4.1.2 PD Account Category:-

This 'PD Account Category' module is used to manage the category information for PD Account.

Application Path:-

Ways and Means → PD Account → Master Data → PD Account Category



Figure No.-13

After click on PD Account Category the following Screen is opened as showed in below Diagram (Figure No.14)

PD Account Category	
Category Name:	<input type="text"/>
Description :	<input type="text"/>
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

Figure No.-14

1) Save Operation of PD Account Category:-

- 1) To save category for PD Account enter category name and it's Description
- 2) Click on Save to save the category name otherwise click on Cancel
- 3) After save it will display the 'Data Save Successfully' message.

Integrated Financial Management System

Refer Fig – 15, 16

PD Account Category	
Category Name:	<input type="text" value="Government"/>
Description :	<input type="text"/>
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

Action	Category Name	Description
Edit Delete	Autonomous Body/Corporation/Company	
Edit Delete	Government	

Figure No.-15

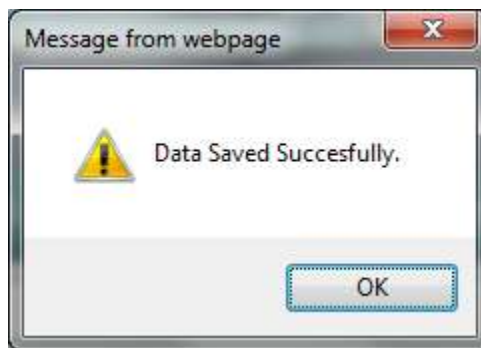


Figure No.-16

2) Update Operation of PD Account Category:-

- 1) To Update the Category or it's description click on Edit
- 2) And change the category or description and click on Update
- 3) After click on Update it will display the 'Data Updated Successfully' message.

Refer Fig. – 17, 18

Integrated Financial Management System

PD Account Category		
Category Name:	<input type="text" value="Government"/>	
Description :	<input type="text"/>	
<input type="button" value="Update"/> <input type="button" value="Cancel"/>		

Action	Category Name	Description
Edit Delete	Autonomous Body/Corporation/Company	
Edit Delete	Government	

Figure No.-17

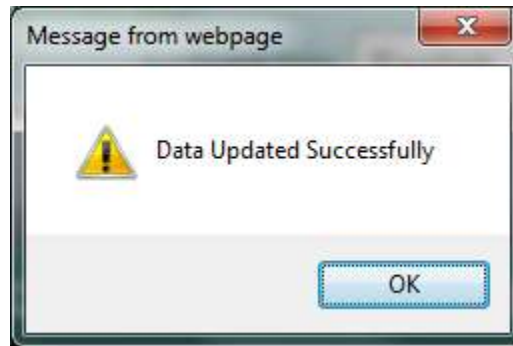


Figure No.-18

3) Delete Operation of PD Account Category:-

- 1) To delete any category click on Delete
- 2) It will display the confirmation message for deletion click OK otherwise Cancel
- 3) After click OK it will display the 'Deleted successfully' message

Refer Fig. 19 to 21

Integrated Financial Management System

Action	Category Name	Description
Edit Delete	Autonomous Body/Corporation/Company	
Edit Delete	Government	

Figure No.-19

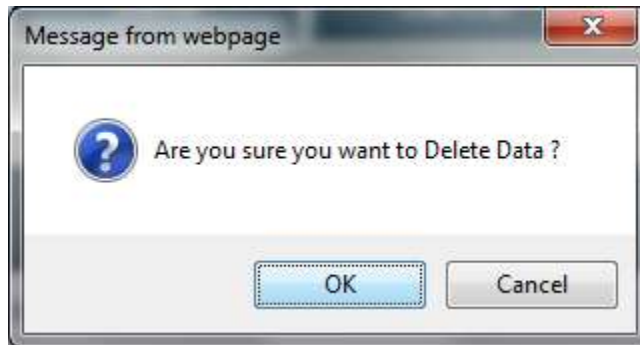


Figure No.-20

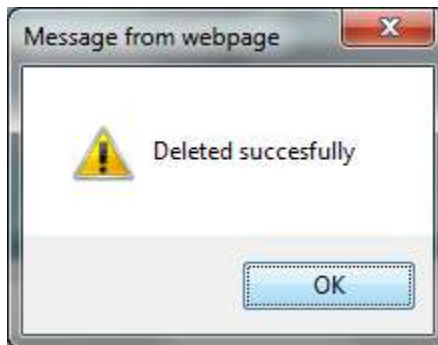


Figure No.-21

Integrated Financial Management System

4.1.3 PD Account Mode of Transaction: -

This 'PD Account Mode of Transaction' module is used to manage the transaction mode of PD Account.

Application Path:-

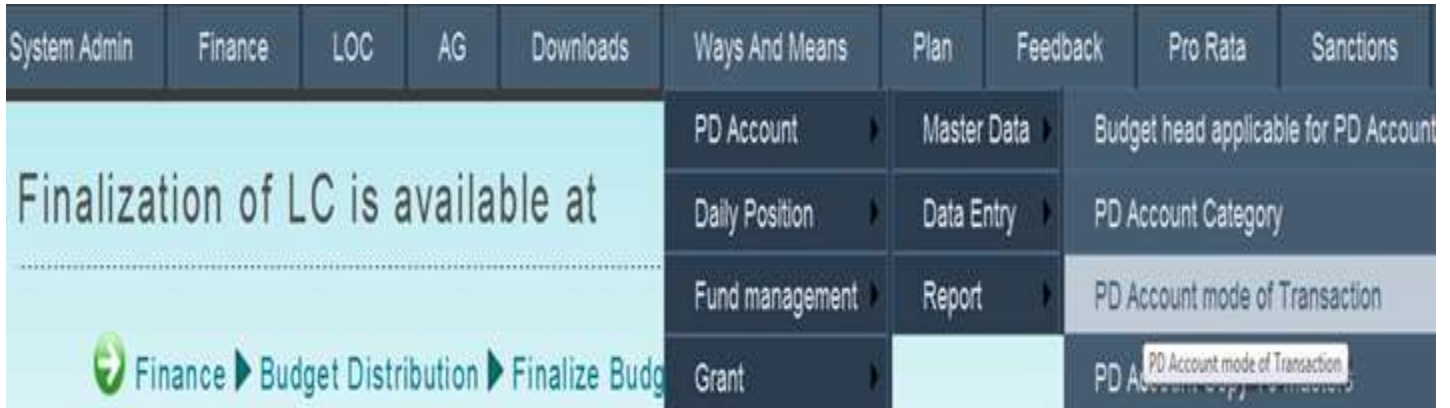


Figure No.-22

After click on PD Account Mode of Transaction the following Screen is opened as showed in below Diagram (Figure No.23)

PD Account Transaction	
Mode of Transaction:	<input type="text"/>
Description:	<input type="text"/>
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

Figure No.-23

Integrated Financial Management System

1) Save Operation of PD Account Mode of Transaction:-

- 1) To save mode of transaction for PD Account enter transaction mode it's Description
- 2) Click on Save to save the transaction mode otherwise click on Cancel
- 3) After save it will display the 'Data Save Successfully' message.

Refer Fig. 24, 25

PD Account Transaction	
Mode of Transaction:	<input type="text" value="एकल"/>
Description:	<input type="text"/>
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

Figure No.-24



Figure No.-25

Integrated Financial Management System

2) Update Operation of PD Account Mode of Transaction:-

- 1) To Update the transaction mode or it's description click on Edit
- 2) And change the category or description and click on Update
- 3) After click on Update it will display the 'Data Updated Successfully' message.

Refer Fig. – 26, 27

PD Account Transaction	
Mode of Transaction:	<input type="text" value="एकल"/>
Description:	<input type="text"/>
<input type="button" value="Update"/> <input type="button" value="Cancel"/>	

Action	Mode of Transaction	Description
Edit Delete	एकल	

Figure No.-26

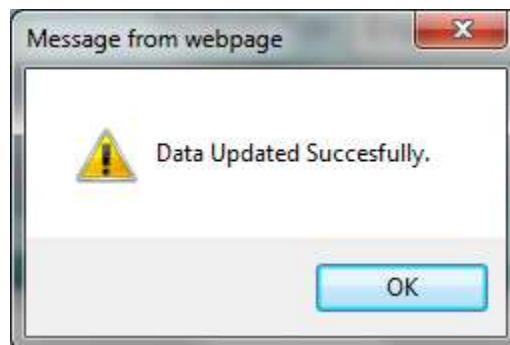


Figure No.-27

Integrated Financial Management System

3) Delete Operation of PD Account Mode of Transaction:-

- 1) To delete any transaction mode click on Delete
- 2) It will display the confirmation message “Are you sure to Delete data” for deletion click OK otherwise Cancel
- 3) After click OK it will display the ‘Deleted successfully’ message

Refer Fig. 28 to 30

Action	Mode of Transaction	Description
Edit Delete	एकल	
Edit Delete	संयुक्त	

Figure No.-28

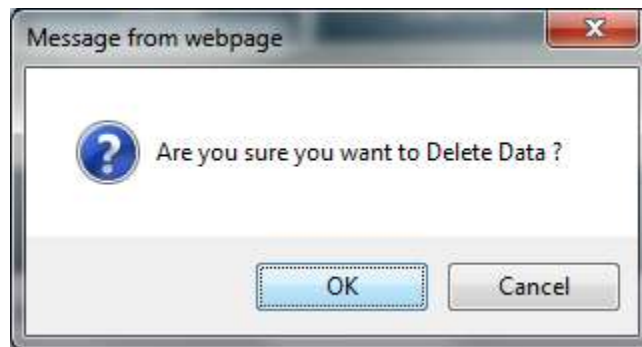


Figure No.-29



Figure No.-30

Integrated Financial Management System

4.1.4 PD Account Copy to Master: -

This 'PD Account Copy to Master' module is used to keeps remark for PD Account.

Application Path:-

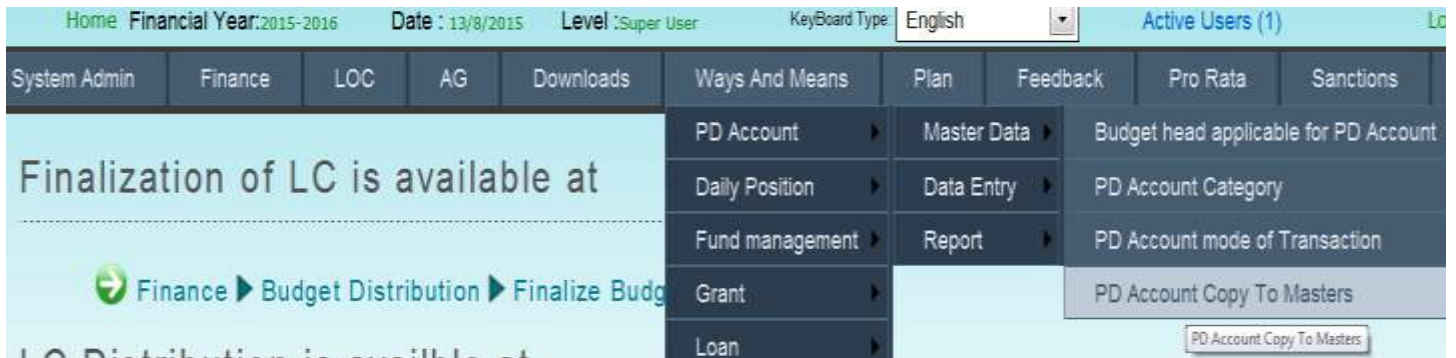


Figure No.-31

After click on PD Account Copy to Master the following Screen is opened as showed in below Diagram (Figure No.32)

PD Account Copy To

Name :

Is Common :

Save **Cancel**

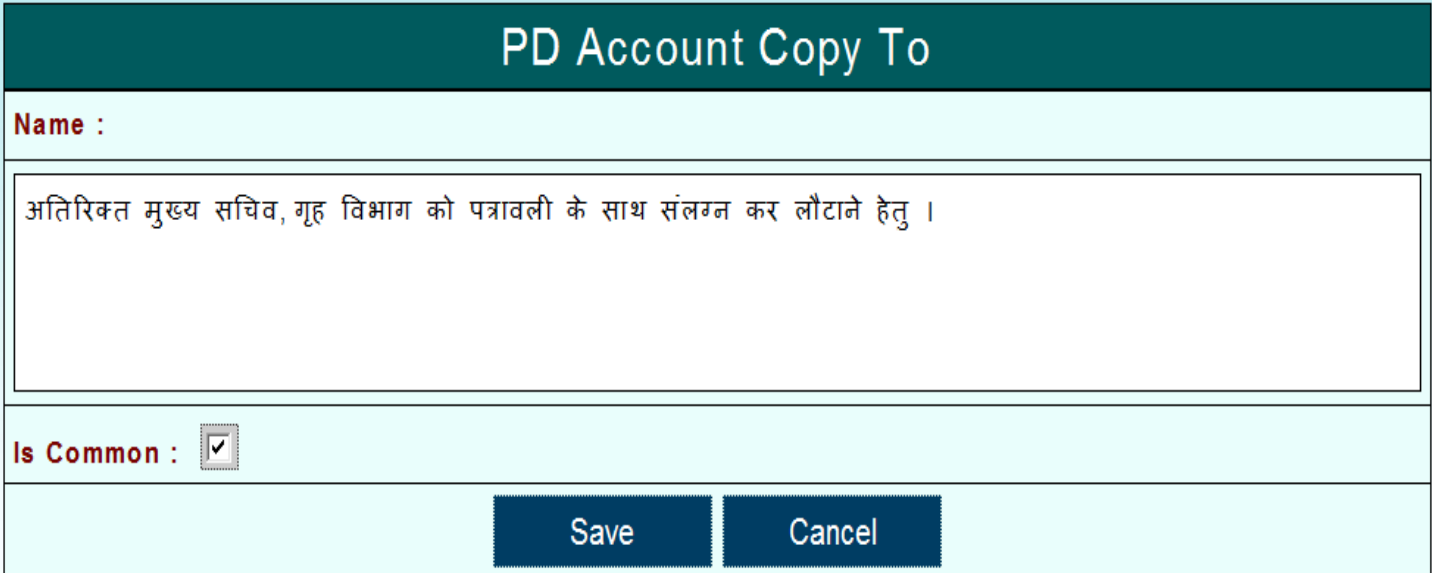
Figure No.-32

Integrated Financial Management System

1) Save Operation of PD Account Copy to Master:-

- 1) To save remark for PD Account enter remark and
- 2) If remark is common then check the Is Common
- 3) And click on Save to save the remark otherwise click on Cancel
- 4) After save it will display the 'Data Save Successfully' message.

Refer Fig. 33, 34



PD Account Copy To

Name :

अतिरिक्त मुख्य सचिव, गृह विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु ।

Is Common :

Save **Cancel**

Figure No.-33

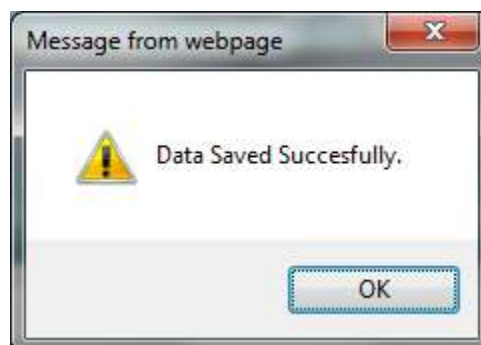


Figure No.-34

Integrated Financial Management System

Note:-

1. IsCommon means remarks which will be shown with all PD Account.

2) Update Operation of PD Account Copy to Master:-

- 1) To Update remark or Is Common click on Edit
- 2) After change the remark or Is Common click on Update
- 3) It will display the 'Data Updated Successfully' message.

Refer Fig. – 35 to 38

S.No.	Name	Is Common	Action
1	अतिरिक्त मुख्य सचिव, गृह विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु ।	Y	Edit Delete
2	अध्यक्ष/सचिव, कृषि उपज मण्डी समिति, किशनगढ़-रेनवाल, जयपुर!	N	Edit Delete
3	उप शासन सचिव, कृषि (ग्रुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु!	N	Edit Delete
4	उप शासन सचिव, वित्त (बजट) विभाग!	N	Edit Delete
5	तकनीकी निदेशक, NIC (IFMS Cell), वित्त भवन, ज्योति नगर, जयपुर!	N	Edit Delete

Figure No.-35

PD Account Copy To

Name :

अतिरिक्त मुख्य सचिव, गृह विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु ।

Is Common :

Update

Cancel

S.No.	Name	Is Common	Action
1	अतिरिक्त मुख्य सचिव, गृह विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु ।	Y	Edit Delete

Figure No.-36

Integrated Financial Management System

PD Account Copy To	
Name :	
<p>अतिरिक्त मुख्य सचिव, गृह विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु ।</p>	
Is Common :	<input type="checkbox"/>
<p style="text-align: center;"><input type="button" value="Update"/> <input type="button" value="Cancel"/></p>	

Figure No.-37

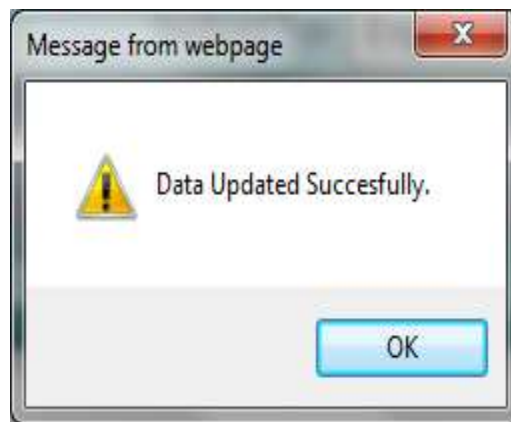


Figure No.-38

Integrated Financial Management System

3) Delete Operation of PD Account Copy to Master:-

- 1) To delete remark click on Delete
- 2) It will display the confirmation message 'Are you sure to Delete data' for deletion click OK otherwise Cancel
- 3) After click OK it will display the 'Deleted successfully' message

Refer Fig. 39 to 41

S.No.	Name	Is Common	Action
1	अतिरिक्त मुख्य सचिव, गृह विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु ।	N	Edit Delete

Figure No.-39

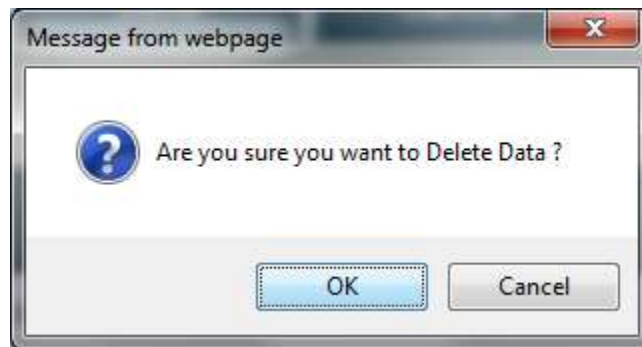


Figure No.-40

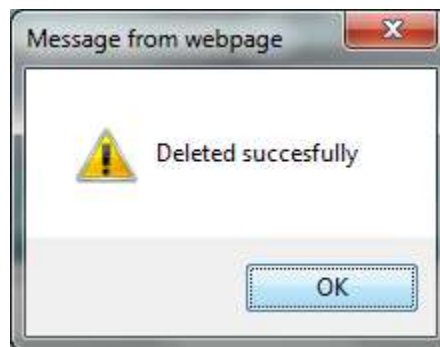


Figure No.-41

Integrated Financial Management System

4.1.5 PD Account Heading: -

This 'PD Account Heading' module is used to keeps heading and designation for PD Account sanction report.

Application Path:-

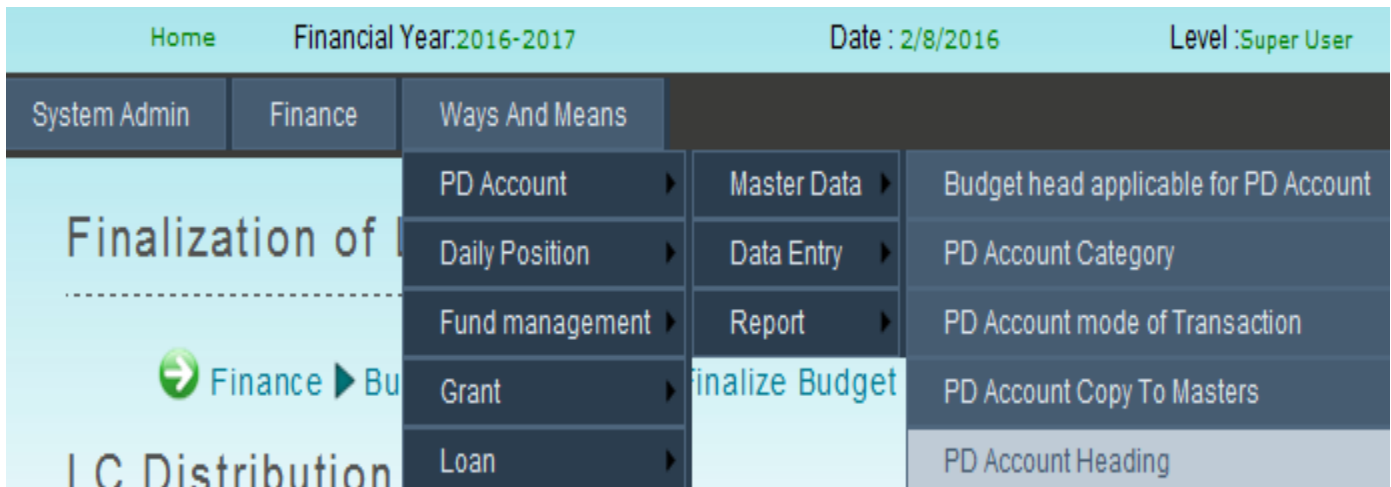


Figure No.-42

After click on PD Account Heading the following Screen is opened as showed in below Diagram (Figure No. 43)

Header And Footer for PD Account			
<input type="radio"/> DS WM <input type="radio"/> Treasury/Office <input type="radio"/> SubTreasury/Office			
DS WM/Treasury heading	<input type="text"/>	DS WM/Treasury Sub Heading	<input type="text"/>
Desingation for Sign	<input type="text"/>		
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

Figure No.-43

Integrated Financial Management System

1) Save Operation of PD Account Heading:-

- 1) To save heading for PD Account for Super User choose DS WM or for Treasury/Office user choose Treasury/Office option or for SubTreasury/Office user choose SubTreasury/Office option
- 2) To save heading for Super User enter heading, sub heading and designation for sign
- 3) To save heading for Treasury/Office enter heading, sub heading, designation for sign, sanction date and file number
- 4) And click on Save to save otherwise click on Cancel
- 5) After save it will display the 'Data Save Successfully' message.

Refer Fig. – 44 to 47

Header And Footer for PD Account			
<input type="radio"/> DS WM <input type="radio"/> Treasury/Office <input type="radio"/> SubTreasury/Office			
DS WM/Treasury heading	वित्त विभाग	DS WM/Treasury Sub Heading	मार्गोपाय अनुभाग
Desingation for Sign	उप शासन सचिव		
<input type="button" value="Save"/> <input type="button" value="Cancel"/>			

Figure No.-44

Header And Footer for PD Account			
<input type="radio"/> DS WM <input checked="" type="radio"/> Treasury/Office <input type="radio"/> SubTreasury/Office			
DS WM/Treasury heading	कार्यालय कोषाधिकारी	DS WM/Treasury Sub Heading	शासन सचिवालय जयपुर
Desingation for Sign	कोषाधिकारी		
Sanction Date	12/05/2016	File No.	4(11) मुप -0204
<input type="button" value="Save"/> <input type="button" value="Cancel"/>			

Figure No.-45

Integrated Financial Management System

Header And Footer for PD Account			
<input type="radio"/> DS WM <input type="radio"/> Treasury/Office <input checked="" type="radio"/> SubTreasury/Office			
DS WM/Treasury heading	<input type="text" value="कार्यालय कोषाधिकारी"/>	DS WM/Treasury Sub Heading	<input type="text" value="शासन सचिवालय जयपुर"/>
Desingation for Sign	<input type="text" value="उपकोषाधिकारी"/>		
Sanction Date	<input type="text" value="12/05/2016"/>	File No.	<input type="text" value="4(11) गुप -0404"/>
<input type="button" value="Save"/>		<input type="button" value="Cancel"/>	

Figure No.-46

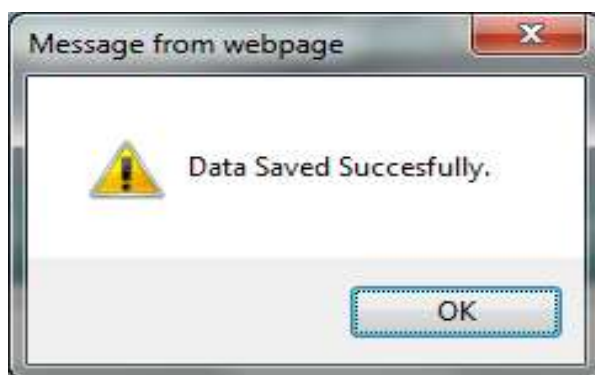


Figure No.-47

2) Update Operation of PD Account Heading:-

- 1) To Update heading click on Edit
- 2) After change the heading click on Update
- 3) It will display the 'Data Updated Successfully' message.

Refer Fig. – 48, 49

Integrated Financial Management System

Header And Footer for PD Account				
<input checked="" type="radio"/> DS WM <input type="radio"/> Treasury/Office <input type="radio"/> SubTreasury/Office				
DS WM/Treasury heading	<input type="text" value="वित्त विभाग"/>	DS WM/Treasury Sub Heading	<input type="text" value="मार्गोपाय अनुभाग"/>	
Desingation for Sign	<input type="text" value="उप शासन सचिव"/>			
<input type="button" value="Update"/> <input type="button" value="Cancel"/>				
Action	User Role	Main Heading	Sub Heading	Designation For Sign
Edit Delete	DS WM	वित्त विभाग	मार्गोपाय अनुभाग	उप शासन सचिव

Figure No.-48

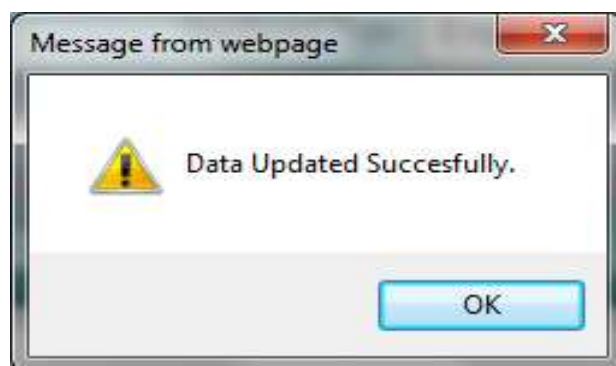


Figure No.-49

3) Delete Operation of PD Account Heading:-

- 1) To delete heading click on Delete
- 2) It will display the confirmation message 'Are you sure to Delete This data' for deletion click OK otherwise Cancel
- 3) After click OK it will display the 'Deleted successfully' message

Refer Fig. – 50, 51

Integrated Financial Management System

Header And Footer for PD Account

DS WM Treasury/Office SubTreasury/Office

DS WM/Treasury heading	<input type="text"/>	DS WM/Treasury Sub Heading	<input type="text"/>
Desingation for Sign	<input type="text"/>		

Action	User Role	Main Heading	Sub Heading	Designation For Sign
Edit Delete	DS WM	वित्त विभाग	मार्गोपाय अनुभाग	उप शासन सचिव

Message from webpage

Are You Sure You want to Delete This Data

Figure No.-50

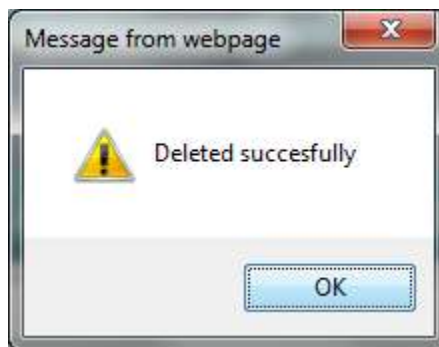


Figure No.-51

Integrated Financial Management System

4.2 Data Entry:-

This Module helps Super User to create and manage PD Account, treasury mapping, signatory mapping, PD copy to mapping and also helps to finalize or keep the request of update for PD account.

Application Path:-

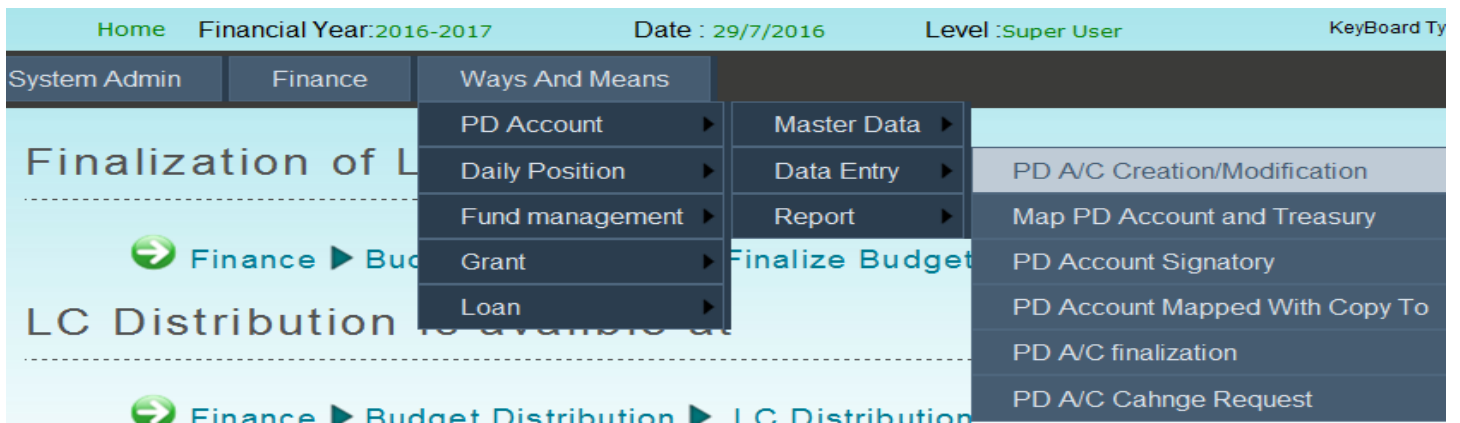


Figure No.-52

4.2.1 PD Account Creation/Modification:-

This Module helps Super User create and manage PD Account. It will display the new created or revised PD Accounts and also close PD Account. The revised PD Account means a PD Account which is come from the change request or update in PD Account process.

Application Path:-

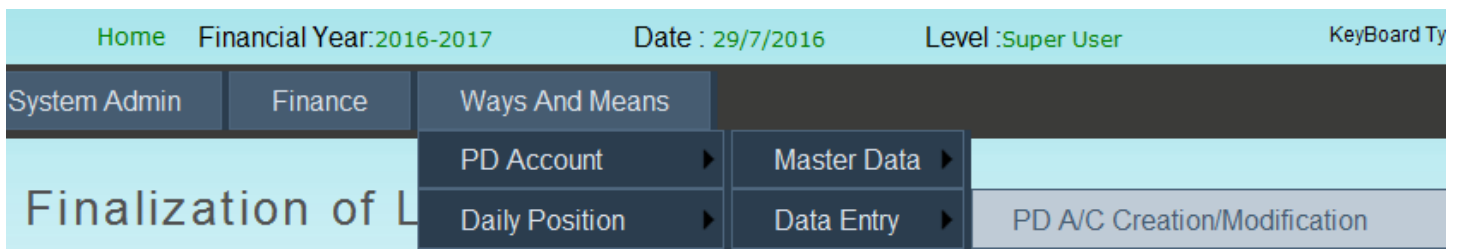


Figure No.-53

Integrated Financial Management System

After click on PD Account Creation/Modification as shown in above Diagram (Figure No.51), following Screen is opened as shown in below Diagram (Figure No.54)

PD Account Creation/Modification	
Action	<input type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Revised

Figure No.-54

Action has three options

- **Open** :- used for new PD Account creation
- **Close** :- used to close the PD Account
- **Revised** :- used to update the PD Account which is come from change request or updation in PD Account process

1) Open:-

1) This Open option has two option

- **New PD Account**: - used for new PD Account creation
- **Reopen PD Account**: - used to open the closed PD Account

PD Account Creation/Modification	
Action	<input checked="" type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Revised
Action	<input type="radio"/> New PDAccount <input type="radio"/> Reopen PDAccount

Figure No.-55

Integrated Financial Management System

PD Account Creation/Modification			
Action	<input checked="" type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Revised		
Action	<input checked="" type="radio"/> New PDAccount <input type="radio"/> Reopen PDAccount		
Budget Haed*	<input type="text" value="8338"/> <input type="text" value="00"/> <input type="text" value="103"/> <input type="text" value="00"/> <input type="text" value="00"/>		<input type="button" value="Search"/>
Account Name English*	<input type="text"/>		
Account Name Hindi*	<input type="text"/>		
Admin Department Name*	<input type="text" value="--Select Admin Department--"/>		
BFCUnit Name*	<input type="text" value="--Select BFCUnitCode--"/>		
DDO Code	<input type="text"/>		
Category*	<input type="text" value="--Select Category--"/>	Mode of Transaction*	<input type="text" value="--Select Mode of Transaction--"/>
AD File No.*	<input type="text"/>	Reference No.	<input type="text"/>
Sanction Number*	<input type="text"/>	Sanction Date*	<input type="text" value="29/07/2016"/>
Interest Bearing	<input type="checkbox"/>		
Purpose (खाता खोलने का उद्देश्य)	<input type="text"/>		
Remark	<input type="text"/>		
	<input type="button" value="Save"/>	<input type="button" value="Cancel"/>	

Figure No.-57

1) Save Operation of PD Account Creation/Modification:-

- 1) To create new PD Account enters the Account name either in Hindi or English.
- 2) Choose Admin department, BFCUnit name, Category and Mode of transaction.
- 3) Enter the DDO code, File number, Reference number and Sanction number
- 4) Or choose Interest Bearing
- 5) Or after enter the Purpose or Remark click on Save to save otherwise click Cancel.
- 6) After click on Save it will display the 'Data Save Successfully' message and its create the new PD Account

Refer Fig. 58 to 61

Integrated Financial Management System

PD Account Creation/Modification			
Action	<input checked="" type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Revised		
Action	<input checked="" type="radio"/> New PDAccount <input type="radio"/> Reopen PDAccount		
Budget Head*	8338 00 103 00 00	<input type="button" value="Search"/>	
Account Name English*	Nagar Palika Pokaran		
Account Name Hindi*	नगर पालिका पोकरान		
Admin Department Name*	नगरीय विकास एवं आवासन विभाग, जयपुर		
BFCUnit Name*	नगर नियोजन विभाग, जयपुर		
DDO Code	001001		
Category*	Autonomous Body/Corporation/Company	Mode of Transaction*	संबुक्त
AD File No.*	प. स. 4(11) चुप -02/04	Reference No.	0124(11) चुप -02/04
Sanction Number*	San4(11) चुप -02/04	Sanction Date*	29/07/2016
Interest Bearing	<input checked="" type="checkbox"/>		
Purpose (खाता खोलने का उद्देश्य)	नगर पालिका पोकरान खाता खोलना		
Remark	Remark		
<input type="button" value="Save"/> <input type="button" value="Cancel"/>			

Figure No.-58

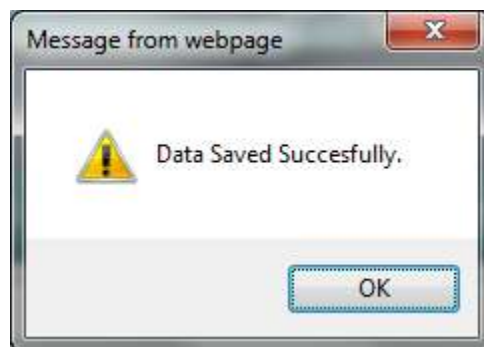


Figure No.-59

Integrated Financial Management System

Action	Budget Head	Account Number	Account Name Hindi	Account Name English	Admin Department	BFCUnitName	DDOCode	Category	Interest Bearing	File No	Reference No	Sanction Number	Mode of Transaction	From Date	Remark	Purpose
Edit Delete	8338-00-103-00-00	5953	नगर पालिका पोकरण	Nagar Palika Pokaran	नगरीय विकास एवं आवासन विभाग, जयपुर	नगर नियोजन विभाग, जयपुर	001001	Autonomous Body/Corporation/Company	Y	प.स. 4 (11) बुप-02/04	0124(11) बुप-02/04	San4(11) बुप-02/04	संयुक्त	29/07/2016		नगर पालिका पोकरण खाता कोलना

Figure No.-60

Action	Budget Head	Account Number	Account Name Hindi	Account Name English	Admin Department	BFCUnitName
Edit Delete	8338-00-103-00-00	5953	नगर पालिका पोकरण	Nagar Palika Pokaran	नगरीय विकास एवं आवासन विभाग, जयपुर	नगर नियोजन विभाग, जयपुर

Figure No.-61

2) Update Operation of PD Account Creation/Modification:-

- 1) To Update PD Account information click on Edit.
- 2) After change the account information click on Update otherwise click on Cancel.
- 3) After click on Update it will display the 'Data Updated Successfully' message.

Refer Fig.—62 to 64

Action	Budget Head	Account Number	Account Name Hindi	Account Name English	Admin Department	BFCUnitName
Edit Delete	8338-00-103-00-00	5953	नगर पालिका पोकरण	Nagar Palika Pokaran	नगरीय विकास एवं आवासन विभाग, जयपुर	नगर नियोजन विभाग, जयपुर

Figure No.-62

Integrated Financial Management System

PD Account Creation/Modification	
Action	<input checked="" type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Revised
Action	<input checked="" type="radio"/> New PDAccount <input type="radio"/> Respen PDAccount
Budget Head*	8338 00 103 00 00 Search
Account Name English*	Nagar Palika Pokaran
Account Name Hindi*	नगर पालिका पोकरण
Admin Department Name*	नगरीय विकास एवं आवासन विभाग, जयपुर
BFCUnit Name*	नगर नियोजन विभाग, जयपुर
DDO Code	001001
Category*	Autonomous Body/Corporation/Company
Mode of Transaction*	संचुक्त
AD File No.*	प.स. 4(11) रुप -02/04
Reference No.	0124(11) रुप -02/04
Sanction Number*	San4(11) रुप -02/04
Sanction Date*	29/07/2016
Interest Bearing	<input checked="" type="checkbox"/>
Purpose (खाता खोलने का उद्देश्य)	नगर पालिका पोकरण खाता खोलना
Remark	Remark
Update Cancel	

Figure No.-63

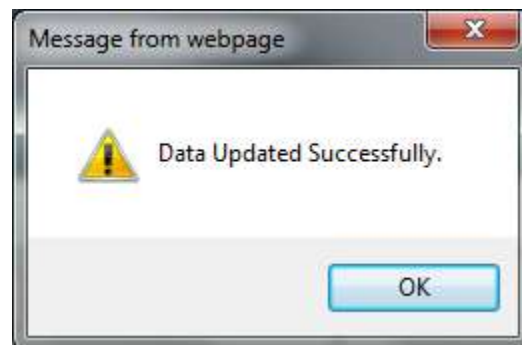


Figure No.-64

Integrated Financial Management System

3) Delete Operation of PD Account Creation/Modification:-

- 1) For deletion click on Delete.
- 2) After click on Delete it will display the warning message. For deletion click on OK otherwise click on Cancel
- 3) After click on OK it will display the “Deleted Successfully” message

Refer Fig. – 65 to 67

Action	Budget Head	Account Number	Account Name Hindi	Account Name English	Admin Department	BFCUnitName	DDCode	Category	Interest Bearing	File No	Reference No	Sanction Number	Mode of Transaction	From Date	Remark
Edit Delete	8338-00-103-00-00	5853	नगर पालिका पोकरण	Nagar Palika Pokaran	नगरीय विकास एवं आवासन विभाग, जयपुर	नगर नियोजन विभाग, जयपुर	001001	Autonomous Body/Corporation/Company	Y	प.स. 4 (11) बुप-02/04	0124(11) बुप-02/04	San4(11) बुप-02/04	संवृक्त	29/07/2016	Remark

Figure No.-65

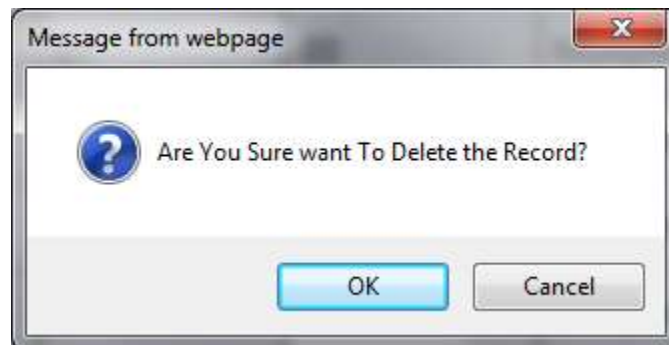


Figure No.-66

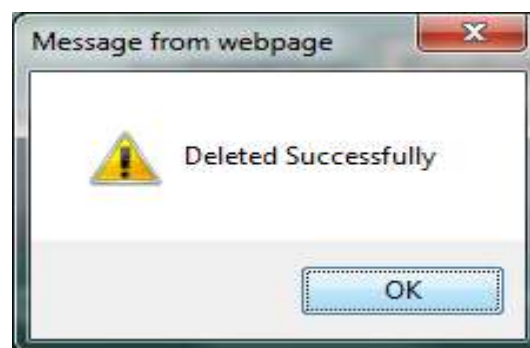


Figure No.-67

Integrated Financial Management System

2) ReOpen PD Account:-

- 1) To open the close PD Account choose this option
- 2) After choose this option the following diagram will be display

PD Account Creation/Modification	
Action	<input checked="" type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Revised
Action	<input type="radio"/> New PDAccount <input checked="" type="radio"/> Reopen PDAccount
PD Account Number	--Select PD Account Number--

Figure No.-68

- 3) After select the PD Account Number it will display the closing reason and remark.
- 4) To reopen the PD Account click ReOpen otherwise click Cancel
- 5) it will display the confirmation message “Are you sure you want to ReOpen this PD Account”.
- 6) After click OK it will display “PD Account ReOpen Successfully”

Refer Fig. – 69 to 71

PD Account Creation/Modification	
Action	<input checked="" type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Revised
Action	<input type="radio"/> New PDAccount <input checked="" type="radio"/> Reopen PDAccount
PD Account Number	5953-नगर पालिका रायपूर
Closing Reason	खाता बंद करना
Remark	खाता बंद करना
<input type="button" value="ReOpen"/> <input type="button" value="Cancel"/>	

Figure No.-69

Integrated Financial Management System



Figure No.-70

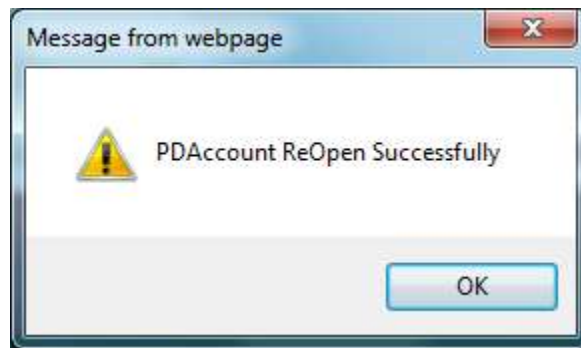


Figure No.-71

2) Revised:-

- 1) PD Account which are come from PD Account Change Request process they will be display in Revised option.
- 2) After choose the Revised option it will display the following diagram will be shown as fig. - 72

PD Account Creation/Modification	
Action	<input type="radio"/> Open <input type="radio"/> Close <input checked="" type="radio"/> Revised
PD Account Number	--Select PD Account Number-- <input type="button" value="v"/>

Figure No.-72

Integrated Financial Management System

3) After choose the account number it will display the Request list for changes

Refer Fig. – 73 to 79

PD Account Creation/Modification	
Action	<input type="radio"/> Open <input type="radio"/> Close <input checked="" type="radio"/> Revised
PD Account Number	5953-नगर पालिका पोकरण
Request	
<input type="checkbox"/> Change in Treasury <input type="checkbox"/> Change in Autharised Signatory <input type="checkbox"/> Change in Mode of Transaction <input type="checkbox"/> Change in Admin Department <input type="checkbox"/> Change in PD account Name	
Show	

Figure No.-73

4) After choose the request for changes click on Show

5) After click on Save it will display the account information

PD Account Creation/Modification	
Action	<input type="radio"/> Open <input type="radio"/> Close <input checked="" type="radio"/> Revised
PD Account Number	5953-नगर पालिका पोकरण
Request	
<input type="checkbox"/> Change in Treasury <input type="checkbox"/> Change in Autharised Signatory <input checked="" type="checkbox"/> Change in Mode of Transaction <input checked="" type="checkbox"/> Change in Admin Department <input checked="" type="checkbox"/> Change in PD account Name	
Show	

Figure No.-74

Integrated Financial Management System

Action	Budget Head	Account Number	Account Name Hindi	Account Name English	Admin Department	BFCUnitName	DDOCode	Category	Interest Bearing	File No	Reference No	Sanction Number	Mode of Transaction
Edit Delete	8338-00-103-00-00	5953	नगर पालिका पोकरण	Nagar Palika Pokaran	नगरीय विकास एवं आवासन विभाग, जयपुर	नगर नियोजन विभाग, जयपुर	001001	Autonomous Body/Corporation/Company	Y	प.स. 4(11) ग्रुप - 02/04	0124(11) ग्रुप -02/04	San4(11) ग्रुप -02/04	संयुक्त

Mode of Transaction	From Date	Remark	Purpose
संयुक्त	29/07/2016	Remark	नगर पालिका पोकरण खाता खोलना

Figure No.-75

6) To update the PD Account click on Edit

Action	Budget Head	Account Number	Account Name Hindi	Account Name English	Admin Department	BFCUnitName
Edit Delete	8338-00-103-00-00	5953	नगर पालिका पोकरण	Nagar Palika Pokaran	नगरीय विकास एवं आवासन विभाग, जयपुर	नगर नियोजन विभाग, जयपुर

Figure No.-76

Integrated Financial Management System

7) After click on Edit it will display the PD Account information

Budget Haed*	8338	00	103	00	00	
Account Name English*	Nagar Palika Pokaran					
Account Name Hindi*	नगर पालिका पौकरण					
Admin Department Name*	नगरीय विकास एवं आवासन विभाग, जयपुर					
BFCUnit Name*	नगर नियोजन विभाग, जयपुर					
DDO Code	001001					
Category*	Autonomous Body/Corporation/Company			Mode of Transaction*	संयुक्त	
AD File No.*	प. स. 4(11) गुप -02/04			Reference No.	0124(11) गुप -02/04	
Sanction Number*	San4(11) गुप -02/04			Sanction Date*	29/07/2016	
Interest Bearing	<input checked="" type="checkbox"/>					
Purpose (खाता खोलने का उद्देश्य)	नगर पालिका पौकरण खाता खोलना					
Remark	Remark					
<input type="button" value="Update"/> <input type="button" value="Cancel"/>						

Figure No.-77

Integrated Financial Management System

8) And for changes click on Update it will display the message “Data Updated Successfully”.

Budget Haed*	8338	00	103	00	00	
Account Name English*	Nagar Palika Raipur					
Account Name Hindi*	नगर पालिका रायपुर					
Admin Department Name*	नगरीय विकास एवं आवासन विभाग, जयपुर					
BFCUnit Name*	नगर नियोजन विभाग, जयपुर					
DDO Code	001001					
Category*	Autonomous Body/Corporation/Company			Mode of Transaction*	संयुक्त	
AD File No.*	प. स. 4(11) गुप -02/04			Reference No.	0124(11) गुप -02/04	
Sanction Number*	San4(11) गुप -02/04			Sanction Date*	29/07/2016	
Interest Bearing	<input checked="" type="checkbox"/>					
Purpose (खाता खोलने का उद्देश्य)	नगर पालिका पोकरण खाता खोलना					
Remark	Remark					
<input type="button" value="Update"/> <input type="button" value="Cancel"/>						

Figure No.-78

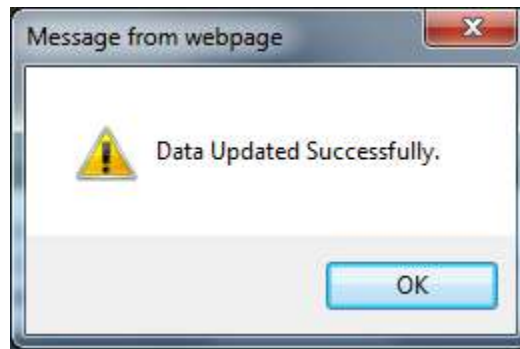


Figure No.-79

Integrated Financial Management System

Note:-

This updated Pd Account shown in Open-> New PD Account option of Pd Account Creation/Modification.

3) Close:-

- 1) To close the PD Account uses this option.
- 2) After choose **Close** option it will display the following diagram as shown if fig. – 80

PD Account Creation/Modification	
Action	<input type="radio"/> Open <input checked="" type="radio"/> Close <input type="radio"/> Revised
PD Account Number	--Select PD Account Number--

Figure No.-80

- 3) After select the PD Account Number enter the close reason or remark
- 4) And click on Close to close the PD Account Number otherwise click Cancel.

Refer Fig - 81 to 83

PD Account Creation/Modification	
Action	<input type="radio"/> Open <input checked="" type="radio"/> Close <input type="radio"/> Revised
PD Account Number	5953-नगर पालिका रायपूर
Closing Reason	खाता बंद करना
Remark	खाता बंद करना
<input type="button" value="Close"/> <input type="button" value="Cancel"/>	

Figure No.-81

Integrated Financial Management System

- 5) After click on Close it will display the confirmation message “Are you sure you want to close this PD Account”
- 6) After click on OK it will display the message “PD Account close successfully”

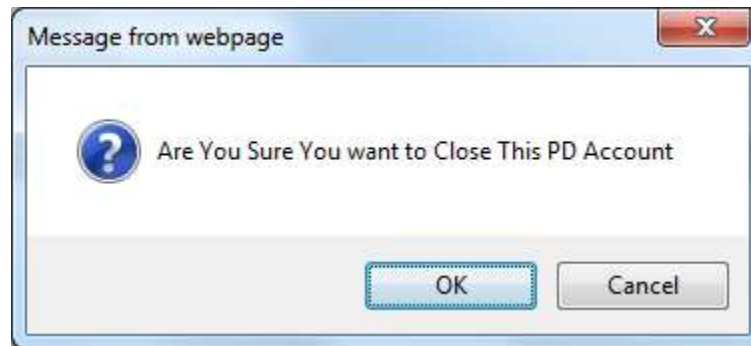


Figure No.-82

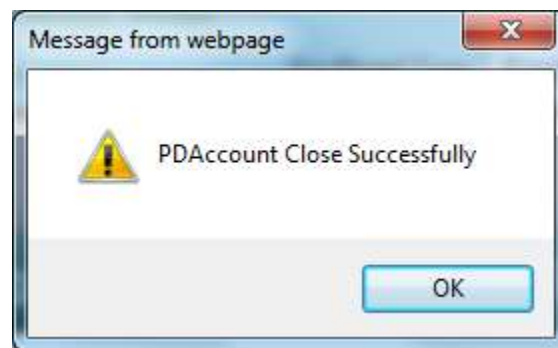


Figure No.-83

Integrated Financial Management System

4.2.2 Map PD Account and Treasury: -

This Map PD Account and Treasury module is used to map the treasury to PD Account.

Application Path:-



Figure No.-84

After click on Map PD Account and Treasury the following Screen is opened as showed in below Diagram (Figure No.85)

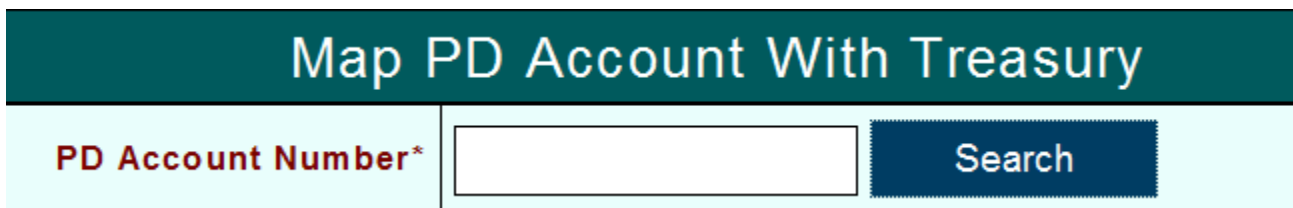
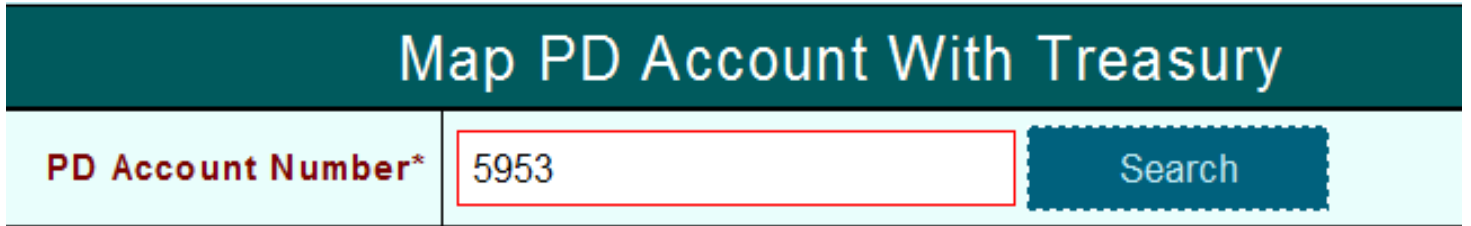


Figure No.-85

Integrated Financial Management System

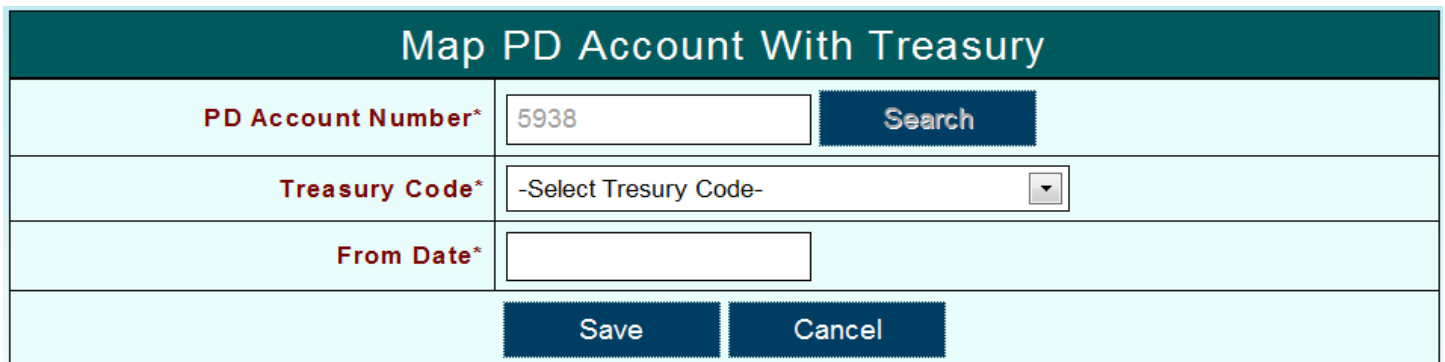
1) Save Operation of Map PD Account and Treasury:-

- 1) To map treasury to PD Account enter PD Account Number and click on Search.
- 2) After click on Search it will display the following diagram (Fig. - 87)



Map PD Account With Treasury	
PD Account Number*	<input type="text" value="5953"/> <input type="button" value="Search"/>

Figure No.-86



Map PD Account With Treasury	
PD Account Number*	<input type="text" value="5938"/> <input type="button" value="Search"/>
Treasury Code*	<input type="text" value="-Select Tresury Code-"/>
From Date*	<input type="text"/>
<input type="button" value="Save"/> <input type="button" value="Cancel"/>	

Figure No.-87

- 3) Select treasury code after treasury code selection user can select Sub Treasury Code also and then select From Date
- 4) From date should be current date
- 5) and click on Save for mapping otherwise click on Cancel
- 6) After click on Save it will display the 'Data Save Successfully' message

Refer Fig. – 88 to 92

Integrated Financial Management System

Map PD Account With Treasury	
PD Account Number*	<input type="text" value="5953"/> <input type="button" value="Search"/>
Treasury Code*	<input type="text" value="उदयपुर - (3800)"/>
SubTreasury Code*	<input type="text" value="-Select Tresury Code-"/>
From Date*	<input type="text" value="02/08/2016"/>
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

Figure No.-88

Map PD Account With Treasury	
PD Account Number*	<input type="text" value="5953"/> <input type="button" value="Search"/>
Treasury Code*	<input type="text" value="-Select Tresury Code-"/>
SubTreasury Code*	<input type="text" value="-Select Tresury Code-"/>
From Date*	<input type="text" value="02/08/2016"/>
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	उदयपुर	3800	02/08/2016	Edit Delete Change Treasury

Figure No.-89

Integrated Financial Management System

Map PD Account With Treasury	
PD Account Number*	<input style="width: 90%;" type="text" value="5953"/> <input style="width: 10%; background-color: #006666; color: white; border: none;" type="button" value="Search"/>
Treasury Code*	<input style="width: 90%;" type="text" value="नागौर - (3000)"/>
SubTreasury Code*	<input style="width: 90%;" type="text" value="जायल - (3003)"/>
From Date*	<input style="width: 90%;" type="text" value="02/08/2016"/>
<input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Save"/> <input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Reset"/> <input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Cancel"/>	

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	उदयपुर	3800	02/08/2016	Edit Delete Change Treasury

Figure No.-90

Map PD Account With Treasury	
PD Account Number*	<input style="width: 90%;" type="text" value="5953"/> <input style="width: 10%; background-color: #006666; color: white; border: none;" type="button" value="Search"/>
Treasury Code*	<input style="width: 90%;" type="text" value="-Select Tresury Code-"/>
SubTreasury Code*	<input style="width: 90%;" type="text" value="-Select Tresury Code-"/>
From Date*	<input style="width: 90%;" type="text" value="02/08/2016"/>
<input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Save"/> <input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Reset"/> <input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Cancel"/>	

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	उदयपुर	3800	02/08/2016	Edit Delete Change Treasury
5953	जायल	3003	02/08/2016	Edit Delete Change Treasury

Figure No.-91

Integrated Financial Management System

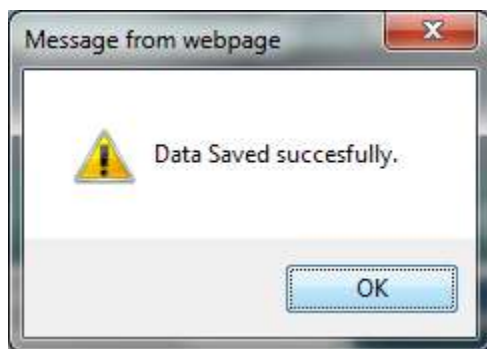


Figure No.-92

2) Update Operation of Map PD Account and Treasury:-

- 1) To update the mapping click on Edit
- 2) And change the Treasury Code or Sub Treasury Code and
- 3) And click on update to save mapping otherwise click on Cancel
- 4) After click on Update it will display the 'Data Updated Successfully' message.

Refer Fig. – 93 to 98

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	उदयपुर	3800	02/08/2016	Edit Delete Change Treasury
5953	जायल	3003	02/08/2016	Edit Delete Change Treasury

Figure No.-93

Integrated Financial Management System

Map PD Account With Treasury				
PD Account Number*	<input type="text" value="5953"/>	<input type="button" value="Search"/>		
Treasury Code*	<input type="text" value="उदयपुर - (3800)"/>			
From Date*	<input type="text" value="02/08/2016"/>			
<input type="button" value="Update"/>		<input type="button" value="Reset"/>	<input type="button" value="Cancel"/>	

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	उदयपुर	3800	02/08/2016	Edit Delete Change Treasury
5953	जायल	3003	02/08/2016	Edit Delete Change Treasury

Figure No.-94

Map PD Account With Treasury				
PD Account Number*	<input type="text" value="5953"/>	<input type="button" value="Search"/>		
Treasury Code*	<input type="text" value="करौली - (2800)"/>			
SubTreasury Code*	<input type="text" value="-Select Treasury Code-"/>			
From Date*	<input type="text" value="02/08/2016"/>			
<input type="button" value="Update"/>		<input type="button" value="Reset"/>	<input type="button" value="Cancel"/>	

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	उदयपुर	3800	02/08/2016	Edit Delete Change Treasury
5953	जायल	3003	02/08/2016	Edit Delete Change Treasury

Figure No.-95

Integrated Financial Management System

Map PD Account With Treasury	
PD Account Number*	5953 <input type="button" value="Search"/>
Treasury Code*	नागौर - (3000)
SubTreasury Code*	नावा - (3007)
From Date*	02/08/2016
<input type="button" value="Update"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	करौली	2800	02/08/2016	Edit Delete Change Treasury
5953	जायल	3003	02/08/2016	Edit Delete Change Treasury

Figure No.-96

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	करौली	2800	02/08/2016	Edit Delete Change Treasury
5953	नावा	3007	02/08/2016	Edit Delete Change Treasury

Figure No.-97

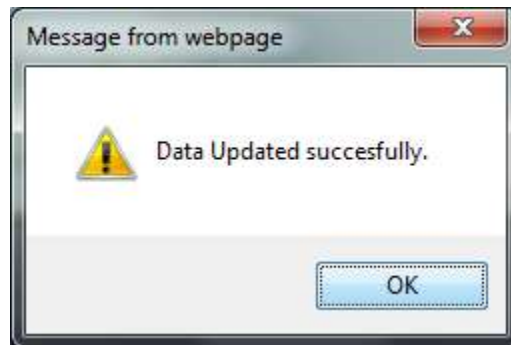


Figure No.-98

Integrated Financial Management System

3) Delete Operation of Map PD Account and Treasury:-

- 1) To delete any mapping click on Delete
- 2) And click on Delete it will display the confirmation message 'Are you sure you want to Delete Data'
- 3) For deletion click OK otherwise Cancel
- 4) After click on OK it will display the 'Data Deleted Successfully' message.

Refer Fig. – 99 to 101

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	करौली	2800	02/08/2016	Edit Delete Change Treasury
5953	नावा	3007	02/08/2016	Edit Delete Change Treasury

Figure No.-99

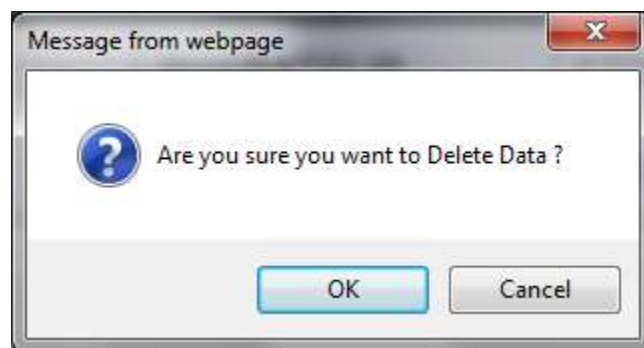


Figure No.-100

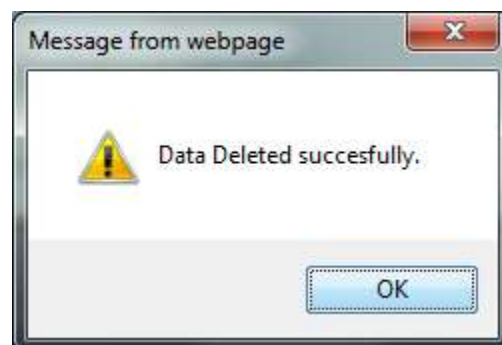


Figure No.-101

Integrated Financial Management System

4) Change Treasury Operation of Map PD Account and Treasury:-

- 1) Change Treasury option is work for that PD Account which is come from PD Account Request process
- 2) To change the existing treasury clicks on Change Treasury.
- 3) After click on Change Treasury it will display the confirmation message ‘Are you sure to change the Treasury Mapping’
- 4) To change the treasury click on Change Treasury button
- 5) It will display the ‘Change Treasury Successfully’ message

Refer Fig. – 102 to 108

Map PD Account With Treasury				
PD Account Number*	<input type="text" value="5953"/>	<input type="button" value="Search"/>		
Treasury Code*	<input type="text" value="-Select Tresury Code-"/>			
From Date*	<input type="text" value="02/08/2016"/>			
<input type="button" value="Save"/>		<input type="button" value="Reset"/>	<input type="button" value="Cancel"/>	
PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	करौली	2800	02/08/2016	Edit Delete Change Treasury
5953	नावा	3007	02/08/2016	Edit Delete Change Treasury

Figure No.-102



Figure No.-103

Integrated Financial Management System

Map PD Account With Treasury	
PD Account Number*	<input style="width: 90%;" type="text" value="5953"/> <input style="width: 10%; background-color: #006666; color: white; border: none;" type="button" value="Search"/>
Treasury Code*	<input style="width: 90%;" type="text" value="करौली - (2800)"/>
Change Treasury Code*	<input style="width: 90%;" type="text" value="-Select Tresury Code-"/>
From Date*	<input style="width: 90%;" type="text" value="02/08/2016"/>
<input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Change Treasury"/> <input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Reset"/> <input style="width: 30%; background-color: #006666; color: white; border: none;" type="button" value="Cancel"/>	

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	करौली	2800	02/08/2016	Edit Delete Change Treasury
5953	नावा	3007	02/08/2016	Edit Delete Change Treasury

Figure No.-104

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	करौली	2800	02/08/2016	Edit Delete Change Treasury
5953	नावा	3007	02/08/2016	Edit Delete Change Treasury

Figure No.-105

Integrated Financial Management System

Map PD Account With Treasury	
PD Account Number*	5953 <input type="button" value="Search"/>
Treasury Code*	नागौर - (3000)
SubTreasury Code*	नावा - (3007)
Change Treasury Code*	-Select Tresury Code-
From Date*	02/08/2016
<input type="button" value="Change Treasury"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	करौली	2800	02/08/2016	Edit Delete Change Treasury
5953	नावा	3007	02/08/2016	Edit Delete Change Treasury

Figure No.-106

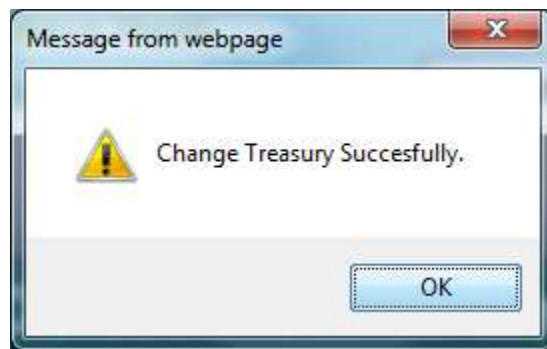


Figure No.-107

PD Account Number	Treasury Name	Treasury Code	From Date	Action
5953	कोटा	2900	02/08/2016	Edit Delete Change Treasury
5953	नावा	3007	02/08/2016	Edit Delete Change Treasury

Figure No.-108

Integrated Financial Management System

Note:-

- 1) User cannot perform the insert operation on same day of deletion if he does than a message 'Insertion on same day of deletion not allowed' will be display.

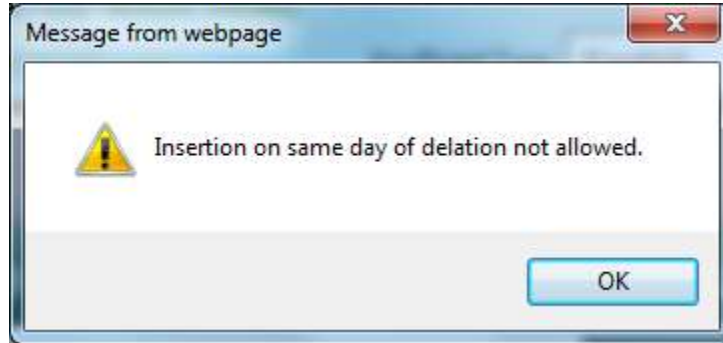


Figure No.-109

- 2) If Change Treasury request does not exists for PD Account than it will display the "Change Treasury Request does not exists" message.

Integrated Financial Management System

4.2.3 PD Account Signatory: -

This PD Account Signatory module is used to manage the signatory of PD Account with sequence number or limit.

Application Path:-

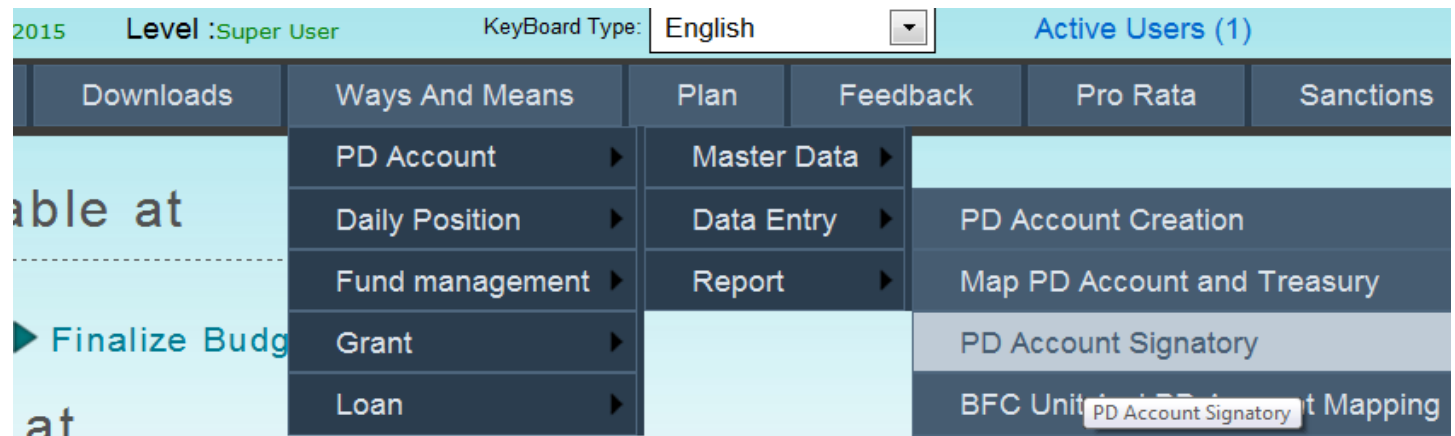


Figure No.-110

After click on PD Account Signatory the following Screen is opened as showed in below Diagram (Figure No.111)

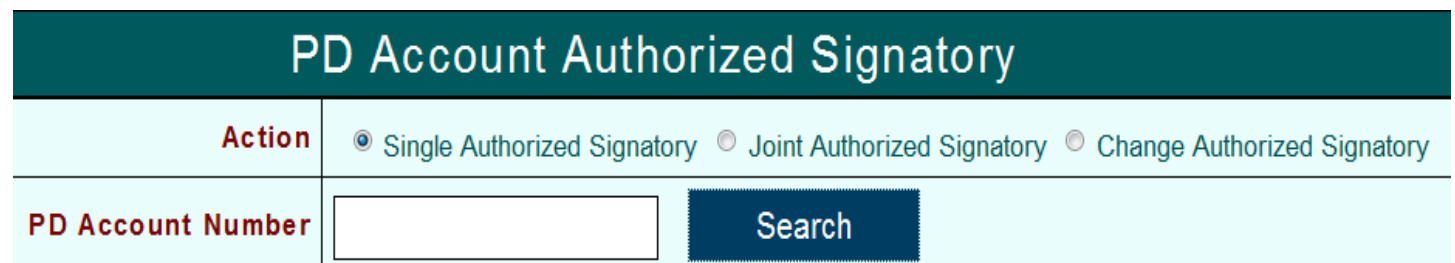


Figure No.-111

Action has three options

- **Single Authorized Signatory** :- used to map a single authorized signatory on PD Account
- **Joint Authorized Signatory** :- used to map a authorized signatory on other authorized signatory
- **Change Authorized Signatory**: - used to change the authorized signatory for PD Account which is come from change request process.

Integrated Financial Management System

1) Save Operation of PD Account Signatory:-

1) Save in Single Authorized Signatory

- 1) To save PD Account Signatory in **Single Authorized Signatory** enter PD Account Number and click on Search

PD Account Authorized Signatory	
Action	<input checked="" type="radio"/> Single Authorized Signatory <input type="radio"/> Joint Authorized Signatory <input type="radio"/> Change Authorized Signatory
PD Account Number	<input type="text" value="5953"/> <input type="button" value="Search"/>

Figure No.-112

- 2) After click on Search the following diagram (Fig. 113) will be shown

PD Account Authorized Signatory	
Action	<input checked="" type="radio"/> Single Authorized Signatory <input type="radio"/> Joint Authorized Signatory <input type="radio"/> Change Authorized Signatory
PD Account Number	<input type="text" value="5953"/> <input type="button" value="Search"/>
Authorized Signatory(ies)	<input type="text" value="--Select Authorized Signatory--"/> <input type="text"/>
Sequence Number	<input type="text" value="2"/>
Limit(Rs)	min: <input type="text"/> max: <input type="text"/>
From Date	<input type="text" value="02/08/2016"/>
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

Figure No.-113

Integrated Financial Management System

- 3) User can enter or select Authorized Signatory and
- 4) Enter the Sequence Number, limit and Form Date
- 5) From Date should be current date
- 6) And to save this signatory click on Save otherwise Cancel
- 7) After save it will display the 'Data Saved Successfully' message.

Refer Fig. – 114, 115

PD Account Authorized Signatory	
Action	<input checked="" type="radio"/> Single Authorized Signatory <input type="radio"/> Joint Authorized Signatory <input type="radio"/> Change Authorized Signatory
PD Account Number	<input type="text" value="5953"/> <input type="button" value="Search"/>
Authorized Signatory(ies)	<input type="text" value="4-ए.पी.पी."/> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>
Sequence Number	<input type="text" value="2"/>
Limit(Rs)	min: <input type="text" value="20000"/> max: <input type="text" value="30000"/>
From Date	<input type="text" value="02/08/2016"/>
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

Figure No.-114

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	ए.पी.पी.	1	20000.0000	30000.0000	N	01/08/2016	Edit Delete

Figure No.-115

Integrated Financial Management System

2) Save in Joint Authorized Signatory:-

- 1) To save PD Account Signatory in **Joint Authorized Signatory** enter PD Account Number and click on Search

PD Account Authorized Signatory	
Action	<input type="radio"/> Single Authorized Signatory <input checked="" type="radio"/> Joint Authorized Signatory <input type="radio"/> Change Authorized Signatory
PD Account Number	<input type="text" value="5953"/> <input type="button" value="Search"/>

Figure No.-116

- 2) After click on Search the following diagram (Fig. 117) will be shown

PD Account Authorized Signatory	
Action	<input type="radio"/> Single Authorized Signatory <input checked="" type="radio"/> Joint Authorized Signatory <input type="radio"/> Change Authorized Signatory
PD Account Number	<input type="text" value="5953"/> <input type="button" value="Search"/>
Authorized Signatory(ies)	<input type="text" value="--Select Authorized Signatory--"/> <input type="text"/>
Sequence Number	<input type="text" value="2"/>
Limit(Rs)	min: <input type="text"/> max: <input type="text"/>
Is Joint	<input checked="" type="checkbox"/>
Joint Authorized Signatory(ies)	<input type="text" value="--Select Authorized Signatory--"/> <input type="text"/>
Sequence Number	<input type="text" value="3"/>
From Date	<input type="text" value="02/08/2016"/>
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

Figure No.-117

Integrated Financial Management System

- 3) User can enter or select Authorized Signatory and
- 4) Enter the Sequence Number for Authorized Signatory, limit for both Joint and Authorized Signatory
- 5) And select or enter the Joint Authorized Signatory
- 6) Enter the Sequence Number for Joint Authorized Signatory and From Date
- 7) From Date should be current date
- 8) And to save this signatory click on Save otherwise Cancel
- 9) After save it will display the 'Data Saved Successfully' message.

Refer Fig. – 118 to 120

PD Account Authorized Signatory	
Action	<input type="radio"/> Single Authorized Signatory <input checked="" type="radio"/> Joint Authorized Signatory <input type="radio"/> Change Authorized Signatory
PD Account Number	<input style="width: 150px;" type="text" value="5953"/> <input style="background-color: #006666; color: white; padding: 2px 10px;" type="button" value="Search"/>
Authorized Signatory(ies)	<div style="border: 1px solid #ccc; padding: 5px;"> <input style="width: 100%; height: 20px;" type="text" value="6-व्याख्याता अभि."/> </div> <div style="border: 1px solid #ccc; height: 60px; margin-top: 5px;"></div>
Sequence Number	<input style="width: 50px;" type="text" value="2"/>
Limit(Rs)	min: <input style="width: 100px;" type="text" value="25000"/> max: <input style="width: 100px;" type="text" value="35000"/>
Is Joint	<input checked="" type="checkbox"/>
Joint Authorized Signatory(ies)	<div style="border: 1px solid #ccc; padding: 5px;"> <input style="width: 100%; height: 20px;" type="text" value="7-शैक्षणिक अधिकारी"/> </div> <div style="border: 1px solid #ccc; height: 60px; margin-top: 5px;"></div>
Sequence Number	<input style="width: 50px;" type="text" value="3"/>
From Date	<input style="width: 150px;" type="text" value="02/08/2016"/>
<input style="background-color: #006666; color: white; padding: 5px 15px;" type="button" value="Save"/> <input style="background-color: #006666; color: white; padding: 5px 15px; margin-left: 20px;" type="button" value="Reset"/> <input style="background-color: #006666; color: white; padding: 5px 15px; margin-left: 20px;" type="button" value="Cancel"/>	

Figure No.-118

Integrated Financial Management System

PD Account Authorized Signatory	
Action	<input type="radio"/> Single Authorized Signatory <input checked="" type="radio"/> Joint Authorized Signatory <input type="radio"/> Change Authorized Signatory
PD Account Number	<input type="text" value="5953"/> <input type="button" value="Search"/>
Authorized Signatory(ies)	<div style="border: 1px solid black; padding: 5px;"> -Select Authorized Signatory- </div>
Sequence Number	<input type="text" value="4"/>
Limit(Rs)	min: <input type="text"/> max: <input type="text"/>
Is Joint	<input checked="" type="checkbox"/>
Joint Authorized Signatory(ies)	<div style="border: 1px solid black; padding: 5px;"> -Select Authorized Signatory- </div>
Sequence Number	<input type="text" value="5"/>
From Date	<input type="text" value="02/08/2016"/>
<input type="button" value="Save"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	सैद्धांतिक अधिकारी	3	25000.0000	35000.0000	Y	02/08/2016	Edit Delete
2	5953	व्याख्याता अभि.	2	25000.0000	35000.0000	Y	02/08/2016	Edit Delete

Figure No.-119

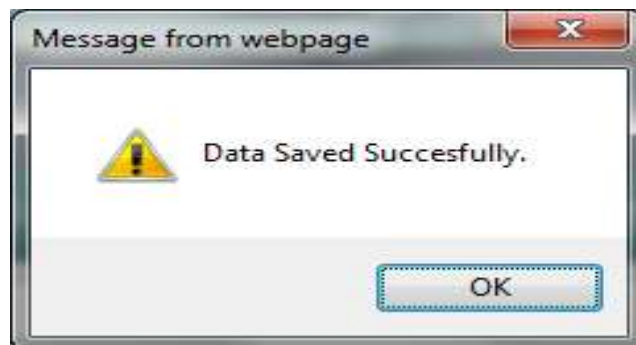


Figure No.-120

Integrated Financial Management System

Note: -

1. Only one signatory will be enter by user if mode of transaction is 'एकल' otherwise user can save multiple signatory if mode of transaction is 'संयुक्त'
- 2.If user save multiple signatory for a PD Account which has mode of transaction 'एकल' than it will display the 'Multiple Authorized Signatory is not Possilbe' message.



Figure No.-121

3. If Authorized Signatory already exists than it display the message 'Authorized Signatory already exists'.

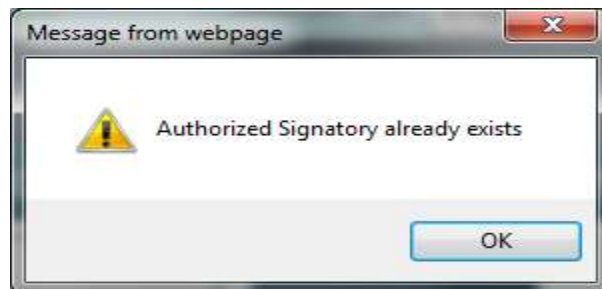


Figure No.-122

4. If Sequence Number already exists than it display the message 'Sequence Number already exists'.

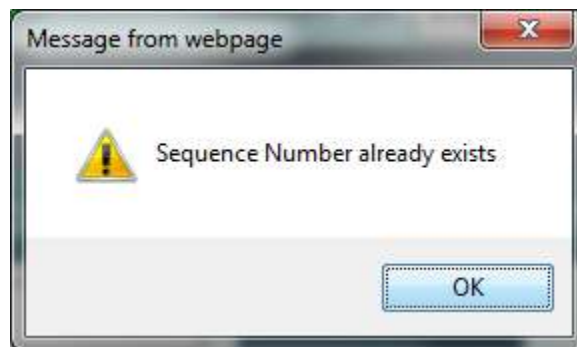


Figure No.-123

Integrated Financial Management System

2) Update Operation of PD Account Signatory:-

1) Update in Single Authorized Signatory:-

- 1) To Update the PD Account Signatory click on Edit
- 2) And change the authorized signatory, sequence number or limit and click on Update.
- 3) It will display the 'Data Updated Successfully' message.

Refer Fig. – 124,125

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	र.पी.पी.	1	20000.0000	30000.0000	N	01/08/2016	Edit Delete

Figure No.-124

PD Account Authorized Signatory

Action Single Authorized Signatory Joint Authorized Signatory Change Authorized Signatory

PD Account Number

Authorized Signatory(ies)

Sequence Number

Limit(Rs) min: max:

From Date

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	र.पी.पी.	1	20000.0000	30000.0000	N	01/08/2016	Edit Delete

Figure No.-125

Integrated Financial Management System

2) Update in Joint Authorized Signatory:-

- 1) To Update the PD Account Signatory click on Edit
- 2) And change the authorized signatory, sequence number or limit and click on Update.
- 3) It will display the 'Data Updated Successfully' message.

Refer Fig- 126 to 128

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	शैक्षणिक अधिकारी	3	25000.0000	35000.0000	Y	02/08/2016	Edit Delete
2	5953	व्याख्याता अभि.	2	25000.0000	35000.0000	Y	02/08/2016	Edit Delete

Figure No.-126

PD Account Authorized Signatory

Action Single Authorized Signatory Joint Authorized Signatory Change Authorized Signatory

PD Account Number

Authorized Signatory(ies)

Sequence Number

Limit(Rs) min: max:

From Date

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	शैक्षणिक अधिकारी	3	25000.0000	35000.0000	Y	02/08/2016	Edit Delete
2	5953	व्याख्याता अभि.	2	25000.0000	35000.0000	Y	02/08/2016	Edit Delete

Figure No.-127

Integrated Financial Management System

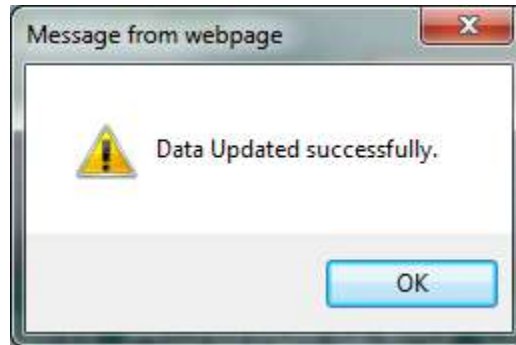


Figure No.-128

Note:-

1. If Authorized Signatory joint with other signatory than update operation is not possible and this Authorized Signatory display with yellow color.

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	शैक्षणिक अधिकारी	3	25000.0000	35000.0000	Y	02/08/2016	Edit Delete
2	5953	व्याख्याता अभि.	2	25000.0000	35000.0000	Y	02/08/2016	Edit Delete

Figure No.-129

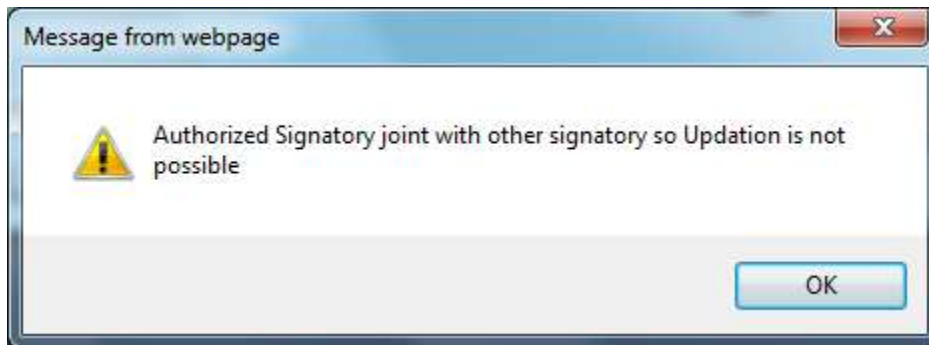


Figure No.-130

Integrated Financial Management System

3) Delete Operation of PD Account Signatory:-

- 1) To delete the PD Account Signatory click on Delete
- 2) It will display the confirmation message 'Are you sure to Delete data' for deletion click OK otherwise Cancel
- 3) After click OK it will display the 'Deleted successfully' message.

Refer Fig. – 131 to 134

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	शैक्षणिक अधिकारी	3	25000.0000	35000.0000	Y	02/08/2016	Edit Delete
2	5953	व्याख्याता अभि.	2	25000.0000	35000.0000	Y	02/08/2016	Edit Delete

Figure No.-131

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	ए.पी.पी.	1	20000.0000	30000.0000	N	01/08/2016	Edit Delete

Figure No.-132

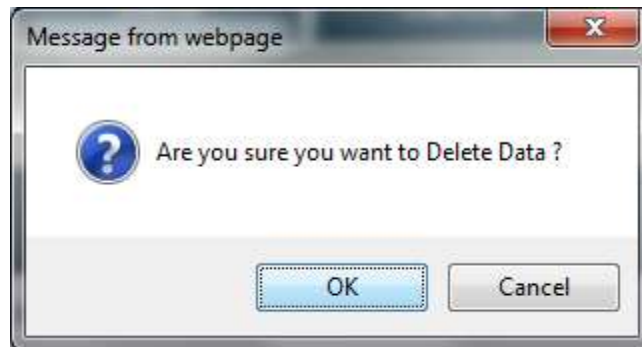


Figure No.-133

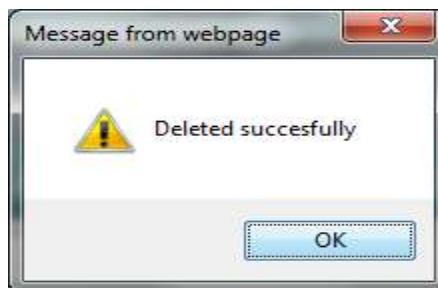


Figure No.-134

Integrated Financial Management System

4) Change Signatory Operation of PD Account Signatory:-

- 1) To change the existing signatory or limit clicks on Change Signatory.
- 2) After click on Change Signatory it will display the confirmation message ‘Are you sure to change the Authorized Signatory(ies)’ to change the signatory click on OK otherwise click on Cancel
- 3) Enter the signatory in the Change Authorized Signatory(ies) or limit
- 4) And click on Change Signatory button it will display the ‘Change Signatory Successfully’ message.

Refer Fig.—135 to 139

PD Account Authorized Signatory								
Action		<input type="radio"/> Single Authorized Signatory <input type="radio"/> Joint Authorized Signatory <input checked="" type="radio"/> Change Authorized Signatory						
PD Account Number		<input type="text" value="5953"/>	<input type="button" value="Search"/>					
Authorized Signatory(ies)		<input type="text" value="--Select Authorized Signatory--"/>						
Change Authorized Signatory(ies)		<input type="text" value="--Select Authorized Signatory--"/> <div style="border: 1px solid black; height: 60px; width: 100%;"></div>						
Sequence Number		<input type="text" value="4"/>						
Limit(Rs)		min:	<input type="text"/>	max:	<input type="text"/>			
From Date		<input type="text" value="02/08/2016"/>						
<input type="button" value="Change Signatory"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>								

S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	शैक्षणिक अधिकारी	3	25000.0000	35000.0000	Y	02/08/2016	Change Signatory
2	5953	व्याख्याता अभि.	2	25000.0000	35000.0000	Y	02/08/2016	Change Signatory
3	5953	ए.पी.पी.	1	20000.0000	30000.0000	N	01/08/2016	Change Signatory

Figure No.-135

Integrated Financial Management System



Figure No.-136

PD Account Authorized Signatory								
Action	<input type="radio"/> Single Authorized Signatory <input type="radio"/> Joint Authorized Signatory <input checked="" type="radio"/> Change Authorized Signatory							
PD Account Number	5953	Search						
Authorized Signatory(ies)	4-ए.पी.पी.							
Change Authorized Signatory(ies)	--Select Authorized Signatory--							
Sequence Number	1							
Limit(Rs)	min:	20000.0000	max:	30000.0000				
From Date	01/08/2016							
<div style="text-align: right;"> <input type="button" value="Change Signatory"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/> </div>								
S.No.	Account Number	Authorized Signature	Sequence Number	Min Limit	Max Limit	Is Joint	From Date	Action
1	5953	शैक्षणिक अधिकारी	3	25000.0000	35000.0000	Y	02/08/2016	Change Signatory
2	5953	व्याख्याता अभि.	2	25000.0000	35000.0000	Y	02/08/2016	Change Signatory
3	5953	ए.पी.पी.	1	20000.0000	30000.0000	N	01/08/2016	Change Signatory

Figure No.-137

Integrated Financial Management System

PD Account Authorized Signatory	
Action	<input type="radio"/> Single Authorized Signatory <input type="radio"/> Joint Authorized Signatory <input checked="" type="radio"/> Change Authorized Signatory
PD Account Number	<input type="text" value="5953"/> <input type="button" value="Search"/>
Authorized Signatory(ies)	<input type="text" value="4-ए.पी.पी."/> <input type="button" value="v"/>
Change Authorized Signatory(ies)	<input type="text" value="5-ए.टी.पी.ओ."/> <input type="button" value="v"/> <input type="text"/>
Sequence Number	<input type="text" value="1"/>
Limit(Rs)	min: <input type="text" value="20000.0000"/> max: <input type="text" value="30000.0000"/>
From Date	<input type="text" value="01/08/2016"/>
<input type="button" value="Change Signatory"/> <input type="button" value="Reset"/> <input type="button" value="Cancel"/>	

Figure No.-138

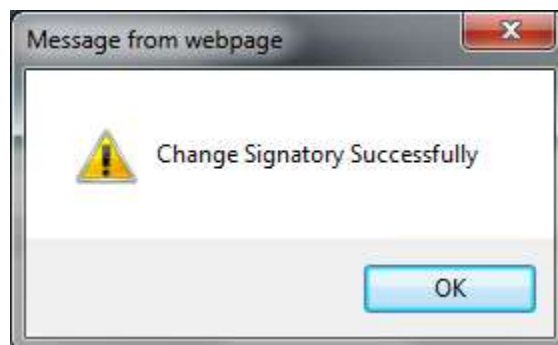


Figure No.-139

Integrated Financial Management System

Note:-

1. User cannot perform the insert or delete operation on same day if he does than a message 'Deletion or Insertion on same day is not possible' will be display.

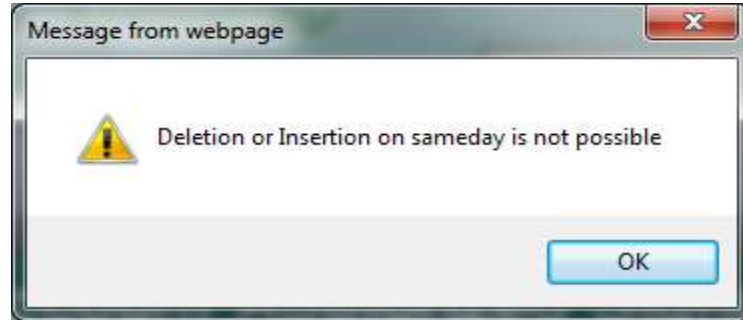


Figure No.-140

2. User cannot perform the insert or Change Signatory operation on same day if he does than a message 'Deletion or Insertion on same day is not possible' will be display.

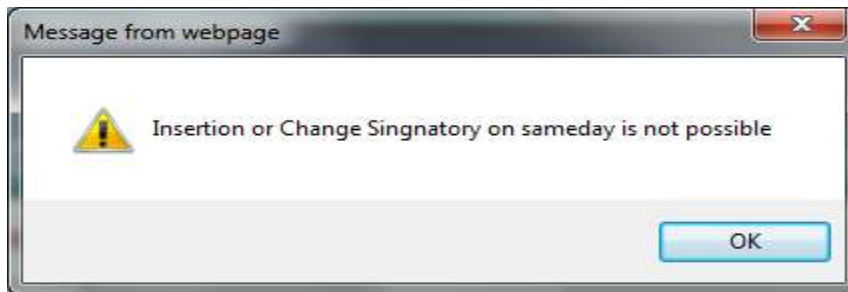


Figure No.-141

3. If Change Signatory request does not exists than it will display the "Change Signatory Request does not exists"

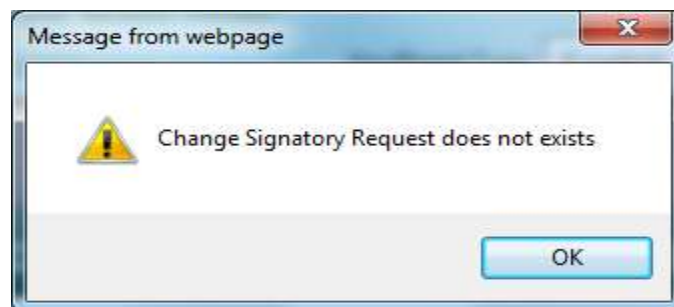


Figure No.-142

Integrated Financial Management System

4.2.4 PD Account Map with Copy to: -

This PD Account Map with Copy to module is used to map the remark to PD Account.

Application Path:-

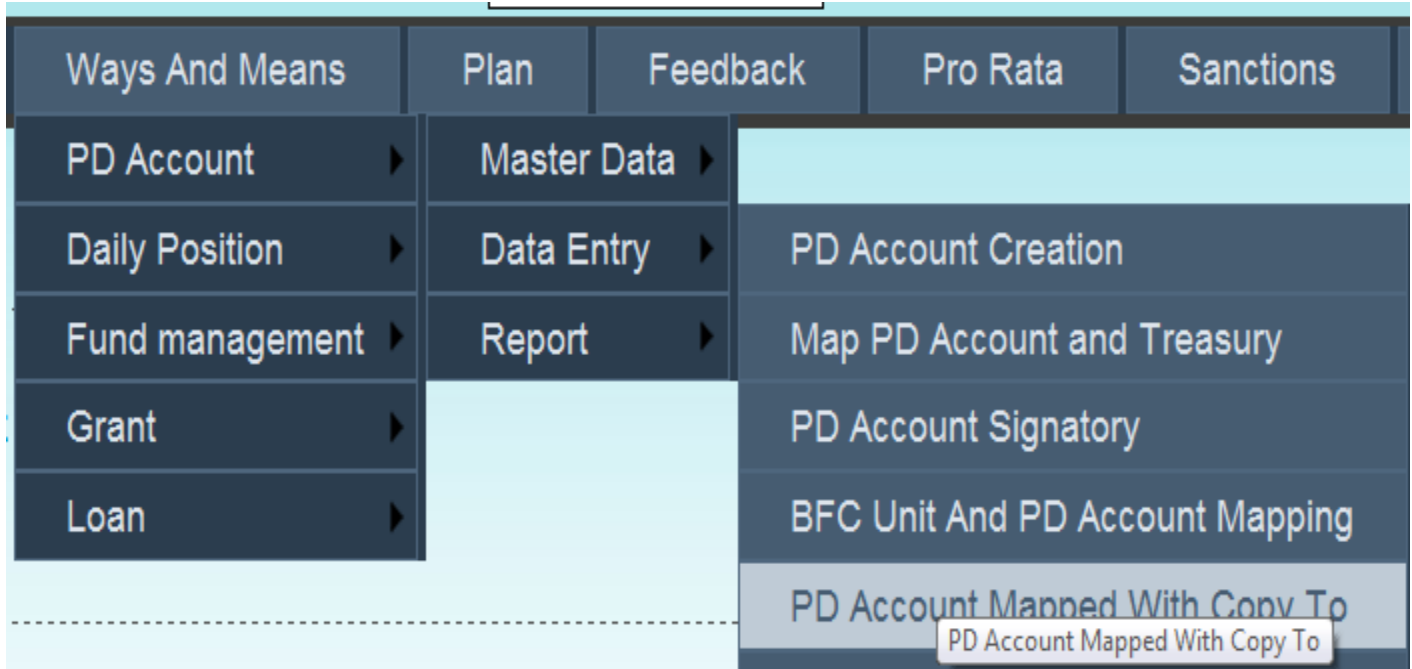


Figure No.-143

After click on PD Account Map with Copy to the following Screen is opened as showed in below Diagram (Figure No. 144)

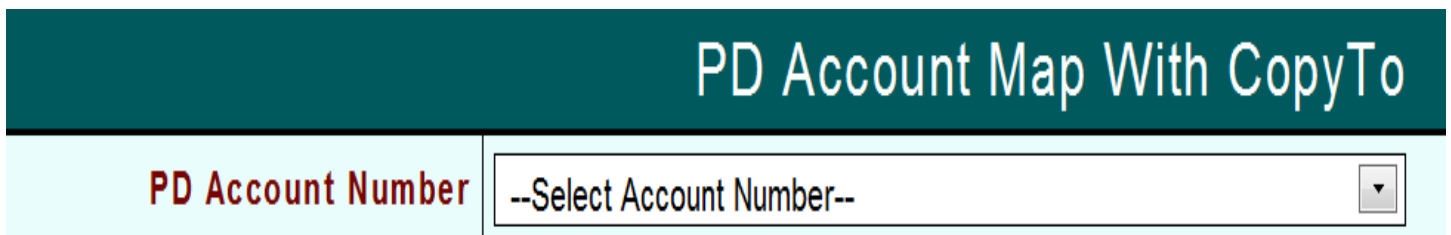
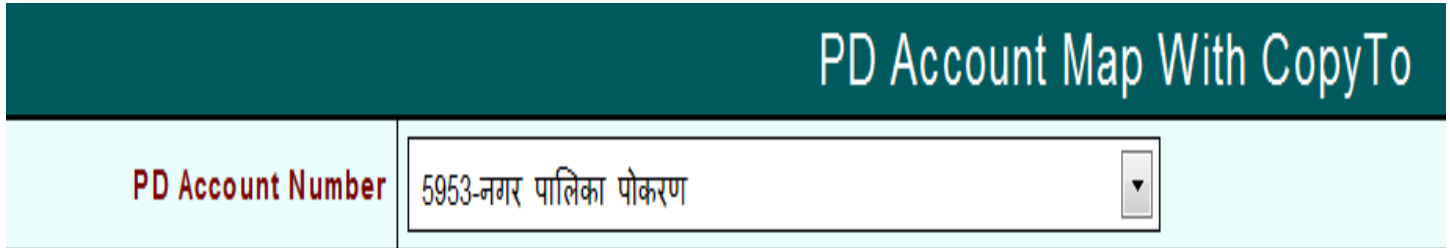


Figure No.-144

Integrated Financial Management System

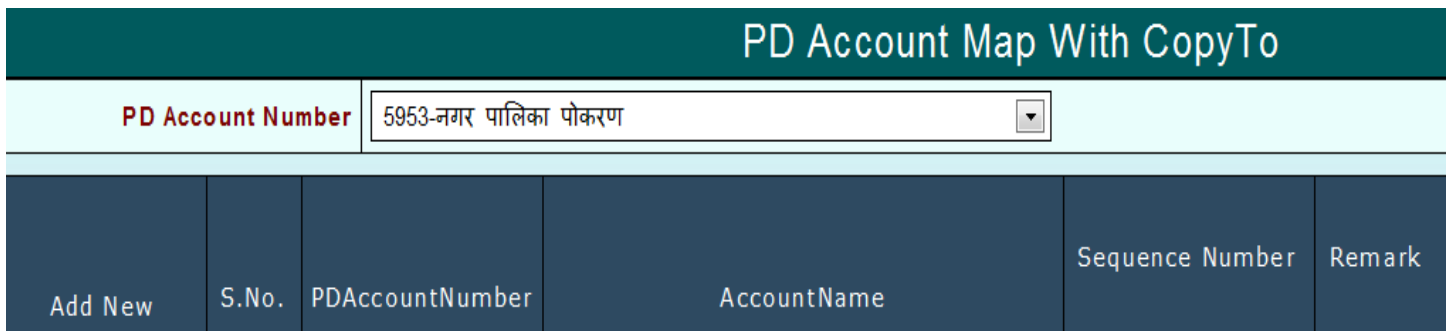
1) Save Operation of PD Account Map with Copy to:-

- 1) To map the remark to PD Account Select PD Account Number it will display the following diagram as shown in fig.-145, 146



The screenshot shows a form titled "PD Account Map With CopyTo". It features a single input field labeled "PD Account Number" containing the text "5953-नगर पालिका पोकरण".

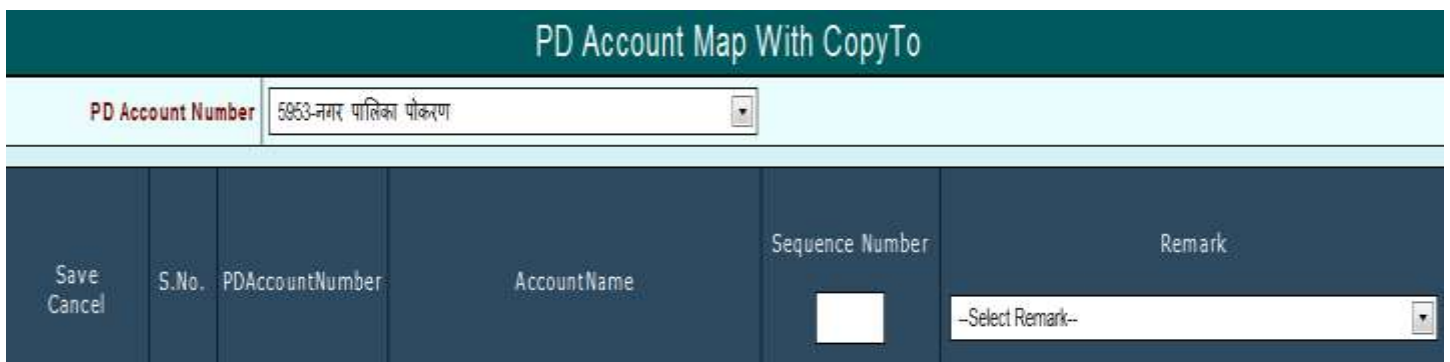
Figure No.-145



The screenshot shows the same form as Figure 145, but with a table below the input field. The table has the following columns: "Add New", "S.No.", "PDAccountNumber", "AccountName", "Sequence Number", and "Remark".

Figure No.-146

- 2) Click on Add New it will display the following diagram as shown in fig.- 147



The screenshot shows the form with the "Add New" button highlighted. The "Remark" field now contains the text "-Select Remark-".

Figure No.-147

- 3) Enter the Sequence Number and select the Remark
- 4) To map the remark with PD Account Number click on Save otherwise Cancel
- 5) After save it will display the 'Data Save Successfully' message.

Integrated Financial Management System

Refer Fig. 148 to 150

PD Account Map With CopyTo

PD Account Number 5953-नगर, पालिका पोकरण

Save Cancel	S.No.	PDAccountNumber	AccountName	Sequence Number	Remark
				3	उप शासन सचिव, कृषि (सुप-2) विभाग को पत्रावली के साथ संलग्न कर

Figure No.-148

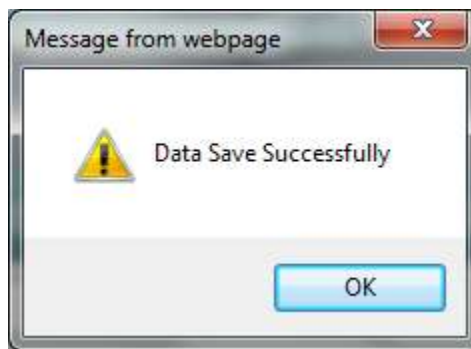


Figure No.-149

PD Account Map With CopyTo

PD Account Number 5953-नगर, पालिका पोकरण

Add New	S.No.	PDAccountNumber	AccountName	Sequence Number	Remark
Edit Delete	1	5953	नगर पालिका पोकरण	1	तकनीकी निदेशक, NIC (IFMS Cell), वित्त भवन, ज्योति नगर, जयपुरा
Edit Delete	2	5953	नगर पालिका पोकरण	2	निदेशक, कोष एवं लेखा, राजस्थान, जयपुरा
Edit Delete	3	5953	नगर पालिका पोकरण	3	उप शासन सचिव, कृषि (सुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु।

Figure No.-150

Integrated Financial Management System

Note:-

1. If the some common remark is available then they are display otherwise not
2. some common remarks are display with zero sequence number and user has to update that sequence number
3. The Delete operation is always disabling for common remarks.

PD Account Map With CopyTo						
PD Account Number		5953-नगर पालिका पौकरण				
Add New	S.No.	PDAccountNumber	AccountName	Sequence Number	Remark	
Edt Delete	1	5953	नगर पालिका पौकरण	0	तकनीकी निदेशक, NIC (IFMS Cell), वित्त भवन, ज्योति नगर, जयपुर।	
Edt Delete	2	5953	नगर पालिका पौकरण	2	निदेशक, कोष एवं लेखा, राजस्थान, जयपुर।	
Edt Delete	3	5953	नगर पालिका पौकरण	3	उप शासन सचिव, कृषि (सुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु।	

Figure No.-151

2) Update Operation of PD Account Map with Copy to:-

- 1) To Update the Sequence Number click on Edit
- 2) After change the Sequence number click on Update
- 3) After click on Update it will display the 'Data Updated Successfully' message.

Refer Fig. – 152 to 155

Add New	S.No.	PDAccountNumber	AccountName	Sequence Number	Remark
Edt Delete	1	5953	नगर पालिका पौकरण	0	तकनीकी निदेशक, NIC (IFMS Cell), वित्त भवन, ज्योति नगर, जयपुर।
Edt Delete	2	5953	नगर पालिका पौकरण	2	निदेशक, कोष एवं लेखा, राजस्थान, जयपुर।
Update Cancel	3	5953	नगर पालिका पौकरण	4	उप शासन सचिव, कृषि (सुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु।

Figure No.-152

Integrated Financial Management System

Update	Cancel	1	5953	नगर पालिका पौकरण	1	तकनीकी निदेशक, NIC (IFMS Cell), वित्त भवन, ज्योति नगर, जयपुर।
Edit	Delete	2	5953	नगर पालिका पौकरण	2	निदेशक, कोष एवं लेखा, राजस्थान, जयपुर।
Edit	Delete	3	5953	नगर पालिका पौकरण	3	उप शासन सचिव, कृषि (शुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु।

Figure No.-153

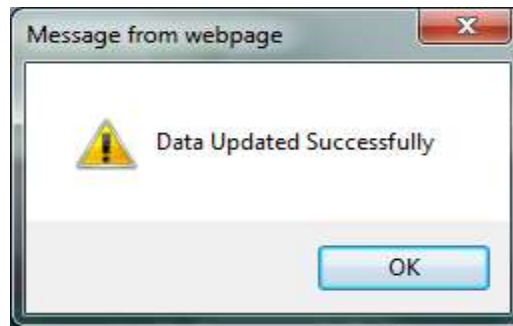


Figure No.-154

PD Account Map With CopyTo						
PD Account Number		5953-नगर पालिका पौकरण				
Add New	S.No.	PDAccountNumber	AccountName	Sequence Number	Remark	
Edit	Delete	1	5953	नगर पालिका पौकरण	1	तकनीकी निदेशक, NIC (IFMS Cell), वित्त भवन, ज्योति नगर, जयपुर।
Edit	Delete	2	5953	नगर पालिका पौकरण	2	निदेशक, कोष एवं लेखा, राजस्थान, जयपुर।
Edit	Delete	3	5953	नगर पालिका पौकरण	4	उप शासन सचिव, कृषि (शुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु।

Figure No.-155

Integrated Financial Management System

Note: -

1. Duplicate Sequence Number or Remark mapping is not possible it will give the message “Either Sequence Number Or Remark is already exists for PD Account Number” (Fig. - 156)

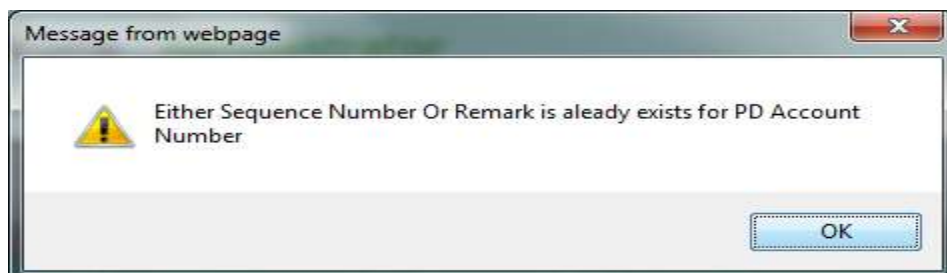


Figure No.-156

3) Delete Operation of PD Account Map with Copy to:-

- 1) To delete the mapping click on Delete
- 2) It will display the confirmation message ‘Are you sure to Delete data’ for deletion click OK otherwise Cancel
- 3) After click OK it will display the ‘Deleted successfully’ message

Refer Fig. 157 to 159

PD Account Map With CopyTo					
PD Account Number		5953-नगर पालिका पोकरण			
Add New	S.No.	PDAccountNumber	AccountName	Sequence Number	Remark
Edit Delete	1	5953	नगर पालिका पोकरण	1	तकनीकी निदेशक, NIC (IFMS Cell), वित्त भवन, ज्योति नगर, जयपुर।
Edit Delete	2	5953	नगर पालिका पोकरण	2	निदेशक, कोष एवं लेखा, राजस्थान, जयपुर।
Edit Delete	3	5953	नगर पालिका पोकरण	3	उप शासन सचिव, कृषि (सुप-2) विभाग को पत्रावली के साथ संलग्न कर लौटाने हेतु।

Figure No.-157

Integrated Financial Management System

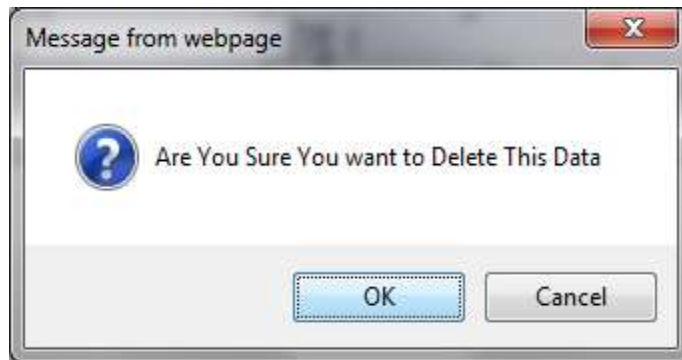


Figure No.-158

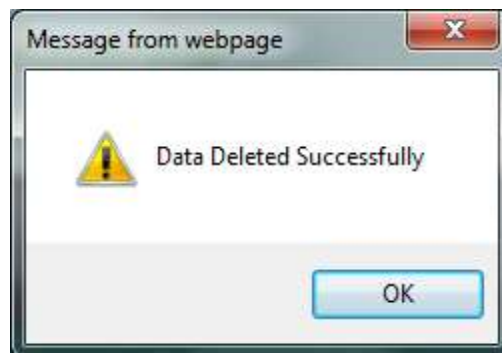


Figure No.-159

Integrated Financial Management System

4.2.5 PD Account Finalization:-

This 'PD Account Finalization' module is used to finalize the PD Account.

Application Path:-



Level :Super User Keyboard Type: English Active Users (1) Logout

Downloads	Ways And Means	Plan	Feedback	Pro Rata	Sanctions
	PD Account ▶	Master Data ▶			
	Daily Position ▶	Data Entry ▶		PD Account Creation	
	Fund management ▶	Report ▶		Map PD Account and Treasury	
	Grant ▶			PD Account Signatory	
	Loan ▶			BFC Unit And PD Account Mapping	
				PD Account Mapped With Copy To	
				PD A/C finalization	
				PD A/C finalization	

Figure No.-160

After click on PD A/C Finalization the following Screen is opened as showed in below Diagram (Figure No. 161)

PD Account Finalization	
PD Account Number	--Select Account Number--
Finalize Date	03/08/2016
Confirm Finalization Cancel	

Figure No.-161

Integrated Financial Management System

1) Finalize:-

- 1) To finalize PD Account select PD Account from PD Account Number list
- 2) Select Finalize date and
- 3) Click on Confirm Finalization to confirm finalization of PD account
- 4) After click on Confirm Finalization enter password and click on Submit
- 5) After confirmation click Finalize to finalize the PD Account otherwise click Cancel.
- 6) After click Finalize it will display the confirm message box 'Are you sure to finalize PD Account Number'
- 7) For finalization click on OK otherwise click Cancel.
- 8) After click OK it will display the 'PD Account Number finalized successfully'.

Refer Fig. – 162 to 169

PD Account Finalization	
PD Account Number	5953-नगर पालिका पोकरण
Finalize Date	03/08/2016
<input type="button" value="Confirm Finalization"/> <input type="button" value="Cancel"/>	

Figure No.-162

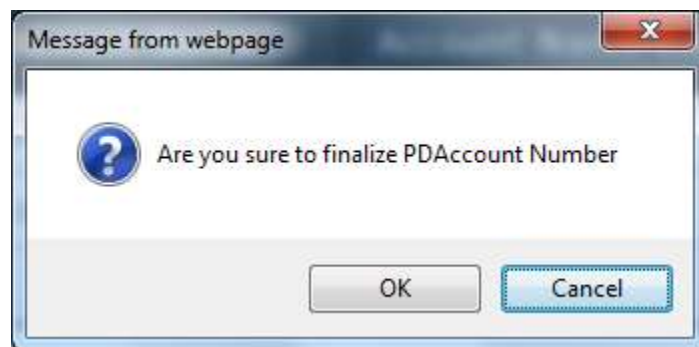


Figure No.-163

Integrated Financial Management System

PD Account Finalization	
PD Account Number	5953-नगर पालिका पोकरण
Finalize Date	03/08/2016
<input type="button" value="Confirm Finalization"/> <input type="button" value="Cancel"/>	
Password	<input type="password"/>
<input type="button" value="Submit"/>	

Figure No.-164

PD Account Finalization	
PD Account Number	5953-नगर पालिका पोकरण
Finalize Date	03/08/2016
<input type="button" value="Confirm Finalization"/> <input type="button" value="Cancel"/>	
Password	<input type="password" value="••••••••"/>
<input type="button" value="Submit"/>	

Figure No.-165

Integrated Financial Management System

PD Account Finalization	
PD Account Number	5953-नगर पालिका पोकरण
Finalize Date	03/08/2016
<input type="button" value="Finalize"/> <input type="button" value="Cancel"/>	

Figure No.-166

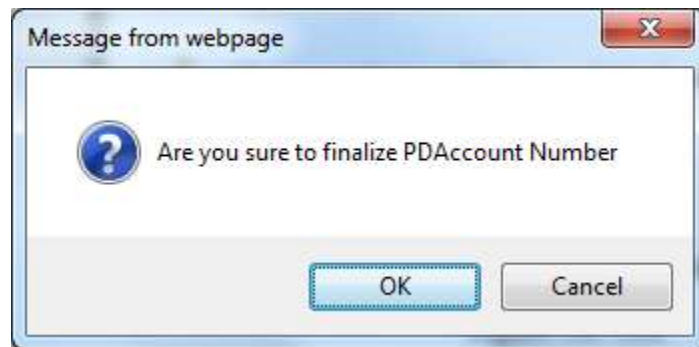


Figure No.-167

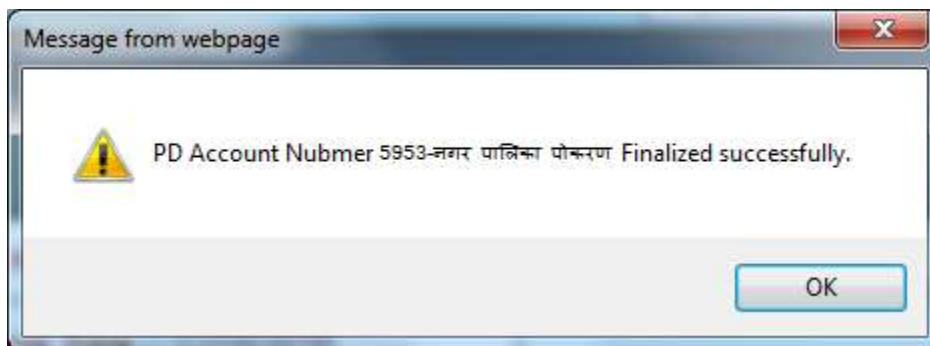


Figure No.-168

Integrated Financial Management System

PD Account Finalization			
PD Account Number	<input type="text" value="--Select Account Number--"/>		
Finalize Date	<input type="text" value="03/08/2016"/>		
<input type="button" value="Finalize"/>		<input type="button" value="Cancel"/>	
Account Number	Account Name	Account Name English	Finalize Date
5954	नगर पालिका र र	NAGAR PALIKA RR	01/08/2016
5953	नगर पालिका पोकरण	Nagar Palika Pokaran	03/08/2016

Figure No.-169

Integrated Financial Management System

4.2.6 PD A/C Change Request:-

To change the finalized PD Account used this ‘PD A/C Change Request’ module. It gives the facility to change the PD Account Name, Mode of Transaction, Admin Department, change the Treasury and Signatory.

Application Path:-

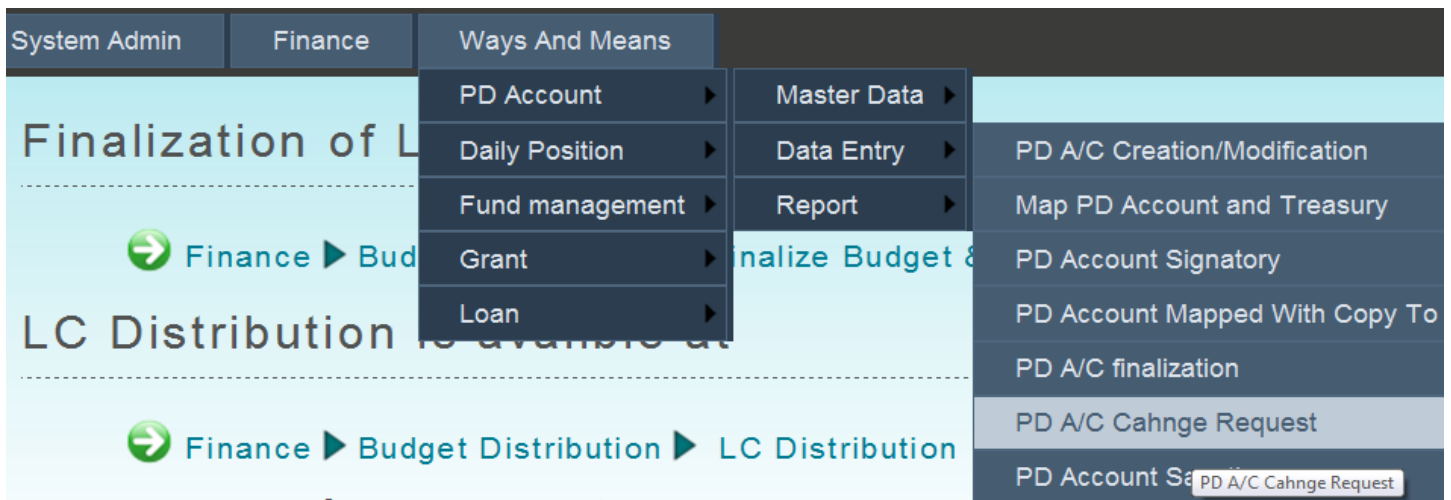


Figure No.-170

After click on PD A/C Change Request the following Screen is opened as showed in below Diagram (Figure No. 171)

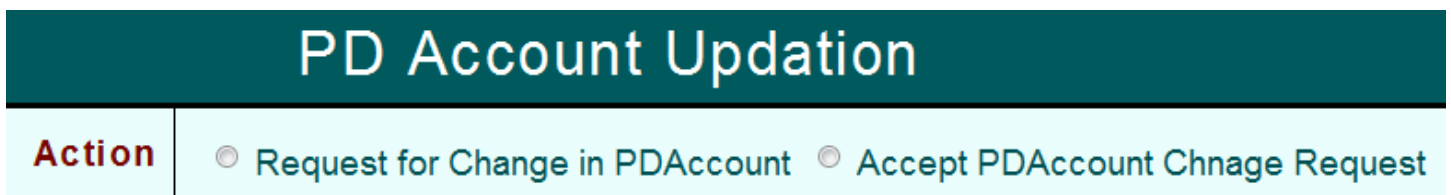


Figure No.-171

1) It will display two options

- **Request for Change in PD Account :-** - Choose the request for changes on selected PD Account
- **Accept PD Account Change Request:** - Accept the selected request for changes.

Integrated Financial Management System

1) Request for Change in PD Account :-

After choose the **Request for Change in PD Account** option it will display the following diagram as fig.-172

PD Account Updation

Action	<input checked="" type="radio"/> Request for Change in PDAccount <input type="radio"/> Accept PDAccount Chnage Request
PD Account Number	--Select Account Number--
Date	03/08/2016

Save
Reset

Figure No.-172

1) Save Operation of Request for Change in PD Account:-

1) After select the PD Account Number it will display the following diagram as fig.-173

PD Account Updation

Action	<input checked="" type="radio"/> Request for Change in PDAccount <input type="radio"/> Accept PDAccount Chnage Request
PD Account Number	5953-नगर पालिका पोकरण
Request	
<input type="checkbox"/> Change in Admin Department <input type="checkbox"/> Change in Autharised Signatory <input type="checkbox"/> Change in Mode of Transaction <input type="checkbox"/> Change in PD account Name <input type="checkbox"/> Change in Treasury <input type="checkbox"/> Close PD Account <input type="checkbox"/> Revised PD A/C Sanction	
Date	03/08/2016

Save
Reset

PDAccount Number	Budget Head	Admin Department	Category	Interest Bearing	File No	Sanction Number	Sanction Date	Mode of Transaction	From Date
5953	8338-00-103-00-00	नगरीय विकास एवं आवासन विभाग, जयपुर	Autonomous Body/Corporation/Company	Y	प. स. 4(11) शुप -02/04	San4(11) शुप -02/04	29/07/2016	संयुक्त	29/07/2016

Figure No.-173

Integrated Financial Management System

- 2) Choose the Request for changes and click Save
- 3) After click on Save it will display the 'Request Save Successfully' message

Refer Fig. – 174 to 176

PD Account Updation	
Action	<input checked="" type="radio"/> Request for Change in PDAccount <input type="radio"/> Accept PDAccount Chnage Request
PD Account Number	5953-नगर पालिका पोकरण
Request	
<input type="checkbox"/> Change in Admin Department	
<input checked="" type="checkbox"/> Change in Autharised Signatory	
<input checked="" type="checkbox"/> Change in Mode of Transaction	
<input type="checkbox"/> Change in PD account Name	
<input checked="" type="checkbox"/> Change in Treasury	
<input type="checkbox"/> Close PD Account	
<input type="checkbox"/> Revised PD A/C Sanction	
Date	03/08/2016
<input type="button" value="Save"/> <input type="button" value="Reset"/>	

Figure No.-174

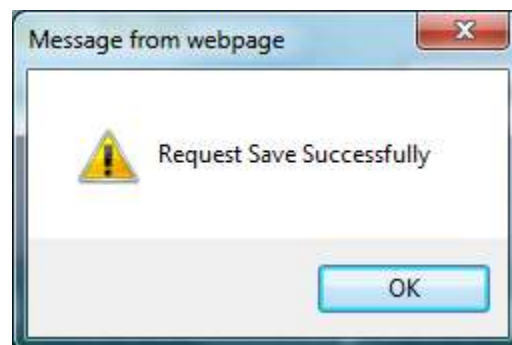


Figure No.-175

Integrated Financial Management System

PDAccount Number	Budget Head	Admin Department	Category	Interest Bearing	File No	Sanction Number	Sanction Date	Mode of Transaction	From Date
5953	8338-00-103-00-00	नगरीय विकास एवं आवासन विभाग, जयपुर	Autonomous Body/Corporation/Company	Y	प. स. 4 (11) गुप -02/04	San4(11) गुप -02/04	29/07/2016	संयुक्त	29/07/2016

Action	PDAccount Number	Account Name	Reason	Request for Update PDAccount Date	Request Accept Status
Delete	5953	नगर पालिका पोकरण	Change in Autharised Signatory	03/08/2016	Entered
Delete	5953	नगर पालिका पोकरण	Change in Mode of Transaction	03/08/2016	Entered

Figure No.-176

2) Delete Operation of Request for Change in PD Account:-

- 1) To delete the reason click on Delete
- 2) It will display the confirmation message for deletion click on OK otherwise click Cancel
- 3) After click on OK it will display the message 'Data deleted successfully'.

Refer Fig - 176 to 178

Action	PDAccount Number	Account Name	Reason	Request for Update PDAccount Date	Request Accept Status
Delete	5953	नगर पालिका पोकरण	Change in Autharised Signatory	03/08/2016	Entered
Delete	5953	नगर पालिका पोकरण	Change in Mode of Transaction	03/08/2016	Entered

Figure No.-176

Integrated Financial Management System

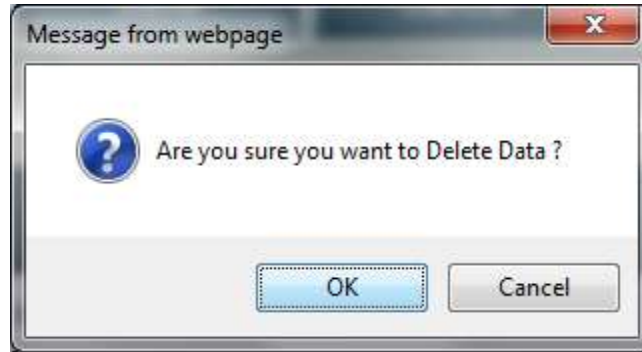


Figure No.-177

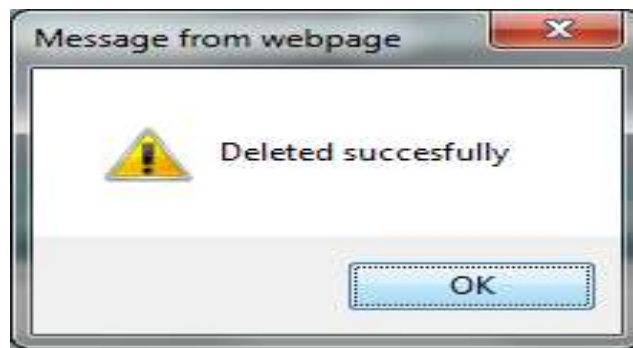


Figure No.-178

Note:-

1. If request already save for selected PD Account than it will display the message.

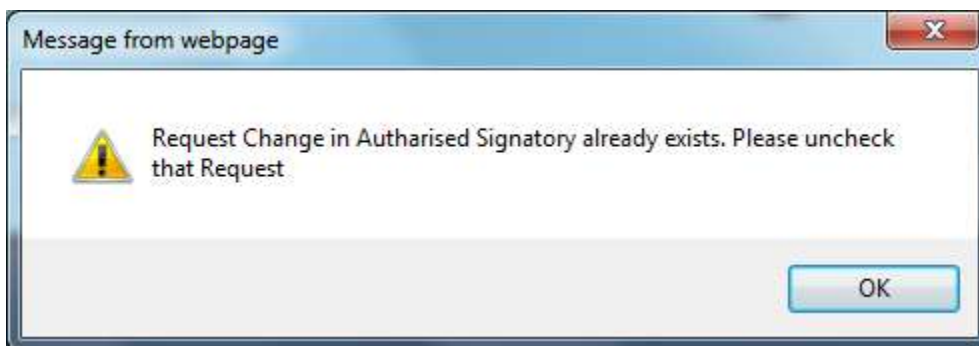


Figure No.-179

Integrated Financial Management System

2) Accept Operation of Accepted PD Account Change Request:-

1) After choose **Accepted PD Account Change Request** option it will display the following diagram as fig.-180

Refer Fig. – 180 to 184

PD Account Updation	
Action	<input type="radio"/> Request for Change in PDAccount <input checked="" type="radio"/> Accept PDAccount Chnage Request
PD Account Number	--Select Account Number--
Date	03/08/2016
<input type="button" value="Accept"/> <input type="button" value="Reset"/>	

Figure No.-180

2) After select the PD Account Number it will display the accepted or not accepted request list of request

PD Account Updation	
Action	<input type="radio"/> Request for Change in PDAccount <input checked="" type="radio"/> Accept PDAccount Chnage Request
PD Account Number	5953-नगर पालिका पोकरण
Date	03/08/2016
<input type="button" value="Accept"/> <input type="button" value="Reset"/>	

PDAccount Number	Account Name	Reason	Request for Update PDAccount Date	Request Accept Status
5953	नगर पालिका पोकरण	Change in Treasury	01/08/2016	Accepted
5953	नगर पालिका पोकरण	Change in Autharised Signatory	03/08/2016	Not Accepted
5953	नगर पालिका पोकरण	Change in Mode of Transaction	03/08/2016	Not Accepted

Figure No.-181

Integrated Financial Management System

- 3) To accept that request click on Accept otherwise click Reset.
- 4) After click on Accept it will display the confirmation message “Are you sure to Accept Request” to accept request click on OK otherwise Cancel
- 5) After click on OK it will display the message “Accept Request for PD Account Number Successfully”.

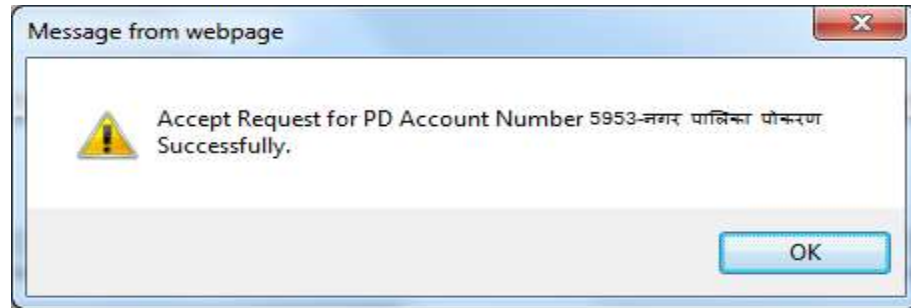


Figure No.-182

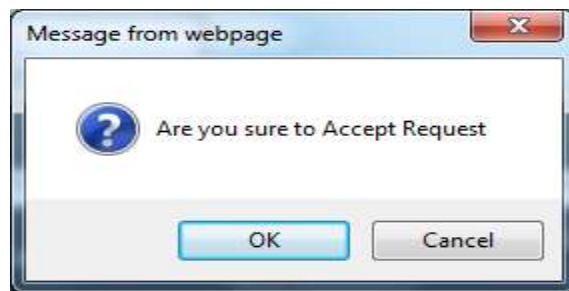


Figure No.-183

PD Account Updation				
Action	<input type="radio"/> Request for Change in PDAccount <input checked="" type="radio"/> Accept PDAccount Chnage Request			
PD Account Number	5953-नगर पालिका पोकरण			
Date	03/08/2016			
Accept		Reset		
PDAccount Number	Account Name	Reason	Request for Update PDAccount Date	Request Accept Status
5953	नगर पालिका पोकरण	Change in Treasury	01/08/2016	Accepted
5953	नगर पालिका पोकरण	Change in Autharised Signatory	03/08/2016	Accepted
5953	नगर पालिका पोकरण	Change in Mode of Transaction	03/08/2016	Accepted

Figure No.-184

Integrated Financial Management System

Note: -

1. PD Accounts whose request are accepted shown in Revised option of PD A/C Creation/Modification

PD Account Creation/Modification	
Action	<input type="radio"/> Open <input type="radio"/> Close <input checked="" type="radio"/> Revised
PD Account Number	--Select PD Account Number--
	--Select PD Account Number--
	5953-नगर पालिका पोकरण

Figure No.-185

4.3 Report:-

This Module helps Super User or Office User to get report of PD Account Sanction, Modification, Transfer or Close letter.

Application Path:-



Home Financial Year:2016-2017 Date : 13/1/2017 Level :BFC User

System Admin Finance Ways And Means Frm UserIP Map

Finalization of L

PD Account Master Data

Daily Position Data Entry

Fund management Report PD Account Details

Grant Finalize Budget & PD Account Sanction Letter

Loan PD Account Sanction Letter

Figure No.-186

Integrated Financial Management System

After click on PD Account Sanction Letter as shown in above Diagram (Figure No.186), following Screen is opened as shown in below Diagram (Figure No.187)

PD Account Sanction Letter	
PD Account Number	<input type="text"/>
Report For	<input type="radio"/> PD Account Sanction Letter <input type="radio"/> PD Account Modification Letter <input type="radio"/> PD Account Transfer Letter <input type="radio"/> PD Account Close Letter
Show Report In	<input checked="" type="radio"/> PDF <input type="radio"/> Other
<input type="button" value="Show Report"/>	

Figure No.-187

Report For has four options

- **PD Account Sanction Letter**
- **PD Account Modification Letter**
- **PD Account Transfer Letter**
- **PD Account Close Letter**

Report

- 1) To get report enter PD Account Number and choose any one option
- 2) After select Show Report in Option either PDF or other
- 3) After that click on Show Report
- 4) It will display the Report

Integrated Financial Management System

PD Account Sanction Letter	
PD Account Number	<input type="text" value="5974"/>
Report For	<input checked="" type="radio"/> PD Account Sanction Letter <input type="radio"/> PD Account Modification Letter <input type="radio"/> PD Account Transfer Letter <input type="radio"/> PD Account Close Letter
Show Report In	<input checked="" type="radio"/> PDF <input type="radio"/> Other
<input type="button" value="Show Report"/>	

Figure No.-188

Integrated Financial Management System

PD Account Sanction Letter:

Without Finalized PD Account Report for Treasury and Sub Treasury

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक: 13 जनवरी, 2017

कोषाधिकारी,
जयपुर (शहर)।

विषय :- नगर पालिका उदयपुर के नाम से ब्याज सहित निजी निक्षेप खाता खोलने बाबत।

संदर्भ : क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयांतर्गत निर्देशानुसार पर्यटन विभाग, जयपुर की पत्रावली संख्या 4(11) गुप -1000 में किए गए प्रस्ताव के अनुसार नगर पालिका उदयपुर, के नाम से ब्याज सहित निजी निक्षेप खाता संख्या 5974 निम्नांकित बजट मद में खोले जाने की स्वीकृति एतद् द्वारा प्रदान की जाती है :-

8338 - स्थानीय निधियों की जमा
00 - स्थानीय निधियों की जमा
103 - राज्य आवास बोर्ड की जमा
(00) - राज्य आवास बोर्ड की जमा
[00] - राज्य आवास बोर्ड की जमा

खाता खोलने का उद्देश्य

उक्त खाते का संचालन निम्न प्रकार से किया जावेगा

क्र. सं.	राशि रुपए में	खाता संचालनकर्ता का नाम
1	राशि रुपए 20000 से 30000 तक	अतिरिक्त कलेक्टर के हस्ताक्षर द्वारा

कृपया नगर पालिका उदयपुर का ब्याज सहित निजी निक्षेप खाता खोलकर इस विभाग एवं अन्य संबंधितों को सूचित करें।

भवदीय,

उप शासन सचिव

Integrated Financial Management System

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाई हेतु प्रेषित है :-

1. उप शासन सचिव, वित्त (बजट) विभाग!
2. शासन सचिव, वित्त (बजट) विभाग!
3. रक्षित पत्रावली!
4. प्रधान महालेखाकार (लेखा एवं हक) राजस्थान, जयपुर !
5. तकनीकी निदेशक, NIC (IFMS Cell), सचिवालय, जयपुर!

उप शासन सचिव

Figure No.-189

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक: 13 जनवरी, 2017

उप क्रोधाधिकारी,
राजस्थान विधानसभा।

विषय :- नगर पालिका उदयपुर के नाम से ब्याज सहित निजी निक्षेप खाता खोलने बाबत।

संदर्भ : क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयांतर्गत निर्देशानुसार पर्यटन विभाग, जयपुर की पत्रावली संख्या 4(11) युप -1000 में किए गए प्रस्ताव के अनुसार नगर पालिका उदयपुर, के नाम से ब्याज सहित निजी निक्षेप खाता संख्या 5974 निम्नलिखित वजह मद में खोले जाने की स्वीकृति एतद् द्वारा प्रदान की जाती है :-

8338 - स्थानीय निधियों की जमा
00 - स्थानीय निधियों की जमा
103 - राज्य आवास बोर्ड की जमा
(00) - राज्य आवास बोर्ड की जमा
[00] - राज्य आवास बोर्ड की जमा

खाता खोलने का उद्देश्य

उक्त खाते का संचालन निम्न प्रकार से किया जावेगा

क्र. सं.	राशि रुपए में	खाता संचालनकर्ता का नाम
1	राशि रुपए 20000 से 30000 तक	अतिरिक्त कलेक्टर के हस्ताक्षर द्वारा

कृपया नगर पालिका उदयपुर का ब्याज सहित निजी निक्षेप खाता खोलकर इस विभाग एवं अन्य संबंधितों को सूचित करें।

भवदीय,

उप शासन सचिव

Integrated Financial Management System

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाई हेतु प्रेषित है :-

1. उप शासन सचिव, वित्त (बजट) विभाग!
2. शासन सचिव, वित्त (बजट) विभाग!
3. रक्षित पत्रावली!
4. प्रधान महालेखाकार (लेखा एवं हक) राजस्थान, जयपुर !
5. तकनीकी निदेशक, NIC (IFMS Cell), सचिवालय, जयपुर!

उप शासन सचिव

Figure No.-190

Integrated Financial Management System

Finalized PD Account Report for Treasury and Sub Treasury

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक: 13 जनवरी, 2017

उप कोषाधिकारी,
राजस्थान विधानसभा |

विषय :- नगर पालिका उदयपुर के नाम से ब्याज सहित निजी निक्षेप खाता खोलने बाबत ।

संदर्भ : क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयांतर्गत निर्देशानुसार पर्यटन विभाग, जयपुर की पत्रावली संख्या 4(11) गुप -1000 में किए गए प्रस्ताव के अनुसार नगर पालिका उदयपुर, के नाम से ब्याज सहित निजी निक्षेप खाता संख्या 5974 निम्नांकित बजट मद में खोले जाने की स्वीकृति एतद् द्वारा प्रदान की जाती है :-

8338 - स्थानीय निधियों की जमा
00 - स्थानीय निधियों की जमा
103 - राज्य आवास बोर्ड की जमा
(00) - राज्य आवास बोर्ड की जमा
[00] - राज्य आवास बोर्ड की जमा

खाता खोलने का उद्देश्य

उक्त खाते का संचालन निम्न प्रकार से किया जावेगा

क्र. सं.	राशि रुपए में	खाता संचालनकर्ता का नाम
1	राशि रुपए 20000 से 30000 तक	अतिरिक्त कलेक्टर के हस्ताक्षर द्वारा

कृपया नगर पालिका उदयपुर का ब्याज सहित निजी निक्षेप खाता खोलकर इस विभाग एवं अन्य संबंधितों को सूचित करें ।

भवदीय,

उप शासन सचिव

Figure No.-191

Integrated Financial Management System

प्रतिलिपि निम्नांकित को सूचनार्थ एवं आवश्यक कार्यवाई हेतु प्रेषित है :-

1. उप शासन सचिव, वित्त (बजट) विभाग!
2. शासन सचिव, वित्त (बजट) विभाग!
3. रक्षित पत्रावली!
4. प्रधान महालेखाकार (लेखा एवं हक) राजस्थान, जयपुर !
5. तकनीकी निदेशक, NIC (IFMS Cell), सचिवालय, जयपुर!

उप शासन सचिव

Figure No.-192

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक: 13 जनवरी, 2017

कोषाधिकारी,
जयपुर (शहर)।

विषय :- नगर पालिका उदयपुर राजस्थान के नाम से ब्याज सहित निजी निक्षेप खाता खोलने बाबत।

संदर्भ: क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयांतर्गत निर्देशानुसार पर्यावरण विभाग, जयपुर की पत्रावली संख्या 4(11) गुप -1000 में किए गए प्रस्ताव के अनुसार नगर पालिका उदयपुर राजस्थान, के नाम से ब्याज सहित निजी निक्षेप खाता संख्या 5974 निम्नांकित बजट मद में खोले जाने की स्वीकृति एतद् द्वारा प्रदान की जाती है :-

8338 - स्थानीय निधियों की जमा

00 - स्थानीय निधियों की जमा

103 - राज्य आवास बोर्ड की जमा

(00) - राज्य आवास बोर्ड की जमा

[00] - राज्य आवास बोर्ड की जमा

खाता खोलने का उद्देश्य

उक्त खाते का संचालन निम्न प्रकार से किया जावेगा

क्र. सं.	राशि रुपए में	खाता संचालनकर्ता का नाम
1	राशि रुपए 20000 से 30000 तक	अतिरिक्त कलेक्टर के हस्ताक्षर द्वारा
2	राशि रुपए 40000 से 50000 तक	ब्याख्याता अभि., अतिरिक्त मुख्य अभियन्ता के संयुक्त हस्ताक्षर द्वारा

कृपया नगर पालिका उदयपुर राजस्थान का ब्याज सहित निजी निक्षेप खाता खोलकर इस विभाग एवं अन्य संबंधितों को सूचित करें।

भवदीय,

उप शासन सचिव

Figure No.-193

Integrated Financial Management System

PD Account Modification Letter:

- 1) To update the Admin Department, Mode of Transaction and PD Account Name accept the change request of finalized PD Account from **PD A/C Change Request**
- 2) and update that PD Account information from the **Revised** option of **PD A/C Creation/Modification**
- 3) After that get the PD Account Modification letter.

PD Account Sanction Letter	
PD Account Number	<input type="text" value="5974"/>
Report For	<input type="radio"/> PD Account Sanction Letter <input checked="" type="radio"/> PD Account Modification Letter <input type="radio"/> PD Account Transfer Letter <input type="radio"/> PD Account Close Letter
Show Report In	<input checked="" type="radio"/> PDF <input type="radio"/> Other
<input type="button" value="Show Report"/>	

Figure No.-193

Request
<input checked="" type="checkbox"/> Change in Admin Department
<input type="checkbox"/> Change in Autharised Signatory
<input checked="" type="checkbox"/> Change in Mode of Transaction
<input checked="" type="checkbox"/> Change in PD account Name
<input type="checkbox"/> Change in Treasury
<input type="checkbox"/> Close PD Account
<input type="checkbox"/> Revised PD A/C Sanction

Figure No.-194

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक :13 जनवरी , 2017

कोषाधिकारी,
जयपुर (शहर)।

विषय :- निजी निक्षेप खाता संख्या 5974,नगर पालिका उदयपुर राजस्थानमें संशोधन बाबत।

संदर्भ :- क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयांतर्गत संदर्भित पत्रों के क्रम में नगर पालिका उदयपुर राजस्थान की पत्रावली संख्या 4(11) ग्रुप -1000 में किए गए प्रस्ताव के अनुसार निम्न संशोधन किए जाने की स्वीकृति एतद् द्वारा प्रदान की जाती है :-

संशोधन का प्रकार : निजी निक्षेप खाते के नाम में परिवर्तन

क्र. सं.	वर्तमान खाते का नाम	नवीन खाते का नाम
1	नगर पालिका उदयपुर	नगर पालिका उदयपुर राजस्थान

कृपया उपरोक्त संशोधनों को कर संबंधितों को सूचित कर इस विभाग को भी अवगत करावे सूचित करें।

उक्त खाते का संचालन उपरोक्तानुसार निर्धारित राशि एवं हस्ताक्षरों द्वारा किया जावेगा तथा इस आशय की सूचना संबंधितों को देने का श्रम करें।

भवदीय,

उप शासन सचिव

Figure No.-195

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक :13 जनवरी , 2017

उप कोषाधिकारी,
राजस्थान विधानसभा |

विषय :- निजी निक्षेप खाता संख्या 5974,नगर पालिका उदयपुर राजस्थानमें संशोधन बाबत ।

संदर्भ :- क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयांतर्गत संदर्भित पत्रों के क्रम में नगर पालिका उदयपुर राजस्थान की पत्रावली संख्या 4(11) ग्रुप -1000 में किए गए प्रस्ताव के अनुसार निम्न संशोधन किए जाने की स्वीकृति एतद् द्वारा प्रदान की जाती है :-

संशोधन का प्रकार : निजी निक्षेप खाते के नाम में परिवर्तन

क्र. सं.	वर्तमान खाते का नाम	नवीन खाते का नाम
1	नगर पालिका उदयपुर	नगर पालिका उदयपुर राजस्थान

कृपया उपरोक्त संशोधनों को कर संबंधितों को सूचित कर इस विभाग को भी अवगत करावे सूचित करें।

उक्त खाते का संचालन उपरोक्तानुसार निर्धारित राशि एवं हस्ताक्षरों द्वारा किया जावेगा तथा इस आशय की सूचना संबंधितों को देने का श्रम करें।

भवदीय,

उप शासन सचिव

Figure No.-196

Integrated Financial Management System

- 1) To change the Authorized Signatory accept the change request of finalized PD Account from **PD A/C Change Request**
- 2) and change that PD Account Authorized Signatory information from the Change Signatory option of **PD A/C Signatory**
- 3) After that get the PD Account Modification letter.

Request

- Change in Admin Department
- Change in Autharised Signatory
- Change in Mode of Transaction
- Change in PD account Name
- Change in Treasury
- Close PD Account
- Revised PD A/C Sanction

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक :13 जनवरी , 2017

कोषाधिकारी,
जयपुर (शहर)।

विषय :- निजी निक्षेप खाता संख्या 5974,नगर पालिका उदयपुर राजस्थानमें संशोधन बाबत।

संदर्भ :- क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयांतर्गत संदर्भित पत्रों के क्रम में नगर पालिका उदयपुर राजस्थान की पत्रावली संख्या 4(11) गुप -1000 में किए गए प्रस्ताव के अनुसार निम्न संशोधन किए जाने की स्वीकृति एतद् द्वारा प्रदान की जाती है :-

संशोधन का प्रकार : निजी निक्षेप खाते के संचालन कर्ता के नाम में परिवर्तन

क्र. सं.	निजी निक्षेप खाते के वर्तमान संचालन कर्ता	नवीन संचालन कर्ता
1	अतिरिक्त मुख्य अभियन्ता	अतिरिक्त महाधिवक्ता

संशोधन का प्रकार : निजी निक्षेप खाते के नाम में परिवर्तन

क्र. सं.	वर्तमान खाते का नाम	नवीन खाते का नाम
2	नगर पालिका उदयपुर	नगर पालिका उदयपुर राजस्थान

संशोधन का प्रकार : आहरण राशि सीमा में परिवर्तन

क्र. सं.	आहरण राशि सीमा	संचालन कर्ता का पद
3	राशि रुपए 40000 से 50000 तक	अतिरिक्त महाधिवक्ता

कृपया उपरोक्त संशोधनों को कर संबंधितों को सूचित कर इस विभाग को भी अवगत करावे सूचित करें।

उक्त खाते का संचालन उपरोक्तानुसार निर्धारित राशि एवं हस्ताक्षरों द्वारा किया जावेगा तथा इस आशय की सूचना संबंधितों को देने का श्रम करें।

भवदीय,

उप शासन सचिव

Figure No.-197

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक :13 जनवरी , 2017

उप कोषाधिकारी,
राजस्थान विधानसभा।

विषय :- निजी निक्षेप खाता संख्या 5974,नगर पालिका उदयपुर राजस्थानमें संशोधन बाबत।

संदर्भ :- क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयांतर्गत संदर्भित पत्रों के क्रम में नगर पालिका उदयपुर राजस्थान की पत्रावली संख्या 4(11) ग्रुप -1000 में किए गए प्रस्ताव के अनुसार निम्न संशोधन किए जाने की स्वीकृति एतद् द्वारा प्रदान की जाती है :-

संशोधन का प्रकार : निजी निक्षेप खाते के संचालन कर्ता के नाम में परिवर्तन

क्र. सं.	निजी निक्षेप खाते के वर्तमान संचालन कर्ता	नवीन संचालन कर्ता
1	अतिरिक्त मुख्य अभियन्ता	अतिरिक्त महाधिवक्ता

संशोधन का प्रकार : निजी निक्षेप खाते के नाम में परिवर्तन

क्र. सं.	वर्तमान खाते का नाम	नवीन खाते का नाम
2	नगर पालिका उदयपुर	नगर पालिका उदयपुर राजस्थान

संशोधन का प्रकार : आहरण राशि सीमा में परिवर्तन

क्र. सं.	आहरण राशि सीमा	संचालन कर्ता का पद
3	राशि रुपये 40000 से 50000 तक	अतिरिक्त महाधिवक्ता

कृपया उपरोक्त संशोधनों को कर संबंधितों को सूचित कर इस विभाग को भी अवगत करावे सूचित करें।

उक्त खाते का संचालन उपरोक्तानुसार निर्धारित राशि एवं हस्ताक्षरों द्वारा किया जावेगा तथा इस आशय की सूचना संबंधितों को देने का श्रम करें।

भवदीय,

उप शासन सचिव

Figure No.-198

Integrated Financial Management System

PD Account Transfer Letter:

- 1) To change the Treasury accept the change request of finalized PD Account from **PD A/C Change Request**
- 2) And change that PD Account Treasury from then **Change Treasury** action of **Map PD Account and Treasury**
- 3) After that get the **PD Account Transfer letter**.

PD Account Sanction Letter	
PD Account Number	<input type="text" value="5974"/>
Report For	<input type="radio"/> PD Account Sanction Letter <input type="radio"/> PD Account Modification Letter <input checked="" type="radio"/> PD Account Transfer Letter <input type="radio"/> PD Account Close Letter
Show Report In	<input checked="" type="radio"/> PDF <input type="radio"/> Other
<input type="button" value="Show Report"/>	

Figure No.-199

Request
<input type="checkbox"/> Change in Admin Department
<input type="checkbox"/> Change in Autharised Signatory
<input type="checkbox"/> Change in Mode of Transaction
<input type="checkbox"/> Change in PD account Name
<input checked="" type="checkbox"/> Change in Treasury
<input type="checkbox"/> Close PD Account
<input type="checkbox"/> Revised PD A/C Sanction

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक :13 जनवरी , 2017

उप कोषाधिकारी,
राजस्थान विधानसभा।

विषय :- निजी निक्षेप खाता संख्या 5974नगर पालिका उदयपुर राजस्थान को स्थानान्तरित करने बाबत।

संदर्भ : क्रमांक 13 01 2016

महोदय, उपर्युक्त विषयांतर्गत निर्देशानुसार लेख है कि निम्नांकित निजी निक्षेप खातों को निम्नानुसार स्थानान्तरित किए जाने की स्वीकृति प्रदान की जाती है :-

क्र. सं.	निजी निक्षेप खाता संख्या, प्रकार	निजी निक्षेप खाते का नाम	कोषालय जहाँ संचालित किए जा रहे हैं।	कोषालय जहाँ स्थानान्तरित किया जाना है।	विशेष विवरण
1	5974 ब्याज सहित	नगर पालिका उदयपुर राजस्थान	जयपुर (शहर)(1800)	जैसलमेर (2200)	खाता खोल

कृपया उक्त खाते/खातों को स्थानान्तरित कर इस विभाग एवं संबंधितों को सूचित करने का श्रम करावें।
भवदीय,

उप शासन सचिव

Figure No.-200

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक :13 जनवरी , 2017

कोषाधिकारी,
जैसलमेर |

विषय :- निजी निक्षेप खाता संख्या 5974नगर पालिका उदयपुर राजस्थान को स्थानान्तरित करने बाबत ।

संदर्भ : क्रमांक 13 01 2016

महोदय, उपर्युक्त विषयांतर्गत निर्देशानुसार लेख है कि निम्नांकित निजी निक्षेप खातों को निम्नानुसार स्थानान्तरित किए जाने की स्वीकृति प्रदान की जाती है :-

क्र. सं.	निजी निक्षेप खाता संख्या, प्रकार	निजी निक्षेप खाते का नाम	कोषालय जहाँ संचालित किए जा रहे हैं।	कोषालय जहाँ स्थानान्तरित किया जाना है।	विशेष विवरण
1	5974 ब्याज सहित	नगर पालिका उदयपुर राजस्थान	जयपुर (शहर)(1800)	जैसलमेर (2200)	खाता खोल

कृपया उक्त खाते/खातों को स्थानान्तरित कर इस विभाग एवं संबंधितों को सूचित करने का श्रम करावें ।

भवदीय,

उप शासन सचिव

Figure No.-201

Integrated Financial Management System

PD Account Close Letter:

- 1) To close the finalized PD Account change request of finalized PD Account from **PD A/C Change Request**
- 2) And close that PD Account from the **Close** option of **PD A/C Creation/Modification**
- 3) After that get the **PD Account Close Letter**

PD Account Sanction Letter	
PD Account Number	<input type="text" value="5974"/>
Report For	<input type="radio"/> PD Account Sanction Letter <input type="radio"/> PD Account Modification Letter <input type="radio"/> PD Account Transfer Letter <input checked="" type="radio"/> PD Account Close Letter
Show Report In	<input checked="" type="radio"/> PDF <input type="radio"/> Other
<input type="button" value="Show Report"/>	

Figure No.-202

Request
<input type="checkbox"/> Change in Admin Department
<input type="checkbox"/> Change in Autharised Signatory
<input type="checkbox"/> Change in Mode of Transaction
<input type="checkbox"/> Change in PD account Name
<input type="checkbox"/> Change in Treasury
<input checked="" type="checkbox"/> Close PD Account
<input type="checkbox"/> Revised PD A/C Sanction

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक :13 जनवरी , 2017

उप कोषाधिकारी,
राजस्थान विधानसभा |

विषय :- निजी निक्षेप खाता संख्या 5974 नगर पालिका उदयपुर को बंद/निरस्त/चालू करने रखने के क्रम में ।

संदर्भ : क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयान्तर्गत संदर्भित पत्र के क्रम में निर्देशानुसार लेख है कि निम्न निजी निक्षेप खातों को (बंद/निरस्त/चालू)

करने की स्वीकृति प्रदान की जाती है :-

क्र. सं.	निजी निक्षेप खाता संख्या व प्रकार	निजी निक्षेप खाते का नाम	बचत बंद	(बंद / निरस्त / चालू) करने / रखने का कारण	विशेष विवरण
1	5974 ब्याज सहित	नगर पालिका उदयपुर राजस्थान	8338-00-103-(00)-[00]	नगर पालिका उदयपुर खाता संख्या बंद	नगर पालिका उदयपुर खाता संख्या बंद

कृपया उक्त निजी निक्षेप खाता को (बंद/निरस्त/चालू) कर इस विभाग व प्रधान महालेखाकार (लेखा एवं हक) तथा अन्य संबंधितों को सूचित करने का श्रम करावें ।

भवदीय,

उप शासन सचिव

Figure No.-203

Integrated Financial Management System

राजस्थान सरकार
वित्त विभाग
(मार्गोपाय अनुभाग)

क्रमांक प.13(13) विमा/2017-पार्ट 17

दिनांक :13 जनवरी , 2017

कीर्षाधिकारी,
जैसलमेर।

विषय :- निजी निक्षेप खाता संख्या 5974 नगर पालिका उदयपुर राजस्थान को बंद/निरस्त/चालू करने रखने के क्रम

संदर्भ : क्रमांक 13 01 2016

महोदय,

उपर्युक्त विषयान्तर्गत संदर्भित पत्र के क्रम में निर्देशानुसार लेख है कि निम्न निजी निक्षेप खातों को (बंद/निरस्त/चालू)

करने की स्वीकृति प्रदान की जाती है :-

क्र. सं.	निजी निक्षेप खाता संख्या व प्रकार	निजी निक्षेप खाते का नाम	बजट मद	(बंद / निरस्त / चालू) करने / रखने का कारण	विशेष विवरण
1	5974 व्याज सहित	नगर पालिका उदयपुर राजस्थान	8338-00-103-(00)-[00]	नगर पालिका उदयपुर खाता संख्या बंद	नगर पालिका उदयपुर खाता संख्या बंद

कृपया उक्त निजी निक्षेप खाता को (बंद/निरस्त/चालू) कर इस विभाग व प्रधान महालेखाकार (लेखा एवं हक) तथा अन्य संबंधितों को सूचित करने का श्रम करावे।

भवदीय,

उप शासन सचिव

Figure No.-204